## **CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)**

Nationally Accredited with "A" Grade by NAAC

ISO 9001: 2015 Certified

#### **TIRUCHIRAPPALLI**

#### PG & RESEARCH DEPARTMENT OF SOCIAL WORK



**SYLLABUS** 

MASTER OF SOCIAL WORK 2022-2023 and onwards

#### **CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)**

#### PG AND RESEARCH DEPARTMENT OF SOCIAL WORK

#### **VISION**

The vision of our department is to advance the personal, social, intellectual and personality of the students through social work education so as to achieve higher positions in serving the society across local and global community systems.

#### **MISSION**

- To orient the students acquire knowledge, skills and values of Social Work and develop an attitude of commitment towards social work profession.
- To train the students in the fields of Social Work by enabling the practice and application of theory through field work trainings.
- To inculcate values by means of conducting programmes through various associations attached to the department.
- To mentor the students through tutor-ward system in the department.
- To extend wider exposure to students in the field of Social Work through organizing National & International seminars, workshops, symposium etc and enable them to establish contacts with academicians, field experts, high profile personalities in different fields.

## PROGRAMME EDUCATIONAL OBJECTIVES (PEOs)

PEOs	Statements
	LEARNING ENVIRONMENT
	To facilitate value-based holistic and comprehensive learning by integrating
PEO 1	innovative learning practices to match the highest quality standards and train the
	students to be effective leaders in their chosen fields.
	ACADEMIC EXCELLENCE
PEO 2	To provide a conducive environment to unleash their hidden talents and to nurture
	the spirit of critical thinking and encourage them to achieve their goal.
	EMPLOYABILITY
	To equip students with the required skills in order to adapt to the changing global
PEO 3	scenario and gain access to versatile career opportunities in multidisciplinary
	domains.
	PROFESSIONAL ETHICS AND SOCIAL RESPONSIBILITY
	To develop a sense of social responsibility by formulating ethics and equity to
PEO 4	transform students into committed professionals with a strong attitude towards the
	development of the nation
	GREEN SUSTAINABILITY
PEO 5	To understand the impact of professional solutions in societal and environmental
	contexts and demonstrate the knowledge for an overall sustainable development.

## PROGRAMME OUTCOMES FOR MSW PROGRAMME

PO NO.	PROGRAMME OUTCOMES On completion of MSW Programmes, the students will be able to
PO 1	Exhibit comprehensive knowledge in confronting the issues and challenges that arise in the society and apply in life circumstances. (Social Responsibility)
PO 2	Achieve in-depth knowledge in various genres of literary texts to contribute the best for the society and to create a better world. (Exploring Success)
PO 3	Perceive leadership skills through higher learning and be a visionary to achieve the target. ( <b>Professional Competence</b> )
PO 4	Identify appropriate resources required for research projects and explore novel ideas to gain real life experience through internships. ( <b>Discover Innovations</b> )
PO 5	Create a scientific attitude and aptitude to undertake research studies for higher learning and career opportunities. (Build Scientific Temperament)

## PROGRAMME SPECIFIC OUTCOMES FOR MSW PROGRAMME

PSO NO.	PROGRAMME SPECIFIC OUTCOMES On completion of MSW Programmes, the students will be able to	POs Addressed
PSO 1	Show knowledge in professional social work and apply the principles to the needs of the Government and Non-government organizations, Industries and Community development projects.	PO1, PO2
PSO 2	Analyze the issues and problems of the vulnerable sections of the society and ensure just and human conditions for a better world.	PO2
PSO 3	Demonstrate leadership skills and professional ethics in promoting communal harmony and Nation Building.	PO3
PSO 4	Design solution initiatives for complex problems through taking up research projects paving way for policy formulation and contribution to funds of knowledge through theory building.	PO1, PO4
PSO 5	Develop scientific attitude and behaviour in approaching social issues, problems and exhibit enhanced professional competence in social work practice.	PO5



# CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS),TRICHY-18 PG AND RESEARCH DEPARTMENT OF SOCIAL WORK MASTER OF SOCIAL WORK

## LEARNING OUTCOME BASED CURRICULUM FRAMEWORK (CBCS-LOCF) (For candidates admitted from the academic year 2022-2023 onwards)

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Semester	Course	Course Title	Course Code	nst. Hrs / Week	Credits	š	M	arks	Total
Sen			Course Coue	Inst. Hrs. / Week	Cr	Hrs.	Int.	Ext.	T
	Core Course– I (CC)	Philosophy of Social Work and Society	22PSW1CC1	6	5	3	25	75	100
I	Core Course – II (CC)	Social Work Profession with Individuals and Groups	22PSW1CC2	6	5	3	25	75	100
	Core Course –III (CC)	Community Organization and Social Action	22PSW1CC3	6	5	3	25	75	100
	Core Practicum - I (CP)	Social work Practicum(p)	22PSW1CC1P	6	5	3	40	60	100
	Discipline Specific	A) Human Resource	22PSW1DSE1A						
	Elective Course-I (DSE)	Management					25		
	(DSL)	B) Management of Organizations	22PSW1DSE1B	6	3	3		75	100
		C)NGO Management	22PSW1DSE1C	-					
			Total	30	23				500
	1	15 Days INTERNSHIP during	g Semester Holidays					I	
	Core Course– IV (CC)	Social work Research and Social Statistics	22PSW2CC4	6	5	3	25	75	100
	Core Course – V (CC)	Social Welfare Administration and Social Policy	22PSW2CC5	6	5	3	25	75	100
II	Core Practicum - II (CP)	Social Work Practicum (P)	22PSW2CC2P	6	5	3	40	60	100
"	Core Choice Course– I (CCC)	A. Counselling: Theory and Practice	22PSW2CCC1A						
		B. Psychology for Social Workers	22PSW2CCC1B	6	4	3	25	75	100
		C. Youth and Marginalized Sections	22PSW2CCC1C						
	Discipline Specific	A. Family Social Work	22PSW2DSE2A						
	Elective Course-II	B. Disaster Management	22PSW2DSE2B	6	3	3	25	75	100
	(DSE)	C. Health and Hygiene	22PSW2DSE2C						
	Internship	Internship	22PSW2INT	-	2	-	-	100	100
	Extra Credit Course	Swayam Online Course	To be fixed later			UGO	C Reco	mmen	
		Total		30	24				600

П						1 1		1	1
		<b>Specialization –I</b> Public Health	22PSW3CC6A						
		Women welfare and Health	22PSW3CC6B						
	Core Course – VI (CC)	Human Resource Development	22PSW3CC6C	6	5	3	25	75	100
		Rural and Tribal Community Development	22PSW3CC6D						
		<b>Specialization –II</b> Medical Social work	22PSW3CC7A						
	Core Course–VII	Child Rights and Child Protection	22PSW3CC7B						
	(CC)	Labour laws and Industrial Relations	22PSW3CC7C	6	5	3	25	75	100
		Urban Community Development	22PSW3CC7D						
	Core Practicum – III (CP)	Social Work Practicum(P)	22PSW3CC3P	6	5	3	40	60	100
III	Core Choice	Cyber Security	22PGCS3CCC2A						
		Life Skills and Soft skills for Social Workers	22PSW3CCC2B	5	4	3	25	75	100
	Course–II (CC)	Corporate Social Responsibility	22PSW3CCC2C						
		Social Work for Competitive Examinations	22PSW3DSE3A			2	-	100	
	Discipline Specific	Computer Skills for Social Workers	22PSW3DSE3B	4	3				
	Elective Course-III (DSE)	Environmental Social Work	22PSW3DSE3C			3	25	75	100
	Generic Elective Course -I (GEC)	Indian Social Problems	22PSW3GEC1	3	2	3	25	75	100
	Extra Credit Course	Swayam online Course		To be I	Fixed La	ater		1	
		Total		30	24				600

Semester I	Intern	External Marks:75		
COURSE CODE	COURSE TITLE	CATEGORY	Hours / Week	CREDITS
22PSW1CC1	PHILOSOPHY OF SOCIAL WORK AND SOCIETY	CORE	6	5

#### **COURSE OBJECTIVES**

- To introduce the history and ideologies concerning Social Work
- To understand fundamental objectives of social work profession, its values, and ethics as linked to contemporary ideology for social change.

#### **Prerequisites**

Basic understanding on society and on social work profession

#### **Course Outcome and Cognitive Level Mapping**

	CO Statement	Cognitive
CO NO	On Successful Completion of the course, the students will be able to	Level
CO1	Remember and understand the history of Social Work, basic concepts in social work and society and social problems	K1, K2,
CO2	Apply the primary and secondary methods of social work	К3
CO3	Analyse the principles of social work and tools and techniques in social work	K1, K2, K3, K4, K5, K6
CO4	Explain the voluntary social work and professional social work	K1, K2, K3, K5, K6
CO5	Elaborate on the distinctiveness of Social Work as a Profession and professional membership	K1, K2, K3, K4, K5,K6

#### Mapping of CO with PO and PSO

CO/PO	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	2	2	2	2	3	2	2	2
CO2	2	2	3	3	3	2	2	2	2	2
CO3	3	3	3	2	2	2	2	2	2	2
CO4	3	2	3	2	3	2	2	2	2	2
CO5	3	3	3	3	3	2	2	2	2	2

<sup>&</sup>quot;1"-Slight (Low) correlation,"2"-Moderate (Medium) Correlation

<sup>&</sup>quot;3"-Substantial (high) Correlation,"-"-Indicates there is no Correlation

UNIT	CONTENT	HOURS	COs	COGNITIVE LEVEL
I	Social Work: Concept, Definition, and Historical development of Social Work in UK, USA, and India; Concepts: Social Service, Social welfare, Social Security, Social Defense, Social Justice, Social Development, and Social Reform.	18	CO1, CO2, CO3, CO4	K1, K2, K3, K4, K5
II	Social Work as a Profession: Nature and scope, objectives; philosophy and principles, functions, values and ethics. Social work education and profession, professional values, training; skills, tools and techniques, professional social work and voluntary social work.  National and International Professional Organizations in Social Work: NAPSWI, INPSW,NASW, IASW.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
III	Methods of Social Work: Social case work  – social group work – community organisation – social work research – social welfare administration – social action.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
IV	Concepts of Society: Community, association, institution, social groups, culture and its elements, social stratification, social processes, social change – social movements and social control. concept of urbanisation, industrialisation, modernisation – social disorganization.	18	CO1, CO2, CO3, CO4	K1, K2, K3, K4, K5

V	Social Problems: Poverty, Overpopulation, Unemployment, Corruption, Dowry, Suicide, Drug abuse, Juvenile Delinquency, alcoholism, HIV/AIDS, problems of women, children and aged, Persons with Disabilities, and LGBT.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5
VI	Unit VI: Self study for Enrichment (Not	-	CO1, CO2,	K1, K2, K3, K4, K5,
	included for End Semester		CO3, CO4, CO5	K6
	Examinations)			
	Learners should prepare an assignment on			
	Social Reform movements in India- its			
	impacts on Social Work profession.			
	Learners should find out the procedures			
	for membership in NAPSWI, INPSW			
	.NASW and IASW). Students can collect			
	details about each field by pay a visit to			
	the organisations. students can prepare a e			
	contents on the social institutions).)			
	Students can collect details regarding			
	social problems and can collect data from			
	secondary sources like Newspapers,			
	Research documents, Government			
	websites etc.			

#### **Text Books**

1.Singh.K.K.(2010). Singh .R.S.An Introduction To Social Work.New Delhi: Penguin Books Ltd

2. P D Misra .(1994). Social Work Philosophy and Methods. New Delhi:Inter India Publications.

#### **Reference Books**

- 1. Bhattacharya, S. (2008). Social work An Integrated Approach, New Delhi: Deep & Deep publication Pvt.ltd.
- 2. Bhusan, Vidya & Sachdev (2006). An Introduction to Sociology. Allahabad: Kitab Mahal.
- 3. Mishra, P.D. 1994,.Social Work Philosophy & Methods. New Delhi :Inter India Publications

- 4. Nitesh Dhawan (2011). Social Work Perspectives, Philosophy and Methods. Lucknow:Bharat Book Centre.
- 5. Otta, B.M.(2014). Social work theory and Practice, New Delhi: S.K Book Agency.
- 6. Patel A.K. and Dubey M.V.(2010). Methods of Social Work, New Delhi: Crescent Publishing Corporation .
- 7. Rathod, S.(2013). Skill training for Social Workers, Jaipur : Yking Books .
- 8. Rao, S. C.N.(2015). Indian Social Problems- A Sociological Perspectives, New Delhi : S.Chand & company Pvt Ltd.
- 9. Sharma, R.K.(2013). Social problems and Welfare, U.P: Atlantic publishers and distributors(p) ltd.
- 10. Sen S.K. (2007). Social work practices, Jaipur., India: Book Enclave.
- 11. Singh, K.K., & Singh, S.R. (2011). Social work and Family intervention. New Delhi : Abd Publishers.
- 12. Tanuja, S Tridevims and Natarajan, R.(2014). Future of Social Work, Arunachal Pradesh: Jnanda Prakashan (P&D).
- 13. Verma ,S.(2014). Social work and Social Welfare, New Delhi : Avon Publications.
- 14. Yogesh Atal (2006). Changing Indian Society, Jaipur.:Rawat Publication.

#### **Web References**

1. Historical development of social work

https://kkhsou.ac.in/eslm/E-SLM\_Main/5th%20Sem/Bachelor%20Degree/BSW/HPSW/HPSW-3\_with\_changes\_incorporated.pmd.pdf

- 2. History of Social Work profession in India: Subject Social Work <a href="https://epgp.inflibnet.ac.in">https://epgp.inflibnet.ac.in</a>
- 3. Origin & Growth of Social Work Profession, <a href="https://youtu.be/06hfW8I-p34">https://youtu.be/06hfW8I-p34</a>
- 4. Introduction To Social Work https://youtu.be/LtaCmORiP9A
- 5. A Brief History of Social Work <a href="https://youtu.be/yeqbxwDheJI">https://youtu.be/yeqbxwDheJI</a>
- 6. Professional social work: nature, scope, goals and functions https://egyankosh.ac.in/bitstream/123456789/17108/1/Unit-1.pdf
- 7. Social Work Methods <a href="https://ddceutkal.ac.in/Syllabus/MSW/Paper-5.pdf">https://ddceutkal.ac.in/Syllabus/MSW/Paper-5.pdf</a>
- 8. Introduction to sociology <a href="https://rgu.ac.in/wp-content/uploads/2021/02/Download\_636.pdf">https://rgu.ac.in/wp-content/uploads/2021/02/Download\_636.pdf</a>
- 9. Society, Social Institutions and Social Problems
  https://egyankosh.ac.in/bitstream/123456789/71869/1/Block-4.pdf

#### Pedagogy

Chalk& Talk, Seminar & Assignments, Group Discussion, Case Study, e-content, Google classroom

Course Designer: Dr.O.Aisha Manju

Semester I	Internal Marks:25	External Marks:75		
COURSE	COURSE TITLE	CATEGORY	HRS/	CREDITS
CODE			WEEK	
22PSW1CC2	SOCIAL WORK PROFESSION WITH INDIVIDUALS AND GROUPS	CORE	6	5

## **Course Objective**

To acquire complex skills of working with individuals and families in various situations and settings.

## **Prerequisites:**

Basic knowledge in dealing with individuals & Groups

## **Course Outcomes and Cognitive Level Mapping**

СО	CO Statement	Cognitive
Number		Level
CO1	Define, Identify Knowledge in dealing with Individuals & Groups and basic	K1, K2
	concepts of case work and Group work	
CO2	Demonstrate the characteristics of caseworker client relationship and concepts of	K3
	programme planningUnderstand the case work Process and group work process	
CO3	Apply the principles, skills and techniques of case work and Group work	K4
CO4	Evaluate the role of Case worker and Group Worker in different Settings	K5
CO5	Plan, construct the Application of case Work & group work method in different	K6
	settings	

## Mapping of CO with PO and PSO

Cos	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	3	2	2	3	2	1	3	3
CO2	3	3	3	3	3	3	1	1	3	1
CO3	3	3	3	2	3	3	1	1	3	3
CO4	3	3	3	2	3	3	3	2	3	2
CO5	3	3	3	2	3	2	3	2	2	1

UNIT	CONTENT	HOURS	COs	COGNITIVE LEVEL
I	Case Work:  Historical Development; Scope, Limitations, Importance and Relationship with other Methods of Social Work, Basic Components of Social Case Work: Person, Problem, Place and Process, Principles of Case Work.  Case Worker-Client Relationship:  Meaning and its Importance. Characteristics of Professional Relationship: Empathy, Transference and Counter Transference, Resistance, Sustaining the Relationship, Genuineness, Unconditional Positive regard and Self Disclosure.	18	CO1 CO2 CO3 CO4 CO5	K1,K2,K3,K4,K5 ,K6
II	Case Work Process - Intake and Exploration, Introduction to the Role of Psychological Testing in Assessment, Psychosocial Diagnosis, Formulation of Goals, Prioritization of Needs, Development of Action Plan, use of Contracts; Intervention: Direct and Indirect Techniques; Involvement of Collateral Contacts, Home Visits and its Importance. Case Work and Communication: Meaning, purpose, importance, principles, elements in communication process, types, importance of listening, observing and feedback, communication barriers and ways to overcome them; importance of interpersonal communication in casework. Approaches to Practice: Psychosocial, problem solving, crisis intervention; behavior modification, functional and development of an eclectic model for practice	18	CO1 CO2 CO3 CO4 CO5	K1, K2, K3, K4, K5, K6
III	a. Social group work: concepts-assumptions, purpose, goals, principles, and values of group work, and historical development of group work; group work as a method of social work and its relation to other methods of social work. b. Group work process: Intake and study: selection of members, composing group, orienting the members, preparing the environment, goal setting, motivation, use of	18	CO1 CO2 CO3 CO4 CO5	K1, K2, K3, K4, K5, K6

Ī	home visits, a1nd collateral contacts. c.			
	home visits, alind collateral contacts. c. <b>Assessment-</b> preparing for group work, first			
	meetings-interviewing, ground rules for group			
	work meetings, group roles and responsibilities,			
	group meetings, d. Intervention/treatment:			
	problem identification, making them work,			
	dealing with difficulties within the group, group			
	presentations, group work evaluation- meaning			
	and its place ingroup work. e. Evaluation: steps			
	in-group work evaluation and criteria for good			
	group work and checklist for group work			
	evaluation, v. Termination- reaction to			
	termination and vi. Follow up.			
	b.Group work supervision: concepts,			
	need, tasks, types, purpose, and functions,			
	techniques and conditions for good supervision.			
	b. <b>Leadership in group:</b> concepts, definition,			
	characteristics, functions, qualities of leader,			
	types and theories of leadership; training for			
	leadership; sociometry and sociogram.			
	readership, sociometry and sociogram.			
IV	a. <b>Programme planning:</b> meaning and definition	18	CO1	K1,K2,K3,K4,K5
	of programme, principles and process of		CO2	,K6
	programme planning and the place of agency		CO3 CO4	
	in programme planning.		CO <sub>4</sub>	
	b. <b>Programme laboratory-</b> values and		003	
	techniques: games, singing, dancing,			
	dramatics, street play, puppetry, group			
	dramatics, street play, puppetry, group			
	dramatics, street play, puppetry, group discussions, parties, excursion, psychodrama,			
	dramatics, street play, puppetry, group discussions, parties, excursion, psychodrama, socio-drama, role play, brain storming,			
	dramatics, street play, puppetry, group discussions, parties, excursion, psychodrama, socio-drama, role play, brain storming, camping- planning and conducting camps;			
	dramatics, street play, puppetry, group discussions, parties, excursion, psychodrama, socio-drama, role play, brain storming, camping- planning and conducting camps; stages of group development and use of			
	dramatics, street play, puppetry, group discussions, parties, excursion, psychodrama, socio-drama, role play, brain storming, camping- planning and conducting camps; stages of group development and use of programme for group development:			
	dramatics, street play, puppetry, group discussions, parties, excursion, psychodrama, socio-drama, role play, brain storming, camping- planning and conducting camps; stages of group development and use of programme for group development: orientation stage, working stage, termination			
	dramatics, street play, puppetry, group discussions, parties, excursion, psychodrama, socio-drama, role play, brain storming, camping- planning and conducting camps; stages of group development and use of programme for group development: orientation stage, working stage, termination stage, programme planning, implementation,			
	dramatics, street play, puppetry, group discussions, parties, excursion, psychodrama, socio-drama, role play, brain storming, camping- planning and conducting camps; stages of group development and use of programme for group development: orientation stage, working stage, termination			
	dramatics, street play, puppetry, group discussions, parties, excursion, psychodrama, socio-drama, role play, brain storming, camping- planning and conducting camps; stages of group development and use of programme for group development: orientation stage, working stage, termination stage, programme planning, implementation,			
	dramatics, street play, puppetry, group discussions, parties, excursion, psychodrama, socio-drama, role play, brain storming, camping- planning and conducting camps; stages of group development and use of programme for group development: orientation stage, working stage, termination stage, programme planning, implementation, and evaluation.			
	dramatics, street play, puppetry, group discussions, parties, excursion, psychodrama, socio-drama, role play, brain storming, camping- planning and conducting camps; stages of group development and use of programme for group development: orientation stage, working stage, termination stage, programme planning, implementation, and evaluation.			
	dramatics, street play, puppetry, group discussions, parties, excursion, psychodrama, socio-drama, role play, brain storming, camping- planning and conducting camps; stages of group development and use of programme for group development: orientation stage, working stage, termination stage, programme planning, implementation, and evaluation.  b. Models and approaches: social goal model, remedial and reciprocal model; group			
	dramatics, street play, puppetry, group discussions, parties, excursion, psychodrama, socio-drama, role play, brain storming, camping- planning and conducting camps; stages of group development and use of programme for group development: orientation stage, working stage, termination stage, programme planning, implementation, and evaluation.  b. Models and approaches: social goal model, remedial and reciprocal model; group therapy/group psychotherapy/ therapeutic /social			
	dramatics, street play, puppetry, group discussions, parties, excursion, psychodrama, socio-drama, role play, brain storming, camping- planning and conducting camps; stages of group development and use of programme for group development: orientation stage, working stage, termination stage, programme planning, implementation, and evaluation.  b. Models and approaches: social goal model, remedial and reciprocal model; group therapy/group psychotherapy/ therapeutic /social treatment, development group and task-oriented			
	dramatics, street play, puppetry, group discussions, parties, excursion, psychodrama, socio-drama, role play, brain storming, camping- planning and conducting camps; stages of group development and use of programme for group development: orientation stage, working stage, termination stage, programme planning, implementation, and evaluation.  b. Models and approaches: social goal model, remedial and reciprocal model; group therapy/group psychotherapy/ therapeutic /social			

		18	CO1	K1, K2, K3, K4,
V	<b>Recording:</b> meaning, sources and types-process		CO2	K5, K6
	record- person oriented and problem oriented		CO3	
	records and its components; summative record;		CO4	
	principles of recording, uses, and maintenance of		CO5	
	record. Scope and practice of social case work &			
	Social Group work, Application of Case work			
	and Group work method in different settings;			
	community settings, medical and psychiatric			
	settings, family and child welfare settings and the			
	aged homes, schools, Special Schools,			
	correctional institutions, industries, and skills of			
	case worker &group worker. Limitations of			
	Social case work practice in India.			
VI	Self study for Enrichment (Not Included for		CO1 CO2	K1, K2, K3, K4, K5, K6
	·		CO3	,
	End Semester Examinations)		CO4	
			CO5	
	Write down the experience of establishing			
	relationship, (Learners to conduct 1 case work and			
	submit report)			
	Plan & Implement any one group work submit a			
	detailed report,			
	Visit any one of the settings & observe the case			
	work & group Work and record your observation			
	and submit a detailed report.			

#### **Text Book**

- 1. Upadhyay. R.K. (2010). Social case work-A therapeutic Approach, Jaipur: Rawat Publication
- 2. Sanjay Bhattacharya (2003), Social work: An Integrated Approach, Deep & Deep Publications

#### Reference Books

- 1.Adams .R (2012). *The short guide to social work*. Rawat Publication & Vikas Publishing House.
- 2.Mathew Grace (1992). An Introduction to Social Case Work, Bombay: Tata Institute of Social Sciences
- 3.Altmaier, E. M., Hansen, J.C..(2012), The Oxford Handbook of Counseling Psychology New York: Oxford University Press.
- 4.Hamilton, Gordon (1970), The New York School of Social Work: Theory and Practice of Social Case Work London: Columbia University Press
- 5.Hollis, Florence and Woods, Mary E.(1981).Casework A Psychosoical Therapy New York

#### : Fandom House

- 6.Paylor.I., Measham.F., Asher.H. (2013) Social work and Drug use Jaipur: Rawat Publications
  - 7.Glassman, Urania.(2008).Group Work: A Humanistic and Skills Building Approach, SAGE Publications
  - 8.Konopka, Gisela (1972).Social group work: A helping process. Prentice-Hall
  - 9.Lifton, Walter M. (1966). Working with Groups, Wiley
- 10. Siddiqui, H. Y (2008). Group Work: Theories and Practices Jaipur: Rawat Publications

#### Web References

- 1. https://www.egyankosh.ac.in/bitstream/123456789/76167/1/Unit-1.pdf
- 2. <a href="https://www.socialworkin.com/2021/12/Client-case-worker-relationship-in-social-case-work.html">https://www.socialworkin.com/2021/12/Client-case-worker-relationship-in-social-case-work.html</a>
- 3. <a href="https://www.yourarticlelibrary.com/sociology/social-casework-processes-study-and-diagnosis/36564#:~:text=ADVERTISEMENTS%3A,rope%20woven%20of%20multiple%20strands">https://www.yourarticlelibrary.com/sociology/social-casework-processes-study-and-diagnosis/36564#:~:text=ADVERTISEMENTS%3A,rope%20woven%20of%20multiple%20strands</a>.
- 4. .https://en.wikipedia.org/wiki/Group\_work#:~:text=Social%20group%20work%20is%20a,(Marjorie%20Murphy%2C%201959).
- 5. https://www.slideshare.net/BimalAntony/group-work-process-23990034
- 6. https://www.youtube.com/watch?v=Yunbt4u9uWg
- 7. .https://www.youtube.com/watch?v=ausahOeYOMO

#### **Pedagogy**

Lectures, Seminars, Case Presentations, Discussion, Observation, Role Play, E-contents

#### **Course Designers**

Dr.S. Vidhya, Ms.PL.Rani

Semester I	nternal Marks: 25 External Marks: 75					
COURSE CODE	COURSE TITLE	CATEGORY	HOURS/WEEK	CREDITS		
22PSW1CC3	COMMUNITY ORGANIZATION AND SOCIAL ACTION	CORE	6	5		

## **Course Objectives**

- o To facilitate Communities towards self-directed change
- o To justify the importance of theories, practices and approaches of Community Organization and Social action

## **Prerequisites:**

Basic knowledge on communities.

## **Course Outcomes and Cognitive Level Mapping**

CO NO	CO Statements	Cognitive Level
CO1	Remember and understand the history of Community Organization and basic concepts of Community Organization	K1, K2, K3, K4, K5, K6
CO2	Analyze the process of Community Organization and Social Action	K1, K2, K3, K4, K5, K6
CO3	Evaluate the importance of Community Participation in Rural, Urban & Tribal Development	K1, K2, K3, K4, K5, K6
CO4	Justify the importance of theories, practices and approaches of Community Organization and Social Action	K1, K2, K3, K4, K5, K6
CO5	Develop models in Community Organization.	K1, K2, K3, K4, K5, K6

## Mapping of CO with PSO and PO

Cos	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	2	1	3	3	1	3	2	1	1	1
CO2	1	2	1	2	1	2	3	1	1	2
CO3	3	1	1	2	1	3	3	3	1	3
CO4	1	1	2	3	2	3	2	2	1	1
CO5	3	1	1	2	2	1	1	2	3	3

<sup>&</sup>quot;1"-Slight (Low) correlation,
"3"-Substantial (high) Correlation,

UNIT	CONTENT	HOURS	Cos	COGNITIVE LEVEL
I	Community: Meaning, Classifications, and Characteristics; Community Power Structure; Community Dynamics: Integrative and disintegrative processes in the community. Concept of Community development. Similarities and Differences between Community Development and Community Organization, History of Community Organization.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
II	Community Organization: Concept, definition, objectives, philosophy, approaches, principles and skills; Community Organization as method of social work; Phases Of Community Organization: Community relationship, Study, Analysis, Assessment, Discussion, Organization, Action, Evaluation, Modification and Continuation. Models of Community Organization.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
III	Community Organisation Practice: Focus Groups; Analysis of Power Dynamics in Various Community Mobilization for Participation, Involvement in Problem solving Process, Identification of Needs, Issues, Prioritization, Problem Analysis, Selection of Alternatives, Community based Organisation Building and Federating for Sustained Problem-Solving Action. Strategies in Community Organisation; Organising Conferences, Training	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6

<sup>&</sup>quot;2"-Moderate (Medium) Correlation

<sup>&</sup>quot;-"-Indicates there is no Correlation

	programmes, Consultation, Negotiation and networking.			
IV	Application of Community Organisation: Community Organisation in different fields- Health, Education, Correctional, Rural, Urban and Tribal Communities, Vulnerable sections, Disaster, Displaced Population and Rehabilitation, Peace and Peace building, Empowerment of Marginalised Groups and communities, Practice skills, Research skills for Community Work, Various Roles of Community Organiser.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
V	Social Action: Definition, objectives, principles, methods and strategies; Social Action as a method of Social Work; Social Action and social reform; Radical Social Work, Saul Alinsky and Paulo Freire's methods; Process of Social Action; Scope of social action in India; Role of social workers in Community Organization and Social Action and Community Empowerment.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
VI	Self study for Enrichment (Not Included for End Semester Examinations) Caste system in India, Theories of Caste system, Social Inequality & Exclusion, Patterns of Social Mobility, Leadership, and theories of Leadership, Community Participation, Community Organization as a macro method, Community work, Nature of Different Communities with their strength and weakness, Current issues in Community Organization, Gender sensitivity issues in Community Organization, Advantages of Social Action, Examples of Social Action in India and abroad.	-	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6

#### **Text Books:**

- 1) Joseph, S.(2012). Community Organization in Social Work, Discovery Publishing house.
- 2) Lee, B.(2011). Pragmatics of Community Organization, Common Act.

#### References

- 3) Guha, A. (2013) .Community Organization and Social Action, Centrum press.
- 4) Patil, A.R (2013) Community Organisation and Development: An Indian Perspective New Delhi: PHI Learning
- 5) Joseph, S.(2012). Community Organization in Social Work, Discovery Publishing house.
- 6) Lee, B.(2011). Pragmatics of Community Organization, Common Act.
- 7) Christoper, A.J & William A.T (2009)Community Organisation and Social Action New Delhi: Himalaya Publishing.
- 8) Rothman. J(2001) Strategies of Community Interventions and Macro Practice(6<sup>th</sup> Ed)
- 9) Sidduque,H.Y.(1997). Working with Communities: An Introduction to Community Work, Hira Publications
- 10) Sidduque, H.Y. (1984). Social Work and Social Action, Hira Publications
- 11) Parsons, T. (1967). The Structure of Social Action, Free Press
- 12) Ross, M. G. (1955). Community Organization: Theory and Principles

#### Web References

- 1) https://mgkvp.ac.in/Uploads/Lectures/32/2531.pdf
- 2) https://www.notesonzoology.com/ecology/communities-meaning-types-and-characteristics-zoology/4324
- 3) <a href="http://ignou.ac.in/upload/bswe-03-block1-unit-1-small-size.pdf">http://ignou.ac.in/upload/bswe-03-block1-unit-1-small-size.pdf</a>
- 4) https://egyankosh.ac.in/bitstream/123456789/50437/1/Block-2.pdf
- 5) <a href="https://ctb.ku.edu/en/table-of-contents/assessment/promotion-strategies/systems-advocacy-and-community-organizing/main">https://ctb.ku.edu/en/table-of-contents/assessment/promotion-strategies/systems-advocacy-and-community-organizing/main</a>
- 6) http://www.govtgirlsekbalpur.com/Study\_Materials/Sociology/Sociology\_Sem-V\_CC-11\_Social\_Action\_and\_Ideal\_Types.pdf

#### **Pedagogy**

Chalk& Talk, Seminar, PPT Presentation, Group Discussion and Case Study

#### **Course Designer**

Dr.G.Kanaga

Semester I	Internal Marks:40	]	External N	Aarks:60
COURSE CODE	COURSE TITLE	CATEGORY	HRS/ WEEK	CREDITS
22PSW1CC1P	SOCIAL WORK PRACTICUM	CORE	6	5

#### **Course Objectives**

- 1. To give an opportunity to the students to put into practice the theory learnt in the classroom in the real life situation.
- 2. To expose to the students the various governmental and non-governmental organizations working for the welfare of the needy, downtrodden and vulnerable through observation visits.
- 3. To kindle the students' interest to learn the standard of living of Rural and Tribal people through social work camps and inspire them to develop a desire to serve them.
- 4. To train the students in developing various skills through taking up group projects on social issues/problems

#### **Prerequisites**

Students need to possess basic knowledge on the kind of Social Welfare organizations functioning for the needy, down trodden and vulnerable.

#### **Course Outcome and Cognitive Level Mapping**

CO	CO Statement	COGNITIVE
Number		LEVELS
CO1	Relate classroom learning in the field	K2
CO2	Identify different agencies of social work practice	K3
CO3	Discover emerging problems of rural, urban and tribal people	K4
CO4	Appraise means of Programme Planning	K5
CO5	Create models to work with emerging problems in the society.	K6

Mapping of CO and PO and PSO

Cos	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	3	3	3	3	3	3	1	3
CO2	3	3	3	3	3	2	3	3	2	3
CO3	3	3	3	3	3	3	3	3	3	3
CO4	3	3	3	3	3	2	3	3	3	3
CO5	3	3	3	3	3	3	3	3	3	3

<sup>&</sup>quot;1" – Slight (Low) Correlation, "2" – Moderate (Medium) Correlation, "3" – Substantial (High) Correlation, "-" indicates there is no correlation.

#### **Syllabus**

1. Orientation: A detailed instruction about field work, objectives importance of field work. Orientation provides information regarding: (1) the importance and place of the practice in the social work education and (2) the purpose, functions, and ethics in professional practice

#### 2. Observation Visits:

The purpose of the observation visits is to acquire skills of systematic observation and to develop a spirit of inquiry; to understand society's response to social problems through various services, understand and appreciate, to develop the ability to critically evaluate the initiative of voluntary and government programmes, and to develop an appreciation of social work intervention in these programmes.

A minimum of 10 visits to different social agencies with at least two settings pertaining to each field of specialisation. Suggested fields:

*Health Setting*: Hospitals, Psychiatric hospitals/clinics de-addiction centres, community health extension projects, district mental health programmes /projects, PHCs, etc

**Educational Setting:** Formal schools, non formal / adult education centres, etc.

**Services for special groups:** like differently abled, destitute, elderly-both institutional and non institutional

**Community settings** village visits, Corporations, municipalities, Panchayat Samitis etc.

Criminal Justice system: observation homes, jails, etc.

- 3. Rural /Tribal Camps provide opportunities to experience rural and tribal life, analyse rural and tribal dynamics, and observe the functioning of local self government and voluntary agencies. This experience helps peer participation in planning for activities for own group and for the local people. It helps to carry out, evaluate, and report the experience. It also helps the social work trainees in planning, organising, budgeting, mobilising, implementing and evaluating the projects to be implemented during the camps besides exposing their histrionic talents. The camps should be for a minimum of seven days organised by the Social Work students on a self supporting basis.
- 4. **Group awareness project** on social issues / problems Minimum of 10 days to be allotted for this purpose. A programme should be organised by the group. Each group must comprise of 3-5 students. Suggested themes such as anti dowry campaign, HIV/AIDS awareness, gender sensitization, alcoholism, and drug awareness, suicide prevention or any social problem could be considered.

## Evaluation: Total Marks – 100 Internal Evaluation- 40 marks

S.No		Internal	Marks	Total
	Field Orie	entation Visits		
A	(i)	Observational Skills	3.5 marks	
A	(ii)	Reporting	3.5 marks	10 marks
	(iii)	Attendance for Filed Work	3 marks	
	Rural/Trib	oal Camp		
В	(i)	Individual Participation	5 marks	15 marks
В	(ii)	Initiative and Leadership	5 marks	
	(iii)	Community Involvement	5 marks	
	Group Av	vareness Project		
	(i)	Organizing Ability & Team Work	5 marks	
C	(ii)	Resource Mobilization		15 marks
	(iii)	Social Relevance	5 marks	
			5 marks	
		TOTAL		40 MARKS

#### External Evaluation – 60 marks-VIVA-VOCE

S.NO	EXTERNAL	MARKS
1	Theoretical Knowledge	15
2	Practice Skills	15
3	Mobilizing Resources	10
4	Communication and Presentation	10
5	Reporting	10
	Total	60

#### Pedagogy

Observation visits, organizing group Projects, Planning and implementing activities in camp, Organizing community outreach programmes.

Course Designer: Dr.G.Mettilda Buvaneswari

Semester I	Internal Marks:25		External Marks:75		
COURSE CODE	COURSE TITLE	Category	Hours/Week	Credits	
22PSW1DSE1A	HUMAN RESOURCE MANAGEMENT	DISCIPLINE SPECIFIC ELECTIVE	6	3	

## **Course Objectives**

- To introduce the students to the basics of human resource management (HRM).
- To provide an overview of the functional areas of HRM.
- To lay the foundation for a deeper understanding of and practice in the field of HRM

### **Prerequisites**

Basic knowledge on Human Resource Management and its functions

**Course Outcome and Cognitive Level Mapping** 

CO	CO Statement	Cognitive
Number	On the Successful completion of the course, students will be able	Level
	to	
CO 1	Recall and explain the basic concepts in Human Resource Management	K1, K2
CO 2	Apply the Various functions of Human resource management	К3
CO3	Analyse the skills involved in acquisition, maintaining and developing of Human Resources	K4
CO4	Assess the Roles of Human Resource managers in various settings	K5
CO5	Invent the new trends in the field of Human Resource management	K6

Mapping of CO and PO and PSO

СО/РО	PSO 1	PSO 2	PSO 3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	2	2	2	2	2	2	3	2	2	2
CO2	2	1	2	2	2	2	2	2	2	3
CO3	2	2	3	2	2	2	3	3	3	3
CO4	2	2	1	1	2	2	2	2	2	2
CO5	1	1	1	1	2	2	2	3	2	3

<sup>&</sup>quot;1"-Slight (Low) correlation,"2"-Moderate (Medium) Correlation

<sup>&</sup>quot;3"-Substantial (high) Correlation,"-"-Indicates there is no Correlation

UNIT	CONTENT	HOURS	Cos	COGNITIVE LEVEL
I	INTRODUCTION TO HUMAN RESOURCE MANAGEMENT: Concept, Objectives, Importance and Functions of Human Resource Management, Human Resource Development-Meaning and Objectives, Difference between HRM and HRD, Human capital management, Concepts of HR philosophy, HR policy, HR audit and HR Information Systems	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5,K6
II	ACQUISTION OF HUMAN RESOURCES: Human resource planning: concept, objectives, process. Job analysis: concept, purpose, methods. Difference between Job analysis, Job specification, Job description, Job evaluation. Recruitment: concept and sources. Difference between Recruitment and Selection, Employee Induction and Placement.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
III	EMPLOYEE WELFARE: Employee Welfare-Meaning, Objectives, Philosophy, Scope, types of employee welfare - statutory and non-statutory welfare measures and Labour welfare theories.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
IV	MAINTENANCE OF HUMAN RESOURCES: Compensation and benefits administration: concept and components of remuneration (wages and salary, incentives, fringe benefits, perquisites, non-monetary benefits). Determinants of compensation patterns (legislations, job evaluation, surveys, components of the pay structure). Rewards: Concepts and types.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
V	DEVELOPMENT OF HUMAN RESOURCES: Training and Development -concept and difference between employee training and management development, Training process and methods (on the job training and off the job training). Management Development Methods.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6

VI	SELF STUDY FOR	-	CO1, CO2,	K1, K2, K3,
	ENRICHMENT (Not included		CO3, CO4,	K4, K5, K6
	for End Semester Examination)		CO5	
	Green HRM, Human			
	Resource Business Partner,			
	Selection – concept, process and			
	devices (application forms,			
	employment tests, Interviews,			
	Realistic job previews,			
	background investigation,			
	physical examination), Criteria for			
	distributing rewards.			
	Difference between			
	Performance-based pay and			
	Competence-based pay, Laws			
	related to Welfare, Training			
	effectiveness: Concept and			
	Methods of evaluating training			
	effectiveness			

#### **Reference Books**

- 1. Aswathappa, K. (2010). Human Resource Management Text and Cases. Tata McGraw Hill, New Delhi.
- 2. DeCenzo, David A. and Robbins, Stephen P. (2007). Personnel / Human Resource Management (3e). Prentice Hall of India, New Delhi.
- 3. Dessler, Gary and Varkley,B. (2011). Human Resource Management (12e). Pearson, New Delhi.
- 4. Fisher, Cynthia, D., Schvenfeldt, Lyle.F., & Shaw, James,B. (2008). Human Resource Management (6e). Bizantra, New Delhi.
- 5. Ivancevich, John.M. (2007). Human Resource Management (10e). Tata McGraw Hill, New Delhi
- 6. Rao, V.S.P. (2005). Human Resource Management Text and Cases (2e). Excel Books, New Delhi.
- 7. Charles R. Greer, (2003). Strategic Human Resource Management, Pearson Education Pvt Ltd.
- 8. Jeffrey .A. Mello, (2002). Strategic Human Resource Management, Thompson Learning, U.S.A.

#### **Web References**

- 1.https://youtu.be/KXxheTQXyDw
- 2.<u>https://www.youtube.com/watch?v=qWv570bxjdU</u>
- 3.https://youmatter.world/en/definition/green-human-resources-management-meaning-definition/
- 4.https://www.youtube.com/watch?v=CLr-xaQEnkE

Pedagogy: Chalk& Talk, Seminar, PPT Presentation, Group Discussion and Case Study.

**Course Designer** 

Ms.S.Hema

Semester I	Internal Marks:25		External Marks:75		
COURSE CODE	COURSE TITLE	Category	Hours/Week	Credits	
22PSW1DSE1B	MANAGEMENT OF ORGANIZATIONS	DISCIPLINE SPECIFIC ELECTIVE	6	3	

#### **Course Objectives**

To provide an overview of the structure and administration of an organization.

To impart necessary skills for the management of organizations.

To provide an understanding of the policies and procedures involved in establishing and maintaining non-profit organizations.

#### **Prerequisites**

Gain Knowledge on managing Organisations and Non-government organizations

#### Course Outcome and cognitive level mapping

СО	CO Statement	Cognitive
Number	On the successful completion of this course, the students will be able to	level
CO 1	Define and Interpret the basic concepts of organisation and non-Governmental organisation	K1, K2
CO 2	Apply the various functions of management and non- governmental organisations	К3,
CO3	Analyse the skills involved in governing organisations	K4
CO4	Determine the roles of social workers in managing organisations	K5
CO5	Formulate the various plans and policies to improve the functions of organisation	K6

Mapping of CO and PO and PSO

FF <u>8</u>										
CO/PO	PSO1	PSO 2	PSO 3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	2	2	3	2	3	3	2	2	2	2
CO2	2	2	2	2	2	2	3	2	2	2
CO3	3	2	3	3	2	3	2	3	3	3
CO4	2	3	3	3	3	2	2	2	2	3
CO5	3	2	2	2	3	3	3	3	3	2

<sup>&</sup>quot;1"-Slight (Low) correlation,"2"-Moderate (Medium) Correlation

<sup>&</sup>quot;3"-Substantial (high) Correlation,"-"-Indicates there is no Correlation

UNIT	CONTENT	HOURS	COs	COGNITIVE LEVEL
I	Basics of Organization Organization: Concept, Elements of Organization, Organizational Objectives, Vision and Mission. Organization Structure: Concept and Advantages and Disadvantages of Organization Structure. Business Organizations: Concept and Operational Areas (Production Management, Human resource Management, Marketing Management and Advertising Management, Materials Management).	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5
II	Fundamentals of Management Management: Definition, Nature, Functions (Planning, Organizing, Staffing, Directing, Controlling, Reporting and Budgeting), Levels of Management – Top, Middle and low level. 5Ms of management (Man, Material, Machines, Money and Motion).	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
III	Evolution of management Thought  Concepts and Key Contributions – Classical Theory: Scientific Management (F.W.Taylor), Administrative Management (Henri Fayol), Bureaucratic Theory (Max Weber); Neo- Classical Theory: Human Relations Approach (Elton Mayo), Behavioural Approach (M P Follet) New Management theory: System Approach, Contingency Approach, New Management Thought - Theory Z (William Ouchi).	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
IV	Introduction to Non-Profit Organization Non-profit organization: Meaning, Objectives, Principle. History of Non-profit organizations in India. Registration of organizations as Societies, Trusts, and Non- Profit Companies. Strategic planning: Vision, Mission, Goal, Objective and activities	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
V	Management of Non-profit Organizations Project proposal —Meaning and Project proposal Writing, Fund Raising -Meaning, Importance, principles and practices and various funding agencies in India.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6

VI	<b>Self-study for Enrichment (Not Included</b>	-	CO1, CO2,	K1, K2, K3,
	for End semester examination)		CO3, CO4,	K4, K5, K6
			CO5	
	Managerial skills: Conceptual, Technical			
	and Human Relation Skills. Case study and			
	role play in Classical theory and Neo-			
	Classical theory. Various Non-Profit			
	Organisations in Tamilnadu. Preparing			
	project proposal by using MS-Word and			
	MS-Excel			

#### **References Books**

- 1. Samvel.C. Certo And S. Trevis Certo, (2007). Modern Management. Prentice Hall of India Pvt Ltd.
- 2. P. Subba Rao, (2017) Mangament and organsiation behavior (text and cases) Himalaya publishing House Pvt Ltd.
- 3.S. P. Rajagopalan, (2008). Principles of Management,, Srivari Publication
- 4. John R. Schermerhorn.Jr,(2005), Willy India Pvt Ltd, New Delhi 2005.
- 5. Sherlekar.S.A,Heredia R.A. et al.,(1979) "Industrial Organization and Management", Himalaya Publishing House, Bombay.
- 6. Gupta C.B.,(1998) ."Organisation and Management" Sultan Chand &Sons, New Delhi.
- 7. Joseph L. Massie, (1973). "Essentials of Management", Prentice Hall of India Ltd, New Delhi.
- 8. Harold Koontz, Heinz Welhrich and Ramachandra Aryasir,(2004). "Principles of Management", Tata McGraw Hill Publishing Co Ltd, New Delhi-
- 9. Robin Lall (2004). The Dynamics of NGO's New Delhi, Dominant Publishers.
- 10. Sakararan and Rodrigues (1983) Hand Book for the Management of Voluntary Organisation Madras, Alfa Publishers Pvt ltd.
- 11. Sooryamoorthy R and Gangrade K.D, (2006). NGOs in India-A cross Sectional study New Delhi: Rawat publication pvt Ltd.
- 12. Vetrivel Surendra ,(1999). Participation Concept, Kumar Approach and Techniques, New Delhi, Vetri Publishers
- 13. Prasanna chandra projects,(2002). Planning Analysis, Financing, Implementation and Review, Tata MC Graw Hill Publishing Company Ltd, New Delhi.
- 14. Vasant Desai Project Management,(1997). Himalaya Publishing House Mumbai.

#### **Web References**

- 1.https://www.youtube.com/watch?v=Ie7kjAE0aBM
- 2.https://www.youtube.com/watch?v=TsZukmeaewc
- 3.https://www.youtube.com/watch?v=d1jOwD-CTLI
- 4.https://www.youtube.com/watch?v=EryyxLI4IK8
- 5.https://www.fool.com/the-blueprint/project-proposal/

#### **Pedagogy**

Group Discussion, Case Study, E-Content and PPT

#### **Course Designer**

Ms.S.Hema

Semester I	Internal Marks:25		External Marks:75	
COURSE CODE	COURSE TITLE	CATEGORY	HOURS/WEEK	CREDITS
22PSW1DSE1C	NGO MANAGEMENT	DISCIPLINE	6	3
		<b>SPECIFIC</b>		
		<b>ELECTIVE</b>		

#### **Course Objectives**

- To facilitate the understanding towards the role of civil society organizations especially NGOs in the development of the masses.
- To justify the importance of practices and approaches in NGO Management.
- To apply the process of planning and implementation of Projects.
- To elaborate the concepts and principles of NGO management.

#### **Prerequisites**

Gain knowledge in initiating NGO and managing it.

#### Course Outcome and cognitive level mapping

CO		
Number	CO Statement	Cognitive Level
CO1	Remember and understand the concept and history of NGOs,	K1, K2, K3, K4,
CO1	Project Management	K5, K6
		K1, K2, K3, K4,
CO2	Analyze the process of Planning and implementation of Projects	K5, K6
	Evaluate the importance of skills and techniques involved in	K1, K2, K3, K4,
CO3	NGO Management	K5, K6
	Justify the importance of practices and approaches in NGO	K1, K2, K3, K4,
CO4	Management	K5, K6
		K1, K2, K3, K4,
CO5	Formulate various strategies in the development of NGOs	K5, K6

#### Mapping of CO and PO and PSO

СО/РО	PSO1	PSO 2	PSO 3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	1	2	2	2	1	1	2	2	2	1
CO2	1	1	1	2	1	1	1	1	2	1
CO3	1	2	1	2	1	1	2	1	2	1
CO4	2	1	1	1	1	2	1	1	1	1
CO5	1	1	1	1	1	1	1	1	1	1

<sup>&</sup>quot;1"-Slight (Low) correlation,
"3"-Substantial (high) Correlation,

<sup>&</sup>quot;2"-Moderate (Medium) Correlation

<sup>&</sup>quot;-"-Indicates there is no Correlatio

UNIT	CONTENT	HOURS	COs	COGNITIVE LEVEL
I	Foundations of Management and NGOs: Management- Concepts, Objectives, Functions. NGOs -Concept, Types, Functions, Board of Directors – Composition, functions, and Role of NGOs in Community Development. NGO Management – Concept, Principles and Approaches.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5,K6
П	Legal Framework for Establishing NGOs in India: Constitutional Provision with regard to Charitable Organization, Formulation and Registration of NGOs in India – Societies Registration Act, Indian Trusts Act, Indian Companies Act. Foreign Contribution Regulation Act, Statutory Obligations – Income tax exemption (80G, 12A & 35 AC).	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5,K6
III	Project Management in NGOs:Planning – Concept, Principles and Scope, Micro and Macro level planning. Projects – Concept, Types, Dimensions of Project –Identification, Need Assessment, Problem Tree, Formulation of Project Proposal and Project Appraisal, PRA tools, Monitoring and Evaluation - PERT and CPM	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5,K6
IV	Resource Mobilization: Resources – Concept & Types. Resource Mobilization – Concept, Need for Resource Mobilization, Methods and Techniques. Fund Raising and Grant Proposals – Concept, Local, Regional, State, National and International level funds, Potential donors, Strategies adopted in fund raising, Challenges encountered during fund raising, Grant Proposals – concept & framework.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5,K6
V	NGO Governance: Concept, Governing Structures at the National and International level, Challenges and Ethical Concerns. Good Governance: Concept, Principles and Guidelines for good governance and Accountability. Financial Management of NGOs – Concept, Record Keeping, Internal Control, Budgeting and Financial Reporting.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5,K6

VI	Self Study for Enrichment (Not included for End Semester Examination)	•	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5,K6
	Maslow Hierarchy of Needs, Deficiency Needs Vs Growth Needs, Maslow Hierarchy of Needs, Characteristics of Self Actualizers, Strengths and Weakness of NGOs.			

#### **Text Books**

- 1) Abraham, A (2011) Formulation and Management of NGOs, Universal law.
- 2) Chandra, S. (2003) Guidelines to NGO Management, Kanishka Publishing

#### **References Books**

- 1) Fisher, J. (2003) NGOs and the Political Development of the Third World, Rawat.
- 2) Jain, R.B (1991).NGOs in Development Perspective, Vivek Prakasam
- 3) Shah, I (2005). A Practical Guide to NGO and Project Management, Himalayas

#### Web References:

- 1) <a href="https://www.youtube.com/watch?v=QwvCU6AJJRI">https://www.youtube.com/watch?v=QwvCU6AJJRI</a>
- 2) https://www.youtube.com/watch?v=FveLpFhQbeM
- 3) <a href="https://www.youtube.com/watch?v=4AeBxiIYoZs">https://www.youtube.com/watch?v=4AeBxiIYoZs</a>
- 4) <a href="https://www.youtube.com/watch?v=dEwJ\_E9pqLQ">https://www.youtube.com/watch?v=dEwJ\_E9pqLQ</a>
- 5) https://www.youtube.com/watch?v=GItEsM\_u8Tk

#### **Pedagogy**

Lecture, Peer Discussion, Seminar, PPT, Group Discussion and Case Study.

#### **Course Designer**

#### Dr. T. Amirtha Mary

Semester II	Internal Marks :25	External Marks:75			
Course Code	COURSE TITLE	CATEGORY	HRS/WEEK	CREDITS	
22PSW2CC4	SOCIALWORK RESEARCH & SOCIAL STATISTICS	CORE	6	5	

## **Course Objective**

- To conduct research using research Process
- To understand the steps of doing research

## **Prerequisites**

Basic understanding of research

## **Course Outcomes and Cognitive Level Mapping**

CO	CO Statement	Cognitive Level
Number	On the successful completion of the course, students will be able to	
CO1	Acquire knowledge on the process of doing research	K1
CO2	Understand the steps of research and use of statistics in research	K2
CO3	Identify the sources of doing research	K3
CO4	Demonstrate on presentation of research	K4
CO5	Apply the process of research	K5,K6

## Mapping of Co with PO

CO/PO	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	3	3	3	2	2	3	3	3
CO2	3	3	2	2	2	2	2	3	3	3
CO3	3	3	3	3	3	3	3	3	3	3
CO4	2	2	2	2	2	2	2	3	3	3
CO5	3	2	2	2	2	3	3	2	3	3

<sup>&</sup>quot;1" Sight (Low) Correlation, "2"- Moderate (Medium) Correlation, "3" -Substantial (High) Correlation

Unit	Content	Hours	Cos	Cognitive Level
I	Social Research: Meaning, definition, objectives, characteristics Social Work Research: Meaning and definition; Difference between social research and social work research; Scientific method: meaning, characteristics; Types of Research: pure, applied, and action research; participatory and evaluation research; Qualitative research: meaning, scope, characteristics, types- Case study, Focussed Group Discussion, difference between qualitative and quantitative research.	18	CO1,CO2,CO3, CO4,CO5	K1,K2,K3, K4,K5,K6

п	Problem Formulation: Selection of problem: criteria and sources defining the problem; Variables: meaning; types of variables; Operationalization; Measurement: meaning, levels of measurement; nominal ordinal, interval, and ratio; Hypothesis: meaning, sources, characteristics, functions and types; attributes of a sound hypothesis; hypothesis testing; level of significance; Type-I and Type-II errors.	18	CO1,CO2,CO3, CO4,CO5	K1,K2,K3, K4,K5,K6
III	Design and Sampling: Research design: meaning and types- exploratory, descriptive, diagnostic, experimental. Universe and sampling: meaning, principles and types of sampling; Advantages and disadvantages; Tools/instruments: Types and steps involved in tool construction; Validity and Reliability: meaning and types; Pilot study and Pre-test.	18	CO1,CO2,CO3, CO4,CO5	K1,K2,K3, K4,K5,K6
IV	Sources and Methods of data collection: Primary and Secondary Sources; Methods: Interview-meaning and types; questionnaires; observation: Meaning and definition; types of observation. Data processing; Editing, Sorting, coding, transcription. Presentation of data: tabular and graphical presentation; Report writing: content, format and types; footnotes, referencing, and bibliography: meaning and differences; methods of referencing; Plagiarism; ethics, and qualities of good researcher; preparation of research project proposal; agencies involved in social work research.	18	CO1,CO2,CO3, CO4,CO5	K1,K2,K3, K4,K5,K6
V	Social Statistics: meaning, definition, use and its limitations in Social Work Research: Measures of Central tendency: arithmetic mean, Median and Mode. Computer Applications: use and Application of Computer in social work research .	18	CO1,CO2,CO3, CO4,CO5	K1,K2,K3, K4,K5,K6
VI	(Self-study for Enrichment (Not included for End Semester Examinations)  Learners will be given as assignment to select a topic and carry out the steps of research. Case study and Focused Group Discussion need to be carry out. Inventories on different dimensions can be administered. Statistical package for Social sciences - Dispersion: range, quartile deviation, standard deviation and co-efficient of variation; Tests of significance: "t" test,F- test and chisquare test; Correlation: meaning, types, and uses; Karl Pearson's coefficient of correlation and rank correlation.		CO1,CO2,CO3, CO4,CO5	K1,K2,K3, K4,K5,K6

#### **Text Book**

- 1. Kothari CR (2004) Research Methodology Methods and Techniques, New Delhi: New Age International Publishers **References**
- 1 Alan Bryman (2004) Social Research Methods, New Delhi:Oxford UniversityPress.
- 2 Anderson, Jonathan, Millicent Eleanor Poole, and Berry H. Durston (1970) Thesisandassignment writing, Australasia: J. Wiley and Sons.
- 3 Denzin, Norman K., and Yvonna S. Lincoln (1994) Handbook of qualitative research, Sage Publications, Inc
- 4 Earl Babbie (1998) Adventures in Social Research using SPSS, New Delhi: Pine forgePress
- 5 Gupta S.P (2005) Statistical Methods, New Delhi: Sultan Chand Publishers.
- 6 Janet M.Ruane (2005) Essentials of Research Methods, UK: Blackwell Publishing
- 7 Kothari, Chakravanti Rajagopalachari (2004) Research methodology: Methodsandtechniques, New Age International.
- 8 Lakshmi Devi (1997) Encyclopedia of Social Research, New Delhi : Anmol Publications.
- 9 Laldas, D. K (2000) Practice of social Research, Jaipur:Rawat Publication.
- 10 Netemeyer, Richard G., William O-. Bearden, and Subhash Sharma(2003)Scalingprocedures: Issues and applications, SagePublications.
- 11 Ramachandran, P (1993) Survey Research for Social Work: A Primer, InstituteforCommunity OrganizationResearch.
- 12 Rubin, Allen, and Earl Babbie (2016) Empowerment Series: Research Methods for Social Work, Cengage Learning.
- 13 Schutt, Russell K (2011) Investigating the social world: The process and practice of research, Pine Forge Press.
- 14 SingletonJr,RoyceA.,BruceC.StraitsandMargaretMillerStraits,Approachestosocial research, Oxford University Press.
- 15 Slife, Brent D., and Richard N. Williams (1995) What's behind the research?:Discovering hidden assumptions in the behavioral sciences, Sage publications.

#### **Web Resources**

https://epgp.inflibnet.ac.in/Home/ViewSubject?catid=xN+GvFnx4ockQG2FkhaD+w==https://epgp.inflibnet.ac.in/Home/ViewSubject?catid=xN+GvFnx4ockQG2FkhaD+w==https://www.scribbr.com/dissertation/methodology/

**Pedagogy**: Chalk& Talk, , Seminar, PPT Presentation, Group Discussion and Case Study.

Course Designer: Dr.S.Vidhya

Semester II	Internal Marks :25		External	Marks: 75
COURSE CODE	COURSE TITLE	CATEGORY	Hours/Week	CREDITS
22PSW2CC5	SOCIAL WELFARE ADMINISTRATION AND SOCIAL POLICY	CORE	6	5

#### **Course Objectives**

To equip the students with knowledge on Social Welfare Administration

To assist the learners to learn about Social Welfare agencies and Social Welfare Programme

To develop an understanding on Social Planning, Social Development, NITI Aayog

To enhance skills of learners to work effectively in Welfare Agencies

To provide necessary knowledge on Social Policy Process and problems

**Prerequisite**: Basic knowledge on Administrative Concepts and Weaker Sections

#### **Course Outcomes and Cognitive Level Mapping**

On the successful completion of the course, the students will be able to

CO NUMBER	CO STATEMENT	COGNITIVE LEVEL
CO1	Define, explain, enumerate, describe, outline Social Welfare Administration, Social Work Administration, Functions and Areas of Administration, Social Welfare Programmes and Agencies, NITI Aayog, Social Policy and Process	K1
CO2	Classify, compare, Differentiate, Distinguish, Explain Government Departments, Boards, Directorates, Roles of NGOs, Functioning of Societies, Trusts, Committees, Executives.	K2
CO3	Apply, Ascertain, Determine, Express, Illustrate, Sketch Administration on different levels, concept of Indicators of Social Development, Sources and instrument of Social Policy for the welfare of weaker sections	К3
CO4	Analyze, Characterize, Classify, Compare, Examine, Explore, Point out Policy making Processes and Structures of India, different Policies of Central and State Governments	K4
CO5	Determine, Evaluate, Explain, Summarize, Categorize, Develop, Explain, Outline the functions of NITI Ayog, Policies and Programmes for Weaker Sections, Policy Advocacy, Budget Analysis, Functions of Governmental and Non Governmental Organizations and Citizens participation	K5, K6

Mapping of CO with PSO and PO

COs	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	2	3	3	3	2	2	3	3	3
CO2	3	2	3	2	3	2	2	3	2	3
CO3	3	3	3	2	3	2	3	3	2	3
CO4	3	3	3	3	3	3	3	3	2	3
CO5	3	3	3	3	3	3	3	3	3	3

"1"- Slight (Low) Correlation -"2" - Moderate (Medium) Correlation - "3" - Substantial (High) Correlation - "-" indicates there is no correlation.

Syllabus

UNIT	CONTENT	HOURS	COs	COGNITIVE LEVEL
Ι	Social Welfare Administration: Meaning and definition of Social Welfare Administration and Social Work administration; Purpose, historical development. principles, functions and areas (Policy making, planning, personnel, supervision, office administration, budgeting, finance, fund raising, accounting, auditing, purchase and stock keeping, record maintenance, coordination, public relation, monitoring and evaluation, research, annual report); Social Welfare Administration at National, State and local levels; CSWB (Central Social Welfare Board, Directorate of Social Welfare and Department of Empowerment of Persons with Disabilities, Functions of DDRO	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
II	Social Welfare Programme and Agencies: Evaluation of Social Welfare in India; Voluntary Social Work, Social Agencies: Meaning, definition, type and models of NGOs; Roles of NGOs in National Development. Governmental Schemes on Social Welfare. Concept of Grant in Aid, Agency registration: Methods, advantages, preparation of byelaws, memorandum of association, rules, regulation and registration procedures; Registration of Societies and Trusts: Governing Board, committees. Executives: Roles and Functions	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
Ш	Social Planning and Social Development: Social planning and community planning, Need and importance. Concept and indicators for social change and social development in India NITI (National Institute For Transforming India) Aayog: Introduction, Structure, Aims and Objectives, Features, Functions.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6

	,		1	1
IV	Social Policy: Definition, need, evolution and constitutional base; Sources and instrument of social policy, policies regarding other backward castes (OBCs), Scheduled Cases (SCs), Scheduled Tribes (STs) and Denotified Communities. Policies and programmes for women, Children, Youth, Senior Citizens and Disabled, Central and State Governments programme for weaker sections.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
V	Social Policy Process and Problems: Policy making processes and structures in India, Policy advocacy: Analysis and budget analysis, The role of Executive, Legislature and judiciary, Policy implementation: The role of Governmental agencies - the participation of nongovernmental organizations and citizens participation- Problems in implementation of policy-Analysis of different policies of the Central and State Governments and changing nature of social policy in India.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
VI	Self-study for Enrichment (Not to be included for End Semester Examinations) Learners need to carry out a thorough study on Programmes of a Non-Governmental Organization and Administrative functions, Highlighting the unique features of Non-Governmental Organization in Administering Welfare Programmes with effective people participation.	18	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6

#### Text Book:

D.R. Sachdeva. (1992) Social Welfare Administration in India. Kitab Mahal Publications

### REFERENCE BOOKS

#### **Web References**

http://www.igntu.ac.in/eContent/IGNTU-eContent-642461769227-MSW-2-DrRameshB-

SocialWelfareAdministrationandSocialLegislations-1,2,3,4,5.pdf

https://guide2socialwork.com/social-policy-in-

india/#:~:text=The%20broad%20areas%20of%20social,relevant%20source%20of%20social%20policy.

https://sirdodisha.nic.in/download/Social\_Welfare\_Schemes\_Reference\_English.pdf

https://www.niti.gov.in/objectives-and-features

**Pedagogy:** Lectures, Group discussion, PPT presentation, Case study and Students led seminars.

Course Designer: Dr.G.Kanaga

SEMESTER II	Internal Marks:40		External	Marks:60
COURSE CODE	COURSE TITLE	CATEGORY	HOURS/WEEK	CREDITS
22PSW2CC2P	SOCIAL WORK PRACTICUM	CORE	6	5

To provide opportunities to the students for applying the knowledge and the information gained in the class room to reality situations.

## **Perquisites**

Basic understanding of fields of Social Work

## **Course outcome and Cognitive Level Mapping**

On successful completion of this course, Student will be able to

	Course Outcomes	
CO	CO Statement	KNOWLEDGE
Number		LEVEL
CO1	Understanding both the agency and the client as systems	K2
CO2	Develop knowledge of administrative procedures, programme management and utilizing the skills in practice	К3
CO3	Analyse the skills of problem solving process and practice	K4
CO4	Interpret the different social issues and social welfare agencies	K5
CO5	Modify Solutions Based on need of the Client	K6

## Mapping of CO with PSO and PO

Cos	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	2	3	2	3	3	3	3	2
CO2	2	3	2	3	2	3	3	3	3	3
CO3	3	3	3	3	3	3	2	3	3	2
CO4	3	2	2	2	2	3	3	2	2	2
CO5	3	3	3	3	3	3	3	3	3	3

<sup>&</sup>quot;1"- Slight (Low) Correlation - "2" - Moderate (Medium) Correlation - "3" - Substantial (High) Correlation - "-" indicates there is no correlation.

## **Syllabus**

- 1. Concurrent field work agency placement in generic setting of practice such as schools/old age homes/counselling centres/rehabilitation settings etc. to initiate and participate indirect delivery
- 2. The placement will be for a minimum duration of 30 Field Work days for 2 days per week/semester and report to be submitted during faculty and Student Individual conference.
- 3. Importance to be given for the practice of Social Work methods. Each student is expected to conduct case work with a minimum of 3 clients, group work with at least 2 groups, and organise one community based programme.

### **Method of Assessment**

#### Internal - 40 marks

S.NO	INTERNAL	MARKS
1	Case Work Practice	10
2	Group Work	10
3	Community Programme	10
4	Reporting	5
5	Attendance for Field Work	5
	Total	40

#### External – 60 Marks

S.NO	EXTERNAL	MARKS
1	Theoretical Knowledge	20
2	Agency Evaluation	20
3	Mobilizing Resources	10
4	Communication and Presentation	10
	Total	60

Pedagogy: Observation, Case Study and Field Visits

Course Designer:Ms.S.Hema

Semester II	Internal Marks:25 External Marks:75								
COURSE CODE	COURSE TITLE	CATEGORY	HRS/WEEK	CREDITS					
	COUNSELLING: THEORY	CORE CHOICE	6	4					
22PSW2CCC1A	AND PRACTICE	COURSE							

- 1. To understand the concept of Counselling
- 2. To know the skills of counselling and understand the approaches in various settings

## **Prerequisites**

Basic understanding of Counselling & its need

## **Course Outcomes and Cognitive Level Mapping**

CO	CO Statement	Cognitive
Number	On the successful completion of the course, students will be able to	Level
CO1	Demonstrate the concepts & Principles of Counselling	K1,K2
CO2	Identify the process & Approaches to Counselling	К3
CO3	Examine the types & Techniques of counselling	K4
CO4	Explain the Components of effective counselling	K5
CO5	Elaborate on various problems of clients in different settings	K6

## Mapping of CO with PSO and PO

Cos	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	2	3	2	3	3	3	3	3	3
CO2	3	2	3	2	3	3	2	3	2	3
CO3	3	2	3	2	3	3	3	2	2	3
CO4	3	2	3	2	3	3	3	2	3	2
CO5	2	2	2	3	2	3	3	2	2	3

<sup>&</sup>quot;1"- Slight (Low) Correlation - "2" - Moderate (Medium) Correlation - "3" - Substantial (High)

Correlation - "-" indicates there is no correlation

# Syllabus

UNIT	CONTENT	HOURS	COs	COGNITIVE
				LEVEL
Ι	Introduction to Counselling: Meaning,			
	Definition, Need and importance of counselling		CO1,	
	and professional counselling. Basic principles of		CO2,	K1, K2, K3,
	counselling: participation, Individualization,		CO3,	K4, K5,K6
	confidentiality, communication, acceptance, self-	18	CO4,	
	confidence, self-awareness, and other principles		CO5,	
	governing the counselling relationship.			
	Professional Ethics in Counselling, Counselling			
	as a helping Relationship			
II	Theories of Counselling: Psychoanalytic,		CO1,	
	Adlerian, Client Centered, Behavioural approach,		CO2,	
	Rational Emotive, Reality, Gestalt, Transactional	18	CO3,	K1, K2, K3,
	Analysis, Cognitive Behavioural Therapy, and		CO4,	K4, K5,K6
	Eclectic theories.		CO5	
III	Counselling process & Approaches:			
	Interview and it significance in counselling – use		CO1,	
	of observation in counselling and understanding	18	CO2,	K1, K2, K3,
	of emotions in counselling. Directive		CO3,	K4, K5,K6
	Approach,Non Directive Approach & Eclectic		CO4,	
	Approach		CO5	
IV	Types of Counselling:			
	Individual and group counselling, family		CO1,	
	counselling, marital counselling, student	18	CO2,	K1, K2, K3,
	counselling, and industrial counselling.		CO3,	K4, K5,K6
	Techniques of group counselling, strategies		CO4,	
	andstructure – barriers to effective counselling		CO5	
	sessions; counselling evaluation.			

V	<b>Components of effective Counselling</b> :		CO1,	
	Counsellor's skills - Role and functions of the		CO2,	K1, K2, K3,
	counsellors in schools, industries, family,	18	CO3,	K4, K5, K6
	hospital, old age homes and rehabilitation		CO4,	
	institution.		CO5	
VI	Self Study for Skill enrichment (Not to be			
	included for External Examination)			
	Application of Counselling Principles in the			
	field, Case study presentation from field Work		CO1,	
	Experience, Application of test standardized		CO2,	K1, K2, K3,
	tests in counselling settings: Personality,		CO3,	K4, K5, K6
	intelligence, interpersonal relations, stress,	-	CO4,	
	anger, self esteem, anxiety, assertiveness,		CO5	
	depression, adjustment, and mental health.			

### **Text books:**

- 1)Rao, S.Narayana (2015). Counselling and Guidance, McGrawhill.
- 2) Zastrow, Charles (2009) Counselling Psychology, Wiley

#### **Reference Books**

- Chennai Counsellors Foundation (2017). Counselling Approaches:
   A Practioner's guide, Notion Press.
- 2) Corey, G. (2013). Theory and Practice of Counselling and Psychotherapy, Wadsworth
- 3) Loughran, H. (2018). Counselling Skills for Social Workers, Routledge.
- 4) McLeod.J.(2013)An introduction to counselling.Mc Graw-Hill Education.
- 5) Noonan.E.(2002).Counselling youngPeople.Routledge.
- 6) Soundarajan, R.(2017). Counselling: Theory, Skills and Practice, Mc Grawhill
- 7) David Murphy ,John Wiley & Sons, (2017), Counselling Psychology, The British Psychological Society.

### **Website References**

- 1) <a href="https://counseling.northwestern.edu/blog/five-counseling-theories-and-approaches/">https://counseling.northwestern.edu/blog/five-counseling-theories-and-approaches/</a>
- 2) <a href="https://myshrink.com/list-of-counseling-theories/">https://myshrink.com/list-of-counseling-theories/</a>
- 3) https://positivepsychology.com/counseling-process

## Pedagogy

Lectures, Audios / Videos followed by discussion, PPT, Case Studies, Group Discussion, Peer Learning and Student-led seminars.

Course Designer: Ms.PL.Rani

Semester II	Internal Marks: 25	;	External Marks:75		
COURSE CODE	COURSE TITLE	CATEGORY	HOURS/WEEK	CREDITS	
22PSW2CCC1B	PSYCHOLOGY FOR SOCIAL WORKERS	CORE CHOICE COURSE	6	4	

To make students familiar with basic psychological concepts, processes and its scope particularly relevant to social work practice.

## **Prerequisites**

Basic understanding on psychology

## **Course Outcome and Cognitive Level Mapping**

On successful completion of this course, Student will be able to

CO number	CO statement	Cognitive level
CO1	Define, recall, explain, demonstrate and outline the Psychology: Definition, Nature and Scope, introduction to schools of Psychology; Concept of human behaviour, Normality and Abnormality, Psychosis and Psycho-neurosis, Importance of Psychology in Social Work practice.	K1,K2
	Analyse, categorize, compare, list, distinguish and examine about Personality: definition and structure., Theories of Personality: Sigmund Freud, Carl Jung, Alfred Adler, Caren Harney, Sullivan, Otto Rank, Cattell, Eric H. Erikson and Maslow	K4
	Define, Recall, explain, demonstrate outline ,classify and compare Human growth and development: Concept, Nature and Importance, stages of development: pregnancy and child birth- infancy – babyhood-childhood-adolescent – adulthood – middle age – old age.	K1,K2
	Identify,apply justify and evaluate the concept of Attitudes: Concept and Nature, stereotypes and prejudice, Formation of Attitudes and Attitudes change in individuals and groups., Emotions, Intelligence, Measurement of intelligence. Psychological testing: personality and intelligence tests.	K3,K5
CO5	Elaborate and discuss about Learning: Nature, definition and types, Theories of Learning: theories of Pavlov and Skinner; remembering and forgetting., Motivation: Concept and Nature, Types of motives: Biological motives and Psycho social motives. Coping mechanisms: nature and types., mental health	K6

## Mapping of CO with PO and PSO

CO/PO	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	3	3	3	2	3	3	3	3
CO2	3	3	3	3	3	2	2	2	2	2
CO3	3	2	2	3	3	3	3	3	3	3
CO4	2	3	2	2	2	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	3	2

"1" – Slight (Low) Correlation  $\square$  "2" – Moderate (Medium) Correlation "3" – Substantial (High)Correlation – "-" indicates there is no correlation.  $\square$ 

## **Syllabus**

Unit	Content	Hours	COs	Cognitive Level
ı	Basic Concepts	18	CO1,CO2,CO3,	K1,K2,K3,
	Psychology: Definition, Nature and Scope,		CO4,CO5	K4,K5,K6
	introduction to schools of Psychology; Concept of			
	human behaviour, Normality and Abnormality,			
	Psychosis and Psycho-neurosis ,Importance of			
	Psychology in Social Work practice.			
II	<b>Development Stages</b>	18	CO1,CO2,CO3,	K1,K2,K3,
	Human growth and development: Concept,		CO4,CO5	K4,K5,K6
	Nature and Importance, stages of development:			
	pregnancy and child birth- infancy – babyhood-			
	childhood-adolescent – adulthood – middle age –			
	old age.			
III	Learning, Motivation and Coping mechanisms	18	CO1,CO2,CO3,	K1,K2,K3,
	Learning: Nature, definition and types, Theories		CO4,CO5	K4,K5,K6
	of Learning: theories of Pavlov and Skinner;			
	remembering and forgetting., Motivation:			
	Concept and Nature, Types of motives: Biological			
	motives and Psycho social motives .Coping			
	mechanisms: nature and types., mental health			
	Personality and Theories of Personality			
IV	Personality: definition and structure., Theories of	18	CO1,CO2,CO3,	K1,K2,K3,
			CO4,CO5	K4,K5,K6
	Personality: Sigmund Freud, Carl Jung, Alfred			
	Adler, Caren Harney, Sullivan, Otto Rank,			
	Cattell, Eric H. Erikson and Maslow			

V	Attitudes, Emotions and Psychological testing	18	CO1,CO2,CO3,	K1,K2,K3,
	Attitudes: Concept and Nature, stereotypes and		CO4,CO5	K4,K5,K6
	prejudice, Formation of Attitudes and Attitudes			
	change in individuals and groups., Emotions,			
	Intelligence ,Measurement of intelligence.			
	Psychological testing: personality and			
	intelligence tests.			
VI	Self-study for Enrichment(Not included for		CO1,CO2,CO3,	K1,K2,K3,
	End Semester Examinations)		CO4,CO5	K4,K5,K6
	Learners should prepare an assignment on			
	psychological test and their effectiveness in			
	psychiatric treatment, Students should have a			
	group discussion on Socialization process and the			
	agents of socialization. Group discussion on basic			
	overview regarding Relevance of Psychology to			
	Social Work: Multidimensional Perspective-			
	Biophysical(changes)-Psychological –			
	Social(Support systems)-Person-in Environment			
	(PIE)			

#### **Text Book**

Hurlock.E(2017) Developmental Psychology: A Life - Span Approach(Vth Edition), Europe: Tata Mcgraw Hill.

#### **Reference Books**

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- Dacey.J., Travers.J., Fiore.L.(1996). Human Development: Across the Lifespan, McGraw Hill. Davidoff,
- Feldman, R.S.(1990). *Understanding Psychology*, McGraw Hill Publishing Company.
- Norlin, J., Chess. W., Dale, O., Smith, R.(2003). *Human Behavior and the Social Environment: Social Systems Theory (4th Ed)*. Boston: Allyn Bacon.
- Saraswati, T. S., Dutta..R.,Sikka.A.(1987). *Developmental psychology in India*, New Delhi; Newbury Park: Sage Publications.
- Weiner, E.A., Stewart, B.J.(1984). *Assessing Individuals: Psychological and Educational Tests and Measurements*, Boston, Little, Brown and Co.
- Ashford, Lecroy & Jose: Human behaviour in Social Environment, Belmont CA: Wadsworth Publishing Co Inc
- ➤ Baron, Robert : Psychology: An Introduction, New Delhi: Pearson Education India

#### Web references

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- 2. ARC Resource Pack Study Material Foundation Module 7 ,Psychosocial Support (<a href="http://hvww.arc-online.org">http://hvww.arc-online.org</a>)
- 3. <a href="https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/Subtitle/NColge\_1372\_Theories%20of%20Personality.pdf">https://profilelogin.admissione.online/UploadFiles/Documents/ProfileLgoin/Subtitle/NColge\_1372\_Theories%20of%20Personality.pdf</a>
- 4. <u>Diener, E. (2000). Subjective well-being: The science of happiness and a proposal for a national index. *American Psychologist*, *55*(1), 34–43. https://doi.org/10.1037/0003-066X.55.1.34</u>
- 5. Newman, L.V.(2000). The expatriate adjustment process: implications of the cross-cultural context on learning the environment following a work-role transition. Diss. University of Illinoisat Urbana-Champaign.
- 6. Satterfield JM. Happiness, excellence, and optimal human functioning: Review of a special issue of the American Psychologist (2000;55:5-183), Martin E P Seligman and Mihaly Csikszentmihalyi, guest editors. West J Med. 2001 Jan;174(1):26-9. doi: 10.1136/ewjm.174.1.26. PMID: 11154661; PMCID: PMC1071226.

Pedagogy: Chalk& Talk, , Seminar, Power point presentation, Group Discussion and Case Study.

Course Designer: Dr.O.Aisha Manju

Semester II	Internal Marks: 25			External Marks:75
COURSE CODE	COURSE TITLE	CATEGORY	HRS/WEEK	CREDITS
22PSW2CCC1C	YOUTH AND MARGINALIZED SECTIONS	CORE CHOICE COURSE	6	4

To introduce students to the basic concept of youth and marginalized

# **Prerequisites**

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Basic understanding on youth and marginalisation.

## **Course outcome and Cognitive Level Mapping**

COs	CO STATEMENT	COGNITIVE
	On the successful completion of this course,the students will be able to	LEVEL
CO1	Define, Recall, explain, demonstrate, Illustrate and outline the concept of Youth: Youth as age category, as transitional stage, as social construct.demographic profile of Indian youth, characteristics of youth, social movements, youth unrest., Problems of youth: Marginalization, high risk behaviour., life style related issues: food habits, diseases, confidence building, Teenage pregnancy, smoking, addiction.	K1,K2
CO2	Define, recall, explain, demonstrate, illustrate ,classify the Conceptual understanding of Marginalization—Meaning, definition, patterns and types of marginalization., Sources and dimensions of Marginalization	K1,K2
CO3	Apply, Ascertain, Determine, Express, Illustrate and sketch the youth in New Millennium: Challenges and Opportunities: Impact of westernization, modernization, urbanization and globalization., Education and Skill Development, Employability and Employment ., Health: Physical, Mental and spiritual wellbeing., Youth & media influence.	К3
CO4	Analyze, characterize, classify, compare, examine, explore and Point out Youth Welfare: Policies and programs for youth, Youth Policy–2014; Voluntary organizations for youth development and welfare, constitutional safe guards for youth.	K4
CO5	Determine, evaluate, explain, summarize, categorize, develop, Elaborate , discuss and outline the Marginalized Categories-Understanding the special needs of marginalized categories: Scheduled Caste, Scheduled Tribes, Differently abled, LGBT, Minorities, Women, children, Aged, Migrants, Street dwellers, people living in slums, people living with HIV/AIDS and addicts.	K5,K6

## Mapping of CO with PO and PSO

CO/PO	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	2	2	2	2	2	2	3	2	3	3
CO2	3	3	3	3	2	3	3	3	3	2
CO3	1	2	2	2	2	2	2	2	2	2
CO4	3	2	3	2	3	3	2	3	2	2
CO5	3	2	3	3	3	2	3	3	3	3

"1" – Slight (Low) Correlation □ "2" – Moderate (Medium) Correlation "3" – Substantial (High)Correlation – "-" indicates there is no correlation. □

## **Syllabus**

Unit	Content	Hours	Cos	Cognitive Level
I	Concept of Youth: Youth as age category, as transitional stage, as social Construct. Demographic profile of Indian youth, characteristics of youth, social movements, youth unrest., Problems of youth: Marginalization, high risk behaviour., life style related issues: food habits, diseases, confidence building, Teenage pregnancy, smoking, addiction.	15	CO1,CO2,CO3, CO4,CO5	K1,K2,K3, K4,K5,K6
II	Youth Welfare: Policies and programmes for youth, Youth Policy–2014; Voluntary organizations for youth development and welfare, constitutional safe guards for youth.	15	CO1,CO2,CO3, CO4,CO5	K1,K2,K3, K4,K5,K6
III	Youth in New Millennium: Challenges And Opportunities: Impact of westernization, modernization, urbanization and globalization., Education and Skill Development, Employability and Employment ., Health: Physical, Mental and spiritual well-being., Youth & media influence.	15	CO1,CO2,CO3, CO4,CO5	K1,K2,K3, K4,K5,K6
IV	Conceptual understanding of Marginalization—Meaning, definition, patterns and types of marginalization., Sources and dimensions of Marginalization.	15	CO1,CO2,CO3, CO4,CO5	K1,K2,K3, K4,K5,K6
V	Marginalized Categories- Understanding the special needs of marginalized categories: Scheduled Caste, Scheduled Tribes, Differently abled, LGBT, Minorities, Women, children, Aged, Migrants, Street dwellers, people living in slums, people living with HIV/AIDS and addicts.	15	CO1,CO2,CO3, CO4,CO5	K1,K2,K3, K4,K5,K6
VI	Self study for Enrichment(Not included for End Semester Examinations)  Learners will have group discussion on Community Health Education on Water, Sanitation and waste management.		CO1,CO2,CO3, CO4,CO5	K1,K2,K3, K4,K5,K6

#### **Text Book**

Ahuja Ram. 1992. Social problems in India. New Delhi: Rawat publications Rajendra. J, 1992, Modernisation of youth in India, New Delhi: Rawat Publications Pvt. Ltd

#### **Reference Books**

- Amala Jeyarayan A (2014), Empowerment of Marginalized Youth, Abhijeet Publication, New Delhi
- ▶ Beteille, Andre (1992): *The Backward Classes in Contemporary India*, Delhi: Oxford University Press.
- > Charsley, S. R and G.K. Karanth (1998); Challenging Untouchability, Delhi: Sage
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- > Chatterjee, C and Sheoran, G. (2007). *Vulnerable groups in India*. The Centre for Enquiry into Health and Allied Themes (CEHAT), Mumbai.
- Coles ,B.(2002). *Youth and Social Policy*. London: Routledge.
- Grusky, David, (2001) Social Stratification: Race, Class, and Gender in Sociological Perspective. Colorado: Westview Press.
- > Jeyarayan, A. (2014). *Empowerment of Marginalized Youth*, New Delhi: Abhijeet Publication.
- ➤ Kasi Eswarappa; Ziyauddin K.M (Ed). *Dimensions of Social Exclusion: Ethnographic Explorations*. Cambridge Scholars Publishing, 2009
- ➤ Kehily Jane Mary (Etd.) (2007), Understanding Youth: Perspectives, Identities and Practices, London: Sage Publication.
- Mary, K.J. (Etd.) (2007). *Understanding Youth: Perspectives, Identities and Practices*. London: Sage Publication.
- ➤ Paul,L.H.(2011). Adolescence and Youth: The Process of Maturing. New Delhi: Sarup Book Publishers Pvt. Ltd.
- Saraswati ,S.(2008). *Indian Youth in New Millennium*. RGNIYD, Sriperumbudur
- ➤ Udaya Mahadevan, Rozario, Gireesan, and Rambabu (2015), Youth Development: Emerging Perspectives, New Delhi: Shipra Publications.

#### Journal

Young Journal on Youth published by SAGE: http://you.sagepub.com

#### Web Resources

- Youth and Their Concerns eGyanKosh, https://egyankosh.ac.in/bitstream/123456789/75498/1/Unit-5.pdf
- Welfare Schemes and programmes of Government of India
   <a href="https://epgp.inflibnet.ac.in/epgpdata/uploads/epgp\_content/social\_work\_education/social\_welfare\_&\_development\_administration/03.\_welfare\_schemes\_and\_programmes\_of\_government\_of\_india/et/6065\_et\_et.pdf</a>
- Youth And the Millennium Development Goals: Challenges and Opportunities for Implementation ,https://www.un.org/esa/socdev/social/papers/YouthandMDGs.pdf
- Types of Marginalization <a href="https://old.amu.ac.in/emp/studym/100016070.pdf">https://old.amu.ac.in/emp/studym/100016070.pdf</a>
- Hilker, Lyndsay McLean and Fraser, Erika (2009) Youth exclusion, violence, conflict and fragile states,
   DFID . <a href="http://www.gsdrc.org/docs/open/con66.pdf">http://www.gsdrc.org/docs/open/con66.pdf</a>
- https://yas.nic.in/sites/default/files/e-book-english2016.pdf

Pedagogy: Chalk& Talk, , Seminar, PPT Presentation, Group Discussion and Case Study.

Course Designer: Dr.O.Aisha Manju

Semester II	Internal Marks :25		External	Marks: 75
COURSE CODE	COURSE TITLE	CATEGORY	Hours/Week	CREDITS
22PSW2DSE2A	FAMILY SOCIAL WORK	DISCIPLINE SPECIFIC ELECTIVE	6	3

- 1. To make the learners to understand basic concepts of family, marriage, social work intervention techniques, Reproductive and Child Health
- 2. To help the learners to analyse the factors contributing to changes in social Institutions.
- 3. To enable the learners to find the theoretical base of families
- 4. To strengthen the professional competence of Social work Practice with families
- 5. To make the learners to become aware of the government and NGOs initiatives for family welfare.

### **Pre-requisites**

The leaners needs to possess basic knowledge about the social institutions like family and marriage.

## **Course Outcomes and Cognitive Level Mapping**

On the successful completion of the course, the students will be able to

CO Number	CO Statement	COGNITIVE LEVEL
CO1	Define, Recall, explain, demonstrate, Illustrate and outline Family, characteristics, types and functions of family, marriage, forms and functions of Marriage, separation, divorce, family life education, needs assessment, goal setting, family crisis, Family Therapy; Marital Counselling; Pre-marital Counselling; Eclectic Approach, Reproductive and Child Health	K1, K2
CO2	Identify and apply Family as a social institution, emerging family patterns, changing situations in marriage, separation and divorce, family life education, Intervention Methods in Social Work, Family Welfare Programmes, Reproductive and Child Health Programme.	К3
СОЗ	Analyse, categorize, compare, list, Distinguish and examine emerging family patterns, changing situations in marriage, challenges, equity and equality in family functions and relationships, separation and divorce, special needs, Social Work with Individuals in Family Setting; Social Work with Groups in Family System; Working with the Community for Family System and Family Welfare Programmes.	K4
CO4	Evaluate, justify and recommend Family as a social institution, emerging family patterns, changing situations in marriage, challenges, equity and equality in family functions and relationships, theories in understanding family, legislations on family and marriage, Intervention Methods in Social Work and Role and contributions of NGOs in Family development.	K5
CO5	Elaborate and discuss understanding the family, emerging family patterns, changing situations in marriage, challenges in Marriage and Family, theories in understanding family, legislations on family and marriage, Crisis Intervention; Family Therapy; Marital Counselling; Pre-marital Counselling; Eclectic Approach, Ministry of Health and Family Welfare, Family Welfare Programmes, Role and contributions of NGOs	K6

Mapping of CO with PSO and PO

COs	PS01	PS02	PS03	PS04	PS05	PO1	PO2	PO3	PO4	PO5
CO1	2	3	3	3	3	3	3	3	3	3
CO2	3	3	3	3	3	3	3	3	3	3
CO3	3	3	3	3	3	3	3	3	3	3
CO4	3	3	3	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	3	3

<sup>&</sup>quot;1"- Slight (Low) Correlation -"2" - Moderate (Medium) Correlation - "3" - Substantial (High) Correlation - "-" indicates there is no correlation.

## **Syllabus**

UNIT	CONTENT	HOURS	COs	COGNITIVE LEVEL
I	Family in Society: Family as a social institution, concept, characteristics, types, functions, understanding the family, emerging family patterns; Dynamics of Family System.	18	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6
II	Marriage: Concept and definition of marriage, forms, functions, changing situations in marriage, challenges, equity and equality in family functions and relationships, separation and divorce, family life education.	18	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6
Ш	Theoretical frameworks and laws: Theories in understanding family, Multiplicity of Family Problems; Problems of children, parents and problems between husband and wife; Families in Crisis.; Assessment of family needs: problem assessment and goal setting, legislations on family and marriage	18	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6
IV	Social Work with Family: Intervention Methods in Social Work: Social Work with Individuals in Family Setting; Social Work with Groups in Family System; Working with the Community for Family System; Crisis Intervention; Family Therapy; Marital Counselling; Premarital Counselling; Eclectic Approach.	18	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6
V	Role of Government and NGOs: Ministry of Health and Family Welfare: Family Welfare Programmes: Reproductive and Child Health Programme: Maternal Health; Child Health; Involvement Of NGOs in the Family Welfare Programme; Rural and Urban Family Welfare Infrastructure	18	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6

VI	Self-study for Enrichment (Not to be included for End Semester Examinations) Visiting ten families and identifying at least two families for detailed family analysis. Prepare an e-content on the role of family social workers in Indian context.	-	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6
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#### Text Book:

Munson C.E. (1985), Social Work with Families: Theory and Practice, London Free Press

#### Reference Books

Carter, B. McGoldricke. M.(1989). The Changing Family Life Cycle-A Framework for Family Therapy, London: Allyn & Bacon.

Christine.C. (2011). Advanced Social Work with Children and Families, New Delhi: Learning Matters. Constable, R& Lee, D.B. (2004). Social Work with Families: Content and Process, Chicago, USA: Lyceum Books Inc

Desai, M. (ed), (1994). Family& Interventions- Course Compendium, Mumbai: TISS.

Evelyn M.D. (1989). Family Development. ed 3, New York: J.B. Lipincott Company.

Linda.M. (2012). Understanding Families, London: Sage.

Margaret, A., Schvaneveldt. M.J. (1993). Handbook of Family Life Education- The Practice of Family Life Education, New Delhi: Sage.

Pat, S. (2000). Families and Social Workers: the work of Family Service Units, Great Britain: Liverpool University Press

William G.J. (1965). The Family, New Delhi: Prentice Hall.

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https://ncert.nic.in/textbook/pdf/kehe102.pdf

https://egyankosh.ac.in/bitstream/123456789/17331/1/Unit-16.pdf

https://socialsci.libretexts.org/Bookshelves/Early\_Childhood\_Education/Book%3A\_Child\_Family\_and\_Community\_(Laff\_and\_Ruiz)/01%3A\_Theories\_That\_Help\_Us\_Understand\_Families/1.01%3A\_Theories\_Developed\_for\_Understanding\_the\_Family

family socialwork.pdf

https://nhm.gov.in/WriteReadData/1892s/40128948991551078536.pdf

**Pedagogy:** Lectures, Audios / Videos followed by discussion, PPT, and Student-led seminars. Course Designer: Dr.G.Mettilda Buvaneswari

SEMESTER II	Internal Marks :25		External	Marks:75
COURSE CODE	COURSE TITLE	CATEGORY	HRS/Week	Credit
22PSW2DSE2B	DISASTER MANAGEMENT	DISCIPLINE SPECIFIC ELECTIVE	6	3

To orient students about Disaster Prevention, Preparedness, Education, and Capacity building.

## **Prerequisites**

Basic understanding of Disasters

## **Course Outcome and Cognitive Level mapping**

CO	CO Statement	COGNITIVE
Number	On the successful completion of the course, students will be able to	LEVEL
CO1.	Identify the Basic Concepts of Disaster and Disaster Management	K1,K2
CO2.	Summarize the Government role in Disaster Management	K3
CO3.	Discover the problems of disaster survivours	K4
CO4.	Apply the techniques of disaster Management	K5
CO5	Evaluate the teamwork involved in disaster management	K6

## **Mapping of Co with PO**

CO/PO	PS O1				PS O5	PO 1	PO 2	PO3	PO4	PO5
CO1	3	3	3	3	3	2	2	3	3	3
CO2	3	3	2	2	2	2	2	3	3	3
CO3	3	3	3	3	3	3	3	3	3	3
CO4	2	2	2	2	2	2	2	3	3	3
CO5	3	2	2	2	2	3	3	2	3	3

<sup>&</sup>quot;1" Sight (Low) Correlation, "2"- Moderate (Medium) Correlation, "3" -Substantial (High) Correlation

### **Syllabus**

Unit	Content	Hours	Cos	Cognitive Level
I	Disaster & Types: Disaster: definition, dimensions of disaster, progress in vulnerability. Types of disaster: Natural and Manmade, Natural: Water and climate related: Floods and drainage management, droughts, cyclones, tsunami, tornadoes, hurricane, snow avalanches, heat and cold waves. Geological related: Earthquakes, landslides, mudflows, dam bursts. Industrial accidents, biological disasters	18	CO1,CO2,CO3, CO4,CO5	K1,K2,K3, K4,K5,K6
II	<b>Phases-</b> (rescue, relief, rehabilitation, rebuilding). Rescue, relief phase: Need assessment, rescue and relief provisions by Army, Police, Fire	18	CO1,CO2,CO3, CO4,CO5	K1,K2,K3, K4,K5,K6

	services, Panchayat Raj institutions. Psychological first aid for disaster survivors.			
III	Crisis management: government response system in disasters, NIDM – central, state, district, BIRMS – Basic Initial Response Management Steps. Communication systems during disasters: HAM (help all mankind) radio promotions, police wireless network, SMS, mobile services, satellite communications; warning systems in disasters.	18	CO1,CO2,CO3, CO4,CO5	K1,K2,K3, K4,K5,K6
IV	Impact of disaster: Impact: Physical, social, economic, and psychological impact of disasters. Psycho social care to the disaster survivors; principles of psychosocial care; techniques of providing psychosocial care Compensation: Compensation and legal issues among the disaster survivors. Housing Support. Housing and materialistic support for the disaster survivors. Town planning after a major disaster.	18	CO1,CO2,CO3, CO4,CO5	K1,K2,K3, K4,K5,K6
V	Capacity building by government and non-governmental organizations, disaster resilience role of social workers in disaster services. role of central and state government in disaster management services. National health policy on disaster management, disaster survivors and human rights	18	CO1,CO2,CO3, CO4,CO5	K1,K2,K3, K4,K5,K6
VI	(Self-study for Enrichment (Not included for End Semester Examinations) Learners need to prepare assignment on events of Disasters. Students need to attend Seminars and workshops related to disasters.		CO1,CO2,CO3, CO4,CO5	K1,K2,K3, K4,K5,K6

#### **Text Book**

1. Sulphey M M (2016) Disaster Management, New Delhi: PHI Learning Private Limited

### REFERENCES

- 1.Basu, Amit Ranjan, and R. Srinivasa Murthy. 2003 "Disaster and Mental Health: Revisiting Bhopal." *Economic and Political Weekly*).
- 2.Dave, A.S., Sekar, K., Bhadra, S., Rajashekar, GP, Kishore Kumar, K., Srinivasa Murthy, R. 2002 Riots: Psychosocial care for Individuals. Books for Change, Bangalore. In English and Gujarati.
- 3.Dave, A.S., Sekar, K., Bhadra, S., Rajashekar, GP, Kishore Kumar, K., Beena, P. Srinivasa Murthy, R. 2002 Riots: Psychosocial care for children surviving the riots. Books for Change, Bangalore.
- 4.Desai. N.G., Gupta, D.K., Joshi, P.C., Singh, R.A., Singh, T.B., Lal, M. and Kumar, A.2002
- Mental health aspects of the earthquake in Gujarat. Indian Council of Medical Research, New Delhi.
- 5. Grace, H, Sekar, K., Subhasis, B., 2005 Bharat, S. Tsunami Psychosocial care for women. NIMHANS, Bangalore.
- 6. Kishorekumar, K.V. Chandra Sekar, C.R. Choudhury, P.C. Parthasarathy, R. Girimaji, S. Sekar, K. & Srinivasa Murthy, R 2000 Psychosocial care for community level helpers, Bangalore.
- 7. Maharashtra Institute of Mental Health. 1994. Proceedings of Symposium on the Health Consequences of the Marathwada Earthquake Disaster, Pune: Maharashtra Institute of Mental Health.
- 8.Nadkarni, V.V. (1991) Developing curriculum in the area of Disaster Management. In S. Bharat and M. Desai (Eds) Research on Families with Problems in India: Issues and implications (Volume I),

Bombay: Tata Institute of Social Sciences.

9.Narayana R.L., Srinivasa Murthy,R., Daz P (2003) Disaster mental health in India: Monograph. American Red Cross. Indian Red Cross, New Delhi

10. National Institute of Mental Health and Neurosciences 1997 Report on National workshop on Psychosocial consequences of disasters, Bangalore.

11. Nrayana, R., Dave, A.S., Sekar, K., Kishore Kumar, K., Srinivasa Murthy, R. 2002 Riots:

Psychosocial care for Women surviving the Riots. Books for Change, Bangalore.

#### **Web Resources**

https://epgp.inflibnet.ac.in/Home/ViewSubject?catid=xN+GvFnx4ockQG2FkhaD+w==https://epgp.inflibnet.ac.in/Home/ViewSubject?catid=xN+GvFnx4ockQG2FkhaD+w==https://www.youtube.com/watch?v=9WIwlljva\_s

Pedagogy: Chalk& Talk, , Seminar, PPT Presentation, Group Discussion and Case Study.

Course Designer: Dr.S.Vidhya

Semester II	Internal Marks:25	External Marks:75			
COURSE	COURSE TITLE	CATEGORY	HRS/	CREDITS	
CODE			WEEK		
22PSW2DSE2C	HEALTH AND	DISCIPLINE	6	3	
	HYGIENE	SPECIFIC			
		ELECTIVE			

- 1.To make the students aware of Nutrition, Balanced diet & Health
- 2. To understand legislation, health policies & Programmes
- 3.To know about hygiene & its type

## Prerequisite

Basic Understanding of health & hygiene

## **Course Outcomes and Cognitive Level Mapping**

CO	CO Statement	Cognitive
Number	On the successful completion of this course, the students will able to	Level
	Define, Recall, explain, demonstrate and outline, health,public	
CO1	health,social & preventive Medicines,Vital health	K1, K2
	Identify and apply the models of community Health,PHC	
CO2	Programmes, Insurance Schemes	К3
CO3	Analyse, categorize, compare, list, legislation & health Care services	K4
CO4	Explain the health programmes & agencies working globally for	K5
	health.	
CO5	Elaborate and Discuss hygiene,types & movement for hygiene	K6

## **Mapping of Co with PO**

Cos	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	2	2	2	3	3	3	3	2	3
CO2	3	2	3	2	3	3	2	3	2	3
CO3	3	2	2	2	3	3	3	2	2	3
CO4	3	2	2	2	3	3	3	2	3	2
CO5	2	2	2	3	2	3	3	2	2	3

1"- Slight (Low) Correlation – "2" – Moderate (Medium) Correlation
"3" – Substantial (High) Correlation – "-" indicates there is no correlation

## **SYLLABUS**

UNIT	CONTENT	HOURS	COs	COGNITIV
				E LEVEL
I	Health: Health, Primary Health Care and Public			
	Health; Concepts and definition, factors influencing			
	health; Social and Preventive Medicine, Levels of			
	disease prevention, comprehensive health		CO1,	
	indicators-vital health statistics; Common health	18	CO2,	K1, K2, K3,
	problems in India. Nutrition and Health: Nutrition,		CO3,	K4, K5,K6
	Balanced diet, Malnutrition, Prevention of		CO4,	
	Malnutrition Deficiency diseases, prevention of		CO5,	
	Nutritional problems.			
II	Community Health: meaning, vulnerability			
	assessment, emergency, planning, training and		CO1,	
	education; Models of community health PHC's-	18	CO2,	K1, K2, K3,
	meaning, functions and Programmes.		CO3,	K4, K5,K6
	Chief Minister's Comprehensive health insurance		CO4,	
	scheme in Tamil Nadu salient features; 108		CO5	
	Emergency ambulance services			
III	Legislations & Health care services - Health care			
	delivery system at the National and State level,.		CO1,	
	Salient features of legislations related to health:	18	CO2,	K1, K2, K3,
	MTP ACT (Amendment), Mental Health Act,		CO3,	K4, K5, K6
	Factories Act 1948, ESI Act 1948; Allocation for		CO4,	
	Health care in IX Five Year Plan; Health Policies		CO5	
	2003			

IV	Health Programmes & Global Health Promoting			
	Agencies: National Mental Health Programme,		CO1,	
	National Tuberculosis Programme (NTP), National	18	CO2,	K1, K2, K3,
	AIDS Control Programme (NACP), National		CO3,	K4, K5,K6
	Malaria Control Programme (NMCP), Universal		CO4,	
	Immunization programme (UIP), National Cancer		CO5	
	Control Programme (NCCP), National Health			
	Mission (NHM), Reproductive and Child Health			
	Programme, National Family Welfare Programme.			
	WHO, UNICEF, FAO, UNFPA, ILO.			
V	Hygiene: Personal, food and Environmental			
	hygiene; Relationship between health and hygiene;		CO1,	
	Environmental pollution; Living conditions:	18	CO2,	K1, K2, K3,
	housing, sanitation, waste disposal and their		CO3,	K4, K5,K6
	influence on Health. Hygiene movements: Mental		CO4,	
	Hygiene Movement, Social Hygiene Movement,		CO5	
	Natural Hygiene Movement.			
VI	Self Study for Enrichment(Not for Examination)			
	Health Survey in a village		CO1,	
	Analysis & Report of the Survey		CO2,	K1, K2, K3,
	Documentation		CO3,	K4, K5,K6
	Plan a programme based on the findings		CO4,	
			CO5	

#### **Textbooks**

1.Park ,K.(2015).Essentials of Community Health Nursing.Jaypee Brothersmedical Publication.

2.Park J.R & Park K. (2009). Text book of preventive and social medicine. Jabalpur, M/S

### Banashidass publication

#### References

- Bajpai, P. K. (Ed).(1997). Social Work Perspective on Health. RawatPublications.
- Broskowshi A., Marks E. &Budman S.H(1981). Linking health and mental health.Sage Publications
- Goel S.L.(1984). Public Health Administration. SterlingPublications
- Kamalam, S. (2016). Essentials in Community Health Nursing Practice. Jaypee Publication.
- Kumar ,Ram.( 1992). Social and preventive health administration. APHPublications.
- Pati R.L. (1992). Health Environment and development. AshishPublications.
- Pritam Lily, Ram Telu.(1993). Environmental health and Hygiene. VikhasPublication

#### Website References

- 1. https://www.nhp.gov.in/health-policies\_pg
- 2. https://www.indhospitalsolution.com/healthcare-policies-in-india
- 3. https://www.medicalnewstoday.com/articles/personal-hygiene

#### **Pedagogy**

Chalk& Talk, Seminar, PPT Presentation, Group Discussion and Case Study

Course Designer: Ms.PL.Rani

SEMESTER -II			EXTERNAL MA	ARKS:100
COURSE CODE	COURSE TITLE	CATEGORY	HRS/WEEK	CREDIT
22PSW2INT	INTERNSHIP	INTERNSHIP	-	2

- 1.To integrate practice skills and techniques learnt in students.
- 2.To help students to acquire skills of systematic observation
- 3.To develop a spirit of enquiry among students.

## **Pre-requisites**

Understanding about the theoretical concepts about community, social problems and interventions of government and non-governmental organizations.

## **Course Outcomes and Cognitive Level Mapping**

CO Number	CO Statement On the successful completion of the course students will be able to	KNOWLEDGE LEVEL
CO1	Define, Understand and Experience direct practice and management operations	K1,K2
CO2	Exposure to welfare organizations and their strategies of work	К3
CO3	Demonstrate self in the role of a change agent	K4
CO4	Recommend the applications of Social Work in intervening the social problems	K5
CO5	Elaborate and discuss the strategies used in addressing the social issues	K6

#### **Mapping of CO with PO**

СО/РО	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	3	3	3	2	2	3	3	3
CO2	3	3	2	2	2	2	2	3	3	3
CO3	3	3	3	3	3	3	3	3	3	3
CO4	2	2	2	2	2	2	2	3	3	3
CO5	3	2	2	2	2	3	3	2	3	3

<sup>&</sup>quot;1" Sight (Low) Correlation, "2"- Moderate (Medium) Correlation, "3" –Substantial (High), Correlation, "-" indicates there is no correlation.

### **Guidelines for the Summer Internship:**

Summer internship gives an opportunity to develop linkage with reputed organizations. The objectives of summer internship is to expose students to the new learning situations and enable them to develop professional outlook and gain experience, which contribute for their professional development.

- Summer Internship comprises a time frame of 15 days at the end of first semester.
- The trainee must volunteer to locate a setting (own choice) about one month in advance and explore the possibilities of 15 days practice learning and finalize in consultation with the faculty advisors.
- The field work setting should preferably have a professionally trained social worker on the team of a staff.
- The social work trainee is to work directly with client systems and management operations of day to day work of the setting.
- Observation & Documentation, Assessment, Managing & working in teams,
   Implementing policies and procedures of the organizations should the area of focus during the internship.

- Organizations for Internship could be chosen based on the trainee's inquisitiveness to work in any of the setting given below:
  - Mental health facility
  - Child protective services
  - o Hospital
  - o Nursing home
  - Domestic violence shelter
  - Homeless shelter
  - o De Addiction centre
  - Advocacy organization
  - o Local, state or national government offices
  - Environmental organizations
  - Women's centers
  - Domestic violence centers or shelter
- All expenses during the internship including travelling have to be borne by the trainee.
- The student trainee should maintain day-to-day records and a consolidated report in hard copy to the department (compulsory) and to the organization (on requirement) at the beginning of the II Semester. A MP4 file comprising of their experiences in Summer Internship have to be submitted too.
- A class presentation of their summer internship learnings should be done.

### **ASSESSMENT**

### **EXTERNALS: 100 marks**

Component	Marks
Attendance	15
Presentation	10
Community Outreach Programmes	10
Documentation & Reporting	30
Ability to relate theoretical concepts	10
Possession of Social Work Skills	5
Efforts made to possess Social Work skills	10
TOTAL	100

### **References:**

- 1. https://mastersinsocialworkonline.org/resources/internship-guide/
- 2. https://mssw.in/wp-content/uploads/2020/03/i-msw-syllabus-2018-20.pdf
- 3. <a href="https://uwosh.edu/socialwork/wp-content/uploads/sites/180/2020/10/MSW-Sample-Field-Syllabus.docx">https://uwosh.edu/socialwork/wp-content/uploads/sites/180/2020/10/MSW-Sample-Field-Syllabus.docx</a>

Course Designer: Dr. T. Amirtha Mary

Semester III	Internal Marks:25	External Marks:75				
COURSE	COURSE TITLE	CATEGORY	Hours/ Week	CREDITS		
CODE						
22PSW3CC6A	PUBLIC HEALTH	CORE	6	5		
		COURSE				

- 1. To inform the students about health and hygiene and related aspects.
- 2. To enlighten the students about diseases and occupational health.
- 3. To teach students about the health care delivery system.
- 4. To make the students aware about health education.
- 5.To inform students about health work in the community.

### **Prerequisites**

Learners to be aware of health issues and common diseases.

## **Course Outcomes and Cognitive Level Mapping**

On the successful completion of the course, the students will be able to

СО	CO STATEMENT	COGNITIVE
NUMBER		LEVEL
CO1	Explain the concepts of health and public health	K2
CO2	Identify communicable disease and Non-communicable Diseases	K2
CO3	Identify the role of social worker in Public health	K2
CO4	Identify the role of social worker in Public health	K3
CO5	Discuss about National Health Programmes	K4

### Mapping of CO with PSO and PO

COs	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	3	3	2	3	2	1	1	1
CO2	3	3	3	3	3	2	3	1	1	2
CO3	3	2	3	3	2	3	3	3	1	3
CO4	1	1	1	1	1	3	2	2	1	1
CO5	3	3	3	3	3	3	3	3	3	3

"1"- Slight (Low) Correlation -"2" - Moderate (Medium) Correlation - "3" - Substantial (High) Correlation - "-" indicates there is no correlation.

#### **Syllabus**

UNIT	CONTENT	HOURS	COs	COGNITIV E LEVEL
I	Concept of Health and Community Health, Dimensions of Health, Indicators and Determinants of health- Public Health-Definition, Significance, Evolution of Public health in India, Models of Public health, Health Care delivery system in India-Central, State, District and Block/Village.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
II	Epidemology and Diseases: Definition, aims and uses of epidemiology. Natural history of disease-Epidemology, Prevention and Control deficiency syndrome of Communicable and Non-Communicable Disease (NCD), Communicable Disease - Leprosy, Tuberculosis, Sexually transmitted diseases (STDs)-Human Immuno Deficiency Virus/Acquired ImmuneDeficiency Syndrome (HIV/AIDS)- Emerging disease threats-Severe Acute Respiratory Syndrome (SARS) - Covid Pandemic-Global Issue-role of WHO during Pandemic. Non-Communicable Diseases- Cardio vascular disorders, Cancer, Diabetes, Hypertension, Obesity, Anemia.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
III	HEALTH SYSTEMS DEVELOPMENT  Levels of Health Care- Primary, Secondary & Tertiary. Health care providers (Government, Private, Voluntary/NGO, Indigenous) Alternative systems of medicine (AYUSH) Integrated health care delivery-Preventive, Promotive, curative & rehabilitative. Major health problems of adolescents and Youth. Health related to Sustainable Development Goals.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
IV	HEALTH POLICY, PROGRAMMES AND LEGISLATION  Health Policies - National Health Policy, National Health Programmes- National Rural Health Mission (NRHM), National Urban Health Mission (NUHM), National Mental Health Programme, Universal Immunization Programme, School Health Programme, National Cancer Control Programme, Legislation pertaining to health- Medical Termination of Pregnancy Act 1971, Organ Transplantation Act,1994, Prenatal Diagnostic Test PNDT Act 1994, Food Safety and Standards Act, 2006.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
V	SOCIAL WORK APPROACHES IN PUBLIC HEALTH  Social determinants of health-Social Work strategies and approaches in Public health; Role of Social worker in Public Health sector-Health education, Health awareness programme, Counseling, Referral, Community mobilization and organization.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6

VI	Self Study for Enrichment (Not to be included in External		CO1,	
	Examination)		CO2,	
	Learners to visit PHC and conduct interviews with Doctor,nurses and ANM.Develop e-content on health care services by the government	-	CO3, CO4, CO5	K1, K2, K3, K4, K5, K6

#### **Text Books**

- 1. Park J.R & Park K (2009). Text book of preventive and social medicine. Jabalpur: M/SBanashidass.
- 2. Goel, S. L (1984). Public Health Administration. New Delhi: SterlingPublishers Private.

#### References

- 1. Smith Bryan C. (1978). Community health and Epidemiological approach. New York, Macmillan
- 2. Mahjan B.K & Aruna R.Mahajan (1969). Health services in India. JamNagar
- 3. Leavellhugh Rodman & Clark, Gurney E.(1958). Preventive medicine forthe doctor in his community. Mc GrowHill
- 4. Caplam, Gerald. (1961). An approach to community mental health. New York
- 5. Pritam Lily, Ram Telu. (1993). Environmental health and Hygiene. NewDelhi: VikhasPub
- 6. Rao, K.N.(1968). Health services, Public health in Encyclopedia of social work in India.Pub.Division **Web References**

https://www.infotoday.com/it/jul20/Affelt--The-Coronavirus-Infodemic.shtml
https://www.slideshare.net/jamesmacroony/healthcare-delivery-system-in-india
https://main.mohfw.gov.in/acts-rules-and-standards-health-sector/acts/mtp-act
1971#:~:text=The%20Medical%20Termination%20of%20Pregnancy%20Act%2C%201971&text=
%20Act%20to%20provide%20for,connected%20therewith%20or%20incidental%20thereto.

Pedagogy: Lectures, Group discussion, PPT presentation, Case study and seminars.

Course Designer: Dr.S. Vidhya

Semester III	Internal Marks:25	External Marks:75				
COURSE CODE	COURSE TITLE	CATEGORY	Hours/ Week	CREDITS		
22PSW3CC6B	WOMEN WELFARE AND HEALTH	CORE COURSE	6	5		

To inform the students about the demographic profile of women in India.

To enlighten the students on women's welfare and development.

To teach students about the issues concerning women's health.

To make students aware of the health problems of women.

To update the students on women's welfare programmes.

#### **Prerequisties**

The Learner can problems of women and and law related to Women in India

### **Course Outcomes and Cognitive Level Mapping**

On the successful completion of the course, the students will be able to

СО	CO STATEMENT	COGNITIVE
NUMBER		LEVEL
CO1	Define and explain various problems of Women	K1, K2
CO2	Identify various problems of Women and apply appropriate laws relating	К3
	to Women	
CO3	Compare position of women in different circumstances.	K4
CO4	Explain Methods, Concepts, Values and Contribution, Scope and Fields of	K5
	Social Work.	
CO5	Elaborate on the changing role and status of Women and the various	<b>K</b> 6
	strategies, measures meant for them.	

## Mapping of CO with PSO and PO

COs	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	3	3	2	3	2	1	1	1
CO2	3	3	3	3	3	2	3	1	1	2
CO3	3	2	3	3	2	3	3	3	1	3
CO4	1	1	1	1	1	3	2	2	1	1
CO5	3	3	3	3	3	3	3	3	3	3

"1"- Slight (Low) Correlation -"2" - Moderate (Medium) Correlation - "3" - Substantial (High) Correlation - "-" indicates there is no correlation. Syllabus

UNIT	CONTENT	HOURS	COs	COGNITIVE LEVEL
I	Demographic profile of women in India: changing role and status of women in India; problems of women: gender bias, child marriage, dowry, widowhood, desertion, divorce, destitution, educational backwardness, discrimination in employment; problems of employed women and mothers; problems of unmarried mothers; delinquency, prostitution, trafficking in women and girls. Domestic violence and Trauma; Intimate partner violence.	18	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6
II	Women Welfare, Development and Empowerment: Indicators of women development; Government of India Schemes for Women's Development; National commission for Women. Women and law: legislations relating to women; legal and constitutional rights, marriage, divorce, and property rights; labour laws for women; women empowerment: meaning, characteristics of empowered women; Life Skills for Women; feminism; women's movement abroad and in India.		CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6
III	Health needs of Women: Early middle and late adulthood - nutritional needs in adulthood period - Poly cystic ovarian disease - hormonal imbalances - menopause hormonal changes - nutritional care in menopause period - Food chart during menopause - Mental health during menopause.		CO1, CO2, CO3, CO4, CO5,	K1, K2, K3, K4, K5, K6
IV	Life Style Diseases of Women: Breast cancer, cervical cancer, osteoporosis – arthritis - other degenerative diseases: incidence - causes - dietary preventive measures - Health care programs to improve women's health: International - national and state level agencies for women' health	18	CO1, CO2, CO3, CO4, CO5,	K1, K2, K3, K4, K5, K6
V	International Perspectives On Health: Health as a Critical Area of Concern in the Beijing platform for action; Women's Health at ICPD, Cairo; WHO, UNICEF, UNESCO, CARE and others; MDG's and women's health.	18	CO1, CO2, CO3, CO4, CO5,	K1, K2, K3, K4, K5, K6
VI	Self Study for Enrichment (Not to be included in External Examination)  Learners need to present case studies of women in different circumstances and Women achievers. Develop strategies to enhance the status of women in all walks of their life. Make a critical analysis of policies,	-	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6

programmes and legislations with regard to		
women		

#### **Text Books:**

Das Gupta Monica & Krishnan T.N.(1998). Women and Health. Delhi: Oxford.

#### **Reference Books:**

- 1. Avasthi et.al.(2001). Modernity, Feminism, and Women Empowerment, Delhi :Rawat Publications
- 2. Bansal, D, K. (2006). Gender Justice. New Delhi: Mahaveer and Sons
- 3. Dalal, Ajit K and Ray, Subha. (2005). Social Dimensions of Health. Jaipur: Rawat Publications
- 4. Fernandez. B., Alex. (2014). Social Work for Women and Children. PacificBooks International.
- 5. Maithrey, Krishnaraj (ed) (1999). Gender, population and development. New Delhi: Oxford
- 6. Park J Rand Park K. (1983). Text Book of Preventive and Social Medicine. Habalpure: M.S.Banarside
- 7. Patel, Tulsi (Ed).( 2007). Sex-selective Abortion in India: Gender, Society and New Reproductive Technologies. New Delhi: Sage
- 8. Petchesky, Rosalind Pollack. (2003). Gendering Health and Human Rights. London: Jed Book
- 9. Shukla P.K. (1982). Nutritional Problems of India. New Delhi: Prentice Hall of India.
- 10. Swaminathan M. (1986). Principles of Nutrition and dietetics. Bangalore: Bangalore printing and publishing.
- 11. Reddy, P. R., and R. Sumangla. (1998). Women in development. New Delhi: Publishing Corporation.
- 12. Sebasti L. Raj (1991). Quest for gender justice: a critique of the status of women in India. New Delhi: South Asia Books
- 13. Shrivastava & Sudharani. (1999). Women in India. New Delhi: Common Wealth Publishers
- 14. Theis, Joachim. (2004). Promoting Rights—Based Approaches, Experiences and Ideas from Asia and the Pacific. Sweden: Save The Children.
- 15. World Health Organization.(2000). Women of South East Asia: A health profile. New Delhi: WHO, Regional Office for South East Asia

16. Zubaan, Mohan Rao (Ed).( 2004). The Unheard Scream: Reproductive Health and Women's Rights in India. New Delhi: Sage

## **Web References**

- 1. https://www.youtube.com/watch?v=RkBV7DORxhs
- 2. https://www.slideshare.net/eternal05/welfare-schemes-for-women-in-india-1-copy
- 3. https://www.slideshare.net/abigailabalos/adult-nutrition-powerpoint
- 4. https://www.slideshare.net/athirarajan94/lifestyle-diseases-ppt
- 5. https://www.unwomen.org/en/news/in-focus/csw59/feature-stories

## **Pedagogy**

Chalk & Talk, Seminar, PPT Presentation, Group Discussion, Blended Method, and Case Study.

## **Course Designer**

Dr.G.Mettilda Buvaneswari

SEMESTER III	Internal Marks:25	External Marks:75				
COURSE CODE	COURSE TITLE	CATEGORY	HOURS/WEEK	CREDITS		
22PSW3CC6C	HUMAN RESOURCE DEVELOPMENT	CORE COURSE	6	5		

To inform the students about the basic concept of Human Resource Development

To make the students to aware about Performance Management and Performance Appraisal

To teach the students about Training and Development and Various methods of Training

To make the students to aware about HRD Trends in industries

## **Pre-requisties**

The learners need to understand about the basic concept of Human Resource Development and its various functions

# **Course Outcomes and Cognitive Level Mapping**

On Successful completion of this course, the Students will be able to:

CO	CO Statement	KNOWLEDGE
Number		LEVEL
CO1.	Recall, Explain and Evaluate the Concept of Human resource Resource Development and its functions	K1,K2,K5
CO2.	Explain, Examine the concept of Performance management and Performance Appraisal Methods	K2,K3,K5
CO3.	Apply and Assess the process Training and Development	K3,K5
CO4.	Identify and Evaluate the various methods of Training	K3,K5
CO5	Explain and Develop the knowledge on HRD trends in Industries	K2,K5,K6

## Mapping of CO with PSO and PO

٠,											
	CO/ PO	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
	CO1	3	3	3	3	3	3	2	2	2	2
	CO2	3	3	3	3	3	2	2	2	2	2
	CO3	3	3	3	3	3	2	3	3	3	3
	CO4	3	3	3	3	3	2	2	2	3	2
	CO5	3	3	3	3	3	3	3	3	3	3

"1" Slight (LOW) Correlation -"2" Moderate (Medium) Correlation -"3"-

UNIT	CONTENTS	HOURS	Cos	COGNIT IVE LEVEL
I	HRD-Macro Perspective: HRD Concept, Origin and Need, HRD as a Total System; Approaches to HRD; HRD at Macro and Micro Climate	18	CO1,CO2,CO3 , CO4,C05	K1,K2,K2 ,K3,K4,K 5
П	Performance Management: Meaning, Purpose and Principles of Performance Management, Dimensions of Performance Management Performance Appraisal- Meaning, Definition, Objectives, Significance of Performance Appraisal, Performance Appraisal Methods: Traditional Methods, Modern Methods Difference between Performance Management and Performance Appraisal	18	CO1,CO2,CO3 ,CO4,C05	K1,K2,K2 ,K3,K4,K 5
ш	Human Resource Learning and Development: Concept and Importance; Assessing Learning and Development Needs; Designing and Evaluating L& D Programmes; Role, Responsibilities and challenges to Training Managers.	18	CO1,CO2,CO3 ,CO4,C05	K1,K2,K2 ,K3,K4,K 5
IV	Training Methods: Training with in Industry (TWI): On the Job & Off the Job Training; Management Development: Lecture Method; Role Play; In-basket Exercise; Simulation; Vestibule Training; Management Games; Case Study; Programmed Instruction; Team Development; Sensitivity Training; Globalization challenges and Strategies of Training Program	18	CO1,CO2,CO3 , CO4,C05	K1,K2,K2 ,K3,K4,K 5
v	HRD Trends: Job rotation, Job enlargement, Job enrichment. Quality of work life, Total Quality Management (TQM) Human Resource Information system: Meaning and Importance; ISO 9000 Series, Competency Management Meaning & Importance. Retention, downsizing and outsourcing. Talent Management, Artificial Intelligence.	18	CO1,CO2,CO3 ,CO4,C05	K1,K2,K2 ,K3,K4,K 5
VI	Self Study for Enrichment (Not to be included for End Semester Examination)  Human Resource Management: - Introduction - Characteristics - scope of HRM -Objectives Importance and Functions of HRM Human Resource Planning – Concept – Objective-Need and Importance – Process	18	CO1,CO2,CO3 ,CO4,C05	K1,K2,K2 ,K3,K4,K 5

#### **Text Books**

- 1. Aswathappa, K .(2008). *Human Resource Management Text and Cases*. Mcgraw-Hill Publishing company Limited, New Delhi.
- 2.Bhatia, B. S., and Batra G.S. (2001) .*Human Resource Development* .Deep and Deep Publications. **Reference Books**
- 1.Gosh, B.(2000). Human Resource Development and Management. Vikas Publishing House pvt ltd
- 2.Khanka, S.S. (2007). *Human Resource Management Text and Cases*. S. Chand publication
- 3. Rao, T.V. (2015). Performance Management towardsexcellence. SAGE Publications Pvt Ltd.
- 4. Sharma, R.C. and Sharma N. (2018). *Human resource management -theory and Practice*. SAGE Publications PvtLtd.
- 5. Wermer ,J .M .and Randy L.Simone. De (2012). *Human Resource development*. Cengage Learning India Private Limited,
- 6. Rao, T.V.(et.al): HRD in the New Economic Environment, Tata McGraw-Hill Pub.Pvt, Ltd.,New Delhi , 2003
- 7. Rao, T.V: HRD Audit, Sage Publications, New Delhi

#### **Web Resources:**

https://dhr.gov.in/schemes/human-resource-development-health-research-hrd https://www.youtube.com/watch?v=b2UZKco-drw

Pedagogy: Chalk& Talk, , Seminar, PPT Presentation, Group Discussion and Case Study.

Course Designer: Ms.S.Hema

SEMESTER III	Internal Marks:25	External Marks:75					
COURSE CODE	COURSE TITLE	CATEGORY	HOURS/WEEK	CREDITS			
22PSW3CC6D	RURAL& TRIBAL COMMUNITY DEVELOPMENT	CORE COURSE	6	5			

#### **Preamble**

The course will introduce the students the basic concepts, policies, programmes, approaches to Rural and Tribal Community development.

# **Pre-Requisites**

The learners need to understand about the basic conditions of Rural & Tribal communities.

## **Course Outcomes and Cognitive Level Mapping**

## On Successful completion of this course, the students will be able to:

CO	CO Statement	KNOWLEDGE
Number		LEVEL
CO1.	Describe the conceptual framework related to Rural Community Development and Tribal Community Development.	K1
CO2.	Deliberate on social structure, social relations and institutions related to Rural and Tribal communities	K2
CO3.	Categorize the need and importance of Rural and Tribal Community Development.	К3
CO4.	Evaluate the policies& programmes related to the Rural and Tribal Community Development.	K4
CO5.	Evaluate the legislative provisions that are related to Rural and Tribal Community Development.	K5

# Mapping of CO with PSO and PO

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CO/PO	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	2	3	3	3	2	2	3	2
CO2	3	3	3	3	3	3	3	3	3	3
CO3	2	2	3	3	3	2	2	2	3	3
CO4	3	3	2	3	2	3	3	3	2	2
CO5	3	3	3	2	3	3	3	3	3	3

"1" Slight (LOW) Correlation -"2" Moderate (Medium) Correlation -"3"-

Substantial (High) Correlation—"-" Indicates there is no correlation

# Syllabus

UNIT	CONTENTS	HOURS	Cos	COGNITIVE
I	RURAL COMMUNITY Rural Community: Concept, Characteristics, Problems related to Agriculture and its allied activities, Income equality, Employment, Food Security, Fisheries, Migration, Community Health and Infrastructure, Eco farming and Sustainable Development.	18	CO1, CO2, CO3, CO4, C05	LEVEL K1,K2,K3,K4, K5
п	RURAL COMMUNITY DEVELOPMENT  Concept, Philosophy, Principles and Early Experiments of Rural Community Development. Extension Education: Concept, Characteristics& Methods. Contemporary Approaches to Rural Community Development: Community Driven Development (CDD) and Asset Based Community Development (ABCD).	18	CO1, CO2, CO3, CO4, CO5	K1,K2,K3,K4, K5
III	RURAL DEVELOPMENT ADMINISTRATION & PROGRAMMES  Panchayat Raj Institutions, Salient Features of 73rd Amendment. Cooperative Movements. Administrative Structure of Rural Development at the Central, State and District level, Rural Development Agencies – CAPART, NABARD, Regional Rural Development Banks. Rural Development Programmes – MGREGA, PMGSY, SGSY, SSA. Programmes sponsored by World Bank for Rural Development, National Rural Livelihood Mission, Rastriya Sama Vikash Yojana(RSVY), Deen Dayal Upadhyay-Grameen Kaushalya Yojana, Deen Dayal Antyodaya Yojana, Sampoorna Grameen Rozgar Yojana, Provision of Urban Amenities in Rural Areas(PURA), Support for Marginalised Individuals for Livelihood, Pradhan Mantri Mudra Yojana, Problems in the implementation of programmes, Rural Entrepreneurship, Role of NGOs in Rural Community Development and Role of Social Worker in Rural Community Development. Micro Credit and Women's Development.	18	CO1, CO2, CO3, CO4, CO5	K1,K2,K3,K4, K5
IV	TRIBAL COMMUNITY  Concept, Characteristics and Types of Tribal Community, Geographical distribution of Tribes, Scheduled. De-notified and Nomadic Tribes. Life Style of Tribes – Socio-economic conditions, Cultural & Religious practices. Problems of Tribes. Exploitation and Atrocities on Tribes. Problems related to Resettlement and Rehabilitation.	18	CO1, CO2, CO3, CO4, CO5	K1,K2,K3,K4, K5

V	**RTIBAL DEVELOPMENT ADMINISTRATION & PROGRAMMES**  Constitutional, Legal and Economic provisions for the protection of Tribes, Functions of Tribal Development Blocks, Tribal Sub-Plans, Administrative Structure at Central, State, and District levels. Research and Training in Tribal Development. Services and Facilities of Tribes. Adivasi Mahila Sashakti Karan Yojana, Adivasi Shiksa Rinn Yojana, Micro Credit Scheme for SHGs, Tribal Forest Dwellers Empowerment Scheme, Scheduled Tribe Component (STC), Vanbandhu Kalyan Yojana, Tamilnadu Adidravidar Housing and Development Corporation Limited(TAHDCO). Role of NGOs in Tribal Development. Tribal Development Policies, Application of Social Work Methods and Problems in implementation of Tribal Development Programmes.		CO1, CO2, CO3, CO4, C05	K1,K2,K3,K4 ,K5
VI	Self-Study for Enrichment (Not to be included for End Semester Examination) Grameen Bank Model, SHG Movement, ECO SAN, WASHTribal Leadership, Belief System, Tribal Revolts, Tribal Movements. Case Studies of Best Practices pertinent to Rural & Tribal Community Development	18	CO1, CO2, CO3, CO4, C05	K1,K2,K3,K4 ,K5

#### **Text Book**

Mello, L.D. (2018) Community Development: Rural, Urban and Tribal perspective, FSP media publications.

#### **Reference Books**

- Gupta, K.B (2010). Rural development in India, Atlantic Publication.
- Soundarapandian, M (2010). Rural Entrepreneurship: Growth and Potentials. Kanshika Publications.
- Singh, K. (2008) Rural Development: Principles, Policies and Management, Sage Publications.
- Soundarapandian, M (2001). Tribal Development in India: A Case Study. Anmol Publisher.
- Singh, K.S (2002). Tribal Situation in India, Indian Institute of Advanced publication.

#### Web Resources:

https://www.scribd.com/doc/18799723/Introduction-to-Rural-Community-Development https://www.researchgate.net/publication/328289155\_RURAL\_DEVELOPMENT\_IN\_INDIA-A\_WAY\_FORWARD

http://planningcommission.nic.in/plans/planrel/fiveyr/10th/volume2/v2\_ch4\_2.pdf https://tribal.nic.in/writereaddata/AnnualReport/AnnualReport2016-17.pdf

Pedagogy: Chalk& Talk, Seminar, PPT Presentation, Group Discussion and Case Study.

Course Designer: Dr. G. Kanaga

Semester III	Internal Marks :25		External	Marks: 75
COURSE CODE	COURSE TITLE	CATEGORY	HOURS/WEEK	CREDITS
22PSW3CC7A	MEDICAL SOCIAL WORK	CORE COURSE	6	5

- 1.To equip students by imparting knowledge to understand the concept, definition, objectives, of Medical Social Work.
- 2.To apply the models of Health care while working at micro, mezzo and macro level.
- 3.To acquire skills and techniques required for medical social worker, values and ethics of professional social work.
- 4.To develop the ability to critically analyse problems of patients and caregivers in health setting.
- 5.To identify the settings and fields for the practice of medical social work.

#### **Pre-requisites**

The learners needs to have basic understanding about social Work and hospital settings.

## **Course Outcomes and Cognitive Level Mapping**

On the successful completion of the course, the students will be able to

CO Number	CO Statement	COGNITIVE LEVEL
CO1	Define, , demonstrate, Illustrate and outline Social Work , concept, history, scope and trends in Medical Social Work	K1, K2
CO2	Identify, analyse, problems and Interventions for patients and care givers.	K3,K4

CO3	Analyse, categorize, compare, list, distinguish and examine health care models in the practice setting	K4
CO4	Explain & elaborate medical Social Work Department, patients rights, Medical ethics, Medico legal cases, Government schemes. Discuss the meaning of recording & types	K5
CO5	Discuss the Roles and Responsibilities of aMedical Social Worker, Elaborate on Social Work Practice in Different settings	K6

# Mapping of CO with PSO and PO

COs	PS01	PS02	PS03	PS04	PS05	PO1	PO2	PO3	PO4	PO5
CO1	2	3	3	3	3	3	3	3	3	2
CO2	3	3	2	3	3	3	3	3	3	3
СОЗ	2	3	3	3	3	3	2	3	3	3
CO4	3	3	3	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	3	3

<sup>&</sup>quot;1"- Slight (Low) Correlation -"2" - Moderate (Medium) Correlation - "3" - Substantial (High) Correlation - "-" indicates there is no correlation.

UNIT	CONTENT	HOURS	COs	COGNITIVE LEVEL
I	Introduction to Medical Social Work: Medical Social Work: Definition, Concept, objectives. Historical Development of medical social work in India and abroad. Trends & Scope of Medical Social work practice in India.skills of Medical Social Worker Organisation and administration of Medical Social Work in hospitals.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
II	Understanding Patient and illness behaviour: Concept of-Acute illness, chronic illness, terminal illness, disability, impairment and handicaps.Concept of patient as a person. Patient as a whole, Sick role and illness behaviours. Impact of illness on the patient and caregivers. Hospitalization of patient — impact on family. Impact of long-term hospitalization on the patients and their families.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
III	Healthcare Models: Preventive, Curative, Promotional, Integrative and Development Model. Holistic Approach to Health Alternative System of Health - AYUSH. Health Education: Concept and Principles, Models, Methods and Techniques	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6

IV	Medical Social Work Department: Organization and administration; Functions, Public relations in hospital, Medical Social Work in relation to other disciplines, Multidisciplinary approach and teamwork; Medico- Legal issues, Euthanasia, Organ Transplant. Patient's Rights and Medical Ethics in health care. Government health insurance scheme, documentation & record keeping in hospital.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
V	Medical social work practice in different settings: Role of medical social worker in Out-Patient departments, Emergency / Crisis Care, ART Centers, Hospice, Community Health, Geriatric Department, Pediatric Department and Oncology department. Rehabilitation: Definition, Types and principles, physical medicine, physiotherapy and occupational therapy Community based rehabilitation. Ambulatory, Palliative care, Hospice and Convalescent care.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
VI	Self-study for Enrichment (Not to be included for End Semester Examinations) Students should prepare an assignment on role of Medical Social Workers in different departments	-	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6

#### **Text Books**

- Brandell, J R (1997). Theory and Practice of Clinical Social Work, London: Free Press
- Brannon & Feist, (2000) Health Psychology, TLARC Publication, Toronto.
- Dowding &Barr, (2002) Managing in Health Care, Pearson Education Ltd. London.
- Park and Park, 23 rd (Ed), 2015 Preventive and Social Medicine, Banarsidas Bhanot Publishers, Jaipur.
- Pathak, S.H., (1961) Medical Social Work in India, Delhi School of Social Work, New Delhi.
- Sarah Ghelert, 2006 Hand book of Health Social Work, John Wiley & Co., London.
- References
- Kapil, Krishnana (1971) Social Service Opportunities in Hospitals, Bombay, TISS
- BajpaiP.K. (ed.).(1997).Social Work Perspectives in Health. Rawat Publications. Delhi.
- Blaxter, Mildred (2004), Key Concepts on Health, Polity Publishers, New Delhi
- Bradshaw & Bradshaw, (2004)Health Policy for Health Care Professional, Sage Publications, New Delhi.
- Beder, J. (2006). Hospital social work: The interface of medicine and caring. New York, NY: Routledge.
- D'Ambruoso, S. (Ed.) (2006). Handbook of social work in health and aging. New York, NY: Oxford University Press.
- Egan, M. (2010). Evidence-based interventions for social work in health care. New York, NY: Routledge.
- Field M.(1963). Patients are people-A Medical-Social Approach to Prolonged Illness, Columbia University Press, New York.
- Gehlert, S., & Browne, T. A. (Eds.). (2006). Handbook of health social work. New York, NY: Wiley.Gambrill.E. (1997). Delhi Social work in the 21st century, Pine for gepress, New Delhi.
- GolsteinD.(1955), Expanding horizons in medical social work, The University of Chicago Press, Chicago.

#### **Web Resources**

- 1. https://mgcub.ac.in/
- 2. https://rmlh.nic.in/
- 3. https://www.tandfonline.com/
- 4. https://www.ncbi.nlm.nih.gov/pmc/
- 5. https://www.sweducarebd.com/
- 6. http://www.pitt.edu/

**Pedagogy:** Lectures, case discussions, PPTs, Group Discussions

Course Designer: Ms.PL.Rani

Semester III	Internal Marks :25 75		Ext	ernal Marks:
COURSE CODE	COURSE TITLE	CATEGORY	Hours/Week	CREDITS
1 77PSW/301/R	CHILD RIGHTS &CHILD PROTECTION	CORE COURSE	6	5

- To inform the students about the demographic profile of children in India.
- To make the students understand the problems of children.
- To teach students about the rights of children.
- To make students aware about the policies of children.
- To update the students on laws to protect children.

## **Pre-requisites**

The leaners need to have basic knowledge on child, their basic rights and means of protection.

## **Course Outcomes and Cognitive Level Mapping**

On the successful completion of the course, the students will be able to

CO Number	CO Statement	COGNITIVE LEVEL
CO1	Define and Recall the meaning of Child , Illustrate and outline the Vulnerability of children	K1, K2
CO2	Identify the Child Rights, demonstrate the Legal protection to children in various occupations	K2,K3
CO3	Analyse, categorize and list the Child related policies, Examine the meaning and significance of human rights.	K4
CO4	Evaluate the International Perspectives on child welfare	K5
CO5	Elaborate and Discuss the National Mechanisms for child rights and protection	K6

## Mapping of CO with PSO and PO

Cos	PS01	PS02	PS03	PS04	PS05	PO1	PO2	PO3	PO4	PO5
CO1	2	3	3	3	3	3	3	3	3	3
CO2	3	3	2	3	3	3	2	3	3	3
CO3	3	3	3	3	3	3	3	3	3	3
CO4	3	3	3	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	3	3

"1"- Slight (Low) Correlation -"2" - Moderate (Medium) Correlation - "3" - Substantial (High) Correlation - "-" indicates there is no correlation

UNIT	CONTENT	HOURS	COs	COGNITIVE LEVEL
I	Basic Profile of Children: Child: meaning, demographic profile of children in India. Socialisation; Vulnerability of children- poverty, child labour, trafficked children, street children, Abused children, children with disability, children in institutions or homes, Neglected Children, Children of Disorganized family system, Children of commercial sex workers, Children affected by HIV/AIDS, victims of calamities, victims of domestic violence-need for legislative intervention.		CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
II	Basic human rights and Child Rights: Child Rights: meaning, scope, origin and development of child rights in India. Constitutional Rights, National Policy on Child Labour. Comprehending child's right to life, survival and development. Basic concepts of human rights-dignity, liberty, equality, justice, ethics and morals, meaning and significance of human rights.	18		K1, K2, K3, K4, K5, K6
III	National Mechanisms and Child related policies (Salient features of children related policies) National Mechanisms and Child related policies, National Policy on Education 1986&2021, National Policy on Child Labour 1987, National Nutrition Policy 1993, National Health Policy. National Commission for Protection of Child Rights (NCPCR), Child Line.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6

IV	Children Related Acts(Salient features of children related acts): Constitutional Provisions for Children in India,National Policy for Children (1974 and 2013), Protection of Children from Sexual Offences Act (POCSO) 2012, Child Labour (Abolition and Prohibition) Act, Amendment Act 2016 The Prohibition of Child Marriage Act 2006 –Right of Children to Free and Compulsory EducationAct,2009, The prenatal Diagnostic Techniques (Regulation and Prevention of Misuse) Act,1994, Juvenile Justice (Care and Protection of Children) Act,2021	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
V	International Perspective: Sustainable Development Goals in relevance to children, United Nation's Convention on the Rights of Child 1989.Internationalmechanisms for the welfare of childrenSAARC, AHRC, ASEAN, European Union and Child Rights.UNICEF-Evolution, Objectives, Programmes, Achievements in India. ILO-In the context of Children.	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
VI	Self-study for Enrichment (Not to be included for End Semester Examinations) Students can conduct case study on child rights violation.Collect data on National Child Labour Project. Prepare an econtent on Stakeholders in Child Development - Roles and Functions of the Central and State level Commission for Protection of Child Rights in India	-	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6

#### Text Book:

Adrian L. James, Kate Wilson. (2007). The Child Protection Handbook-The Practitioner's Guide to Safeguarding Children. Paris: Bailliere Tindall.

Bajpai, A. (2003). Child Rights in India: Law, Policy and Practice, New Delhi: Oxford University Press.

Enakshi Ganguly Thukral India (2005). Status of Children in , Bharti Ali ,New Delhi: Aspire Design.

Manoharan, A. & Mehendale, A. (2012). Commissions for Protection of Child Rights: Answers to Common Questions Children May Have, Bangalore: Centre for Child and the Law National Law School of India University. Status of Children in India (2005). By Enakshi Ganguly Thukral, Bharti Ali, New Delhi: Aspire Design.

The Child Protection Handbook(2007). The Practitioner's Guide to Safeguarding Children. Adrian L. James, Kate Wilson. Paris: Bailliere Tindall.

#### Reference Books

- 1. Bajpai, Asha.(2006). Child Rights in India: Law, Policy, and Practice. India. New Delhi:Oxford.
- 2.Basu, Durga Das. (1994). Human Rights in Constitutional law. New Delhi: PrenticeHall
- 3. Baxi, Upendra. (2002). Future of Human Rights. New Delhi: Bueren
- 4. Bhatia, Vinita.(2011). Social Laws & Child Rights. NewDelhi:Alfa
- 5. Chowdhry, Dharam Paul.(1980). Child welfare [and] development. New Delhi: AtmaRam 6. Cocker Christine.(2011). Advanced Social Work with Children and Families. New Delhi: Learning Matters. Syllabus
- 7. Devi, Laxmi.(1998). Child and family welfare. Egully.Com
- 8. Gathia, Joseph Anthony. (1999). Child prostitution in India. NewDelhi: Concept Publishing Company
- 9. Gupta D.N. and Singh. (2001). Human Rights and Freedom of Conscience: Some suggestions for its Development and Application. New Delhi: Chandrachur.
- 10. Misra, Rabi Narayan.(2003). Child Labour in Hazardous Sectors. NewDelhi:Discovery PublishingHouse.
- 11. Peter, S.E.(1994). Human Rights: Perspective and Challenges. NewDelhi:Lancers Books.
- 12. Sarada, D., Rajini. N.(2009). Child Rights and Young Lives: Theoretical Issues & Empirical Studies. New Delhi: DiscoveryIndia.
- 13. Shrivastave, Rekha.(2009). International Encyclopaedia of Women RightsandChildren Rights. New Delhi: AnmolPublications.
- 14. Tandon, R.K. & Sudarshan, K.N.(1998). Directory & Handbook on Children. New Delhi: Ashish.
- 15. Theis, Joachim. (2004). Promoting Rights Based Approaches, Experiences and Ideas from Asia and the Pacific. Sweden: Save The Children.
- 16. Upadhyaya, Shivendra. (2009). Encyclopaedia of Juvenile Rights, ChildRightsand Women Rights, volume 2. New Delhi: Anmolpublications.

17. Wal. S.(1999). International Encyclopaedia of Child Development Priorities for 21Century. New Delhi: Sarup and Sons

#### **Web References**

- 1.https://egyankosh.ac.in/bitstream/123456789/46438/1/Unit-11.pdf,child rights and legislation.
- 2.https://egyankosh.ac.in/bitstream/123456789/21223/1/Unit-3.pdf,child rights and child protection counselling.
- 3.https://epgp.inflibnet.ac.in/epgpdata/uploads/epgp\_content/social\_work\_education/social\_work\_with\_children\_and\_child\_protection/04.\_child\_protection\_meaning\_and\_issues/et/6084\_et\_et.pdf
- 4.http://www.unicef.org/about/history/index\_milestones.htmlaccessed on 15.10.2013
- $5. http://www.iicrd.org/sites/default/files/resources/A\_Developmental\_Child\_Rights\_Approach\_\_(1)\_0.pdf$
- 6. https://www.unicef.org/child-rights-convention/convention-text-childrens-version
- 7. https://www.unicef.org/child-rights-convention/child-rights-why-they-matter
- 8.https://www.ohchr.org/sites/default/files/Documents/Issues/RtD/InfoNote\_ChildrenYouth.pdf
- 9. https://en.wikipedia.org/wiki/Child\_development\_in\_India

**Pedagogy:** Lectures, Audios / Videos followed by discussion, PPT, and Student-led seminars.

Course Designer: Dr.O.Aisha Manju

SEMESTER III	Internal Marks:25	External Marks :75				
COURSE CODE	COURSE TITLE	CATEGORY	HOURS/WEEK	CREDITS		
22PSW3CC7C	LABOUR LAWS AND INDUSTRIAL RELATIONS	CORE COURSE	6	5		

- To familiarize the legislations related to regulating Working Conditions in Factories and shops, Protection of Women from Sexual Harassment in Workplace
- To Gain knowledge on legislations related to Welfare fund , Compulsory National and Festival Holidays along with Industrial Relations Legislations.
- To Understand the Wage legislations and Social Security legislations to provide Wages without Exploitations and to provide social security for employees in the Industry
- To develop the knowledge on the concept of Industrial Relations, Mechanism for settling disputes.

## **Course Outcomes**

On the Successful completion of this course, the Students will be able to

CO	CO Statement	COGNITIVE
Number		LEVEL
CO1	Interpret the labour legislations regulating work	K2
	conditions and working hours in their Work	
	Environment.	
CO2	Develop the knowledge on legislations related to	K3
	industrial Relations and Various Legislations	
CO3	Analyse the legislations related to wages and social	K4
	security of employees in the society.	
CO4	Explain the concept of Industrial relations	K5
CO5	Elaborate the knowledge on Mechanism of Industrial	K6
	Relations	

# Mapping of CO with PSO and PO

CO/PO	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	3	3	3	3	2	2	2	2
CO2	3	3	3	3	3	2	2	2	2	2
CO3	3	3	3	3	3	2	3	3	3	3
CO4	3	3	3	3	3	2	2	2	3	2
CO5	3	3	3	3	3	3	3	3	3	3

"1" Slight (LOW) Correlation -"2" Moderate (Medium) Correlation -"3"-Substantial (High) Correlation-"-" Indicates there is no correlation

UNIT	CONTENT	HOURS	Cos	COGNITIVE LEVEL
	<b>Legislation:</b> Meaning, objectives and Evolution of Labour Legislation.			
I	Legislations pertaining to working conditions:: Salient Features -Factories Act 1948, Child labour prohibition and regulation Act 1986, Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, Apprentices act 1961, Tamil Nadu shops and establishment Act 1947	18	CO1,CO2,C O3,CO4,CO 5	K2,K3,K4,K5, K6
	Labour Legislations in Tamilnadu:.: Salient Features - Tamil Nadu Labour welfare fund Act, 1972. The Tamil Nadu Industrial establishments (National and Festival Holidays) Act, 1958.	18	CO1,CO2,C O3,CO4,CO 5	K2,K3,K4,K5, K6
II	Industrial Relations Legislations: Industrial disputes act 1947, Industrial employment (standing orders) Act 1946, The Trade union act 1926.			
	Wage Legislations: Payment of wages act 1936, the Minimum wages act 1948, Payment of Bonus act 1965	10	CO1,CO2,C O3,CO4,CO	K2,K3,K4,K5,
III	Social Security Legislations: Employees' State Insurance act 1948; Employee's provident fund act 1952 including the pension scheme 1995; the Maternity benefit act 1961, Payment of gratuity act 1972	18	5	K6
IV	Industrial Relations: Meaning, Objectives and Importance, Background to Industrial Relations- Scope, Evolution and Development, Approaches and forms of Industrial relations in India.	18	CO1,CO2,C O3,CO4,CO 5	K2,K3,K4,K5, K6
V	Mechanism of Industrial Relations: Collective Bargaining, Joint Management Councils, works committee, Workers Participation in Management, Grievance handling procedures.  Industrial Relations machinery in India: Cconciliation, Arbitration and Adjudication, Code of discipline- Recent trends,Role of Government, Employers and Trade Unions in maintaining Industrial Relations.	18	CO1,CO2,C O3,CO4,CO 5	K2,K3,K4,K5, K6

	Self Study for Enrichment (Not to be		CO1,CO2,C	
	included for End Semester Examination)	-	O3,CO4,CO	K2,K3,K4,K5,
VI	New Labour Codes 2020-Objectives and		5	K6
	Salient Features Various forms related to			
	legislations and Case laws			

#### **Text Books**

- 1. Dwivedi. R.S (1997) 'Human Relations & Organisational Behaviour', Macmillan India Ltd, New Delhi
- 2. Joseph, Jerome (2004) Industrial relations: Towards a new theory of negotiated connectedness, New Delhi: Response Books
- 3. Malhotra O.P. (1985). Industrial Disputes Act 1947, Lucknow: East law book company
- 4. Mamoria C.B. and Mamoria. Satish,(1998). 'Dynamics of Industrial Relations', Himalaya Publishing House, New Delhi
- **5.** Paul Edwards .(2009).Industrial Relations: Theory and Practice, 2nd Edition

#### **Reference Books**

- 1. Srivastava ,S.C.(2000). 'Industrial Relations and Labour laws', Vikas Publications pvt ltd, 4th edition
- 2. Ratna Sen, (2003) 'Industrial Relations in India', Shifting Paradigms, Macmillan India Ltd., New Delhi

4. Subba Rao, P. (2012). Essentials of Human Resource Management and industrial Relations (Text, Cases and

- 3. Venkata Ratnam.C.S.(2001). Globalisation and Labour Management Relations: Dynamics of change ,SAGE Publications Pvt Ltd.
- Games), Himalaya Publishing House
  5. Jerry S.Rosen bloom (2014) The Handbook of Employee Benefits Health and Group Benefits, 7th
- Edition,Mc Graw Hill
- 6. Sarma, A.M (2014), Employee Welfare and Social Security, Himalaya Publishing House.
- 7. Kulshreshtha, U.C. (2020). Labour Problems and Social Welfare, Lakshmi narain Agarwal publishers **Web Resources:**
- https://labour.gov.in/labour-law-reforms
- https://www.youtube.com/watch?v=QcVPILsV84Q
- https://www.ilo.org/global/topics/labour-law/lang--en/index.html

**Pedagogy**: Chalk& Talk, , Seminar, PPT Presentation, E-Content ,Group Discussion and Case Study.

Course Designer: Ms.S. Hema

SEMESTER III	Internal Marks:25	Ex	External Marks:75			
COURSE CODE	COURSE TITLE	CATEGORY	HOURS/WEEK	CREDITS		
22PSW3CC7D	URBAN COMMUNITY DEVELOPMENT	CORE COURSE	6	5		

The course will introduce the students the basic concepts, policies, programmes, approaches to Urban Community development.

# **Pre-requisties**

The learners need to understand about the basic conditions of Urban Community.

## **Course Outcomes and Cognitive Level Mapping**

## On Successful completion of this course, the students will be able to:

CO Number	CO Statement	KNOWLEDGE LEVEL
CO1.	Describe the conceptual framework related to Urban Community Development	<b>K</b> 1
CO2.	Deliberate on social structure, social relations and institutions related to Urban Communities.	K2
CO3.	Categorize the need and importance of Urban Community Development	К3
CO4.	Evaluate the policies& programmes related to Urban Community Development.	K4
CO5.	Evaluate the legislative provisions that are related to Urban Community Development.	K5

# Mapping of CO with PSO and PO

- 0										
CO/PO	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	2	3	3	3	2	2	3	2
CO2	3	3	3	3	3	3	3	3	3	3
CO3	3	2	3	3	3	3	2	3	3	3
CO4	3	3	3	3	2	3	3	3	3	2
CO5	3	2	3	3	2	2	3	3	3	2

"1" Slight (LOW) Correlation -"2" Moderate (Medium) Correlation -"3"-Substantial (High) Correlation-"-" Indicates there is no correlation

UNIT	CONTENTS	HOUR S	COs	COGNITIVE LEVEL
I	URBAN COMMUNITIES AND URBANIZATION Urban Communities: Types, features& Rural Urban contrast. City- Meaning & Classification. Urbanization - Trends in Urbanization process, Historical formulation of Urbanization: level of urbanization and urban infrastructure in India, Causes and consequences of Urbanization and unplanned Urban growth. Urbanism – Meaning, Characteristics. Slums – Concept, Culture of Slums and Factors contributing to slum development, Approaches. Theories and Classification, consequences and issues around evictions and relocation.	18	CO1, CO2, CO3, CO4, C05	K1,K2,K2,K3, K4,K5
П	URBAN PROBLEMS AND CHALLENGES Urban poor: Identity and location, Challenges and options for the Urban poor: Housing, Migration, Drug Addiction, Family Disorganization, Divorce, Crime & Abuse, Juvenile Delinquency, Commercial Sex Work, LGBT issues. Issues of Pollution. Urban basic services for the poor, Institutionalisation of Children, Women, Older Persons and its related Issues.	18	CO1,CO2,CO3, CO4,C05	K1,K2,K2,K3, K4,K5
Ш	URBAN COMMUNITY DEVELOPMENT Concept, Historical Background, Approaches, Principles, Process and Methods of Urban Community Development, Urban Development Planning: features and contours, various models. Role of Community Development workers and Application of Social Work methods in Urban Development.	18	CO1,CO2,CO3, CO4,C05	K1,K2,K2,K3, K4,K5
Iv	URBAN DEVELOPMENT ADMINISTRATION  National, State and Local levels; Structure and Functions of Urban Development Agencies; Urban Services and Urban Deficiencies. Nagapalika Act (74th Amendment) Functions of Officials and Non-Officials in Urban Self Government. Housing Policies, Housingand Urban Development Corporation (HUDCO) Metropolitan Development Authorities Role of Central Social Welfare Board (CSWB). Concept of Smart Cities.	18	CO1,CO2,CO3, CO4,C05	K1,K2,K2,K3, K4,K5

V	URBAN DEVELOPMENT PROGRAMMES AND PARTICIPATION,		CO1,CO2,CO3, CO4,C05	
	ACTION & ADVOCACY Urban Development Projects I,II,& III, Urban Basic	18		K1,K2,K2,K3,
	Services Programmes, Smart Cities Mission, Atal			K4,K5
	Mission for Rejuvenation and Urban Transformation,			
	Pradhan Mantri Awas Yojana(Urban) or Housing for			
	All By 2022, Heritage City Mission Development			
	and Augmentation Yojana, Solid Waste Management			
	Program,TNSCB,JNNURM, National Urban			
	Livelihood Mission and Swach Bharat Mission-			
	Urban, Self-Employment Program of Urban Poor,			
	Integrated Urban Development Mission, Special Area			
	Development Program, Tamilnadu Urban Road			
	Infrastructure Development Program, Problems in			
	implementation, Role of NGOs in Urban			
	Development People's participation: Concept,			
	importance, Scope and problems. Social Action and			
	Advocacy in Urban Development: Public			
	Distribution Systems - Acts and Reforms, Right to			
	Information and Accountability.			
	Self-Study for Enrichment (Not to be included for		CO1,CO2,CO3,	
VI	End Semester Examination)	18	CO4,C05	
	Theories of Urbanization,			K1,K2,K2,K3,
	Civil society organizations and initiatives for			K4,K5
	urban community development. Case studies of best practices			

## **Text Book**

- 1. Nagpal, H. 1994 Modernization and Urbanisation in India .Jaipur: Rawat Publications.
- 2. Kasambi, M. 1994 Urbanization and Urban Development in India. New Delhi: ICSSR

#### **Reference Books**

- 1. Sharma, K. 2001 Rediscovering Dharavi. New Delhi: Penguin
- 2. Chaubey, P.K. 2004 Urban Local Bodies in India. New Delhi: Indian Institute of Public Administration
- 3. Roy, P. & Das Gupta, S. 1995 Urbanisation and Slums. New Delhi: Har-Anand Publications.

- 4. Sandhu, R.S.(ed.) 2003 Urbanisation in India: Sociological Contribution. New Delhi: Sage Publications.
- 5. Pernia, E.M. (ed.) 1994 Urban Poverty in Asia. Hong Kong: Oxford University Press.
- 6. Thakur, B. (ed.) 2005 Urban and Regional Development in India: Vol I New Delhi: Concept Publishing Company.
- 7. Kundu, A. 1993 In the Name of Urban Poor. New Delhi: Sage Publications.
- 8. Mishra, G.K. & Narain, K. (ed.) 1989 Development Programmes for Urban Poor. New Delhi: Indian Institute of Public Administration.
- 9. Kundu, A. 2000 Inequality Mobility and Urbanisation. New Delhi: Indian council of Societal Science Research and Manak.
- 10. De Souza, A.(ed.) 1988 Urban Growth and Urban Planning. Political Context and People's Priorities. New Delhi: Indian Social Institute.
- 11. Bhargava, G. 1981 Urban Problems and Policy Perspectives. New Delhi: Abhinav Publishers.

#### Web Resources:

- 1. <a href="http://planningcommission.nic.in/hackathon/Urban\_Development.pdf">http://planningcommission.nic.in/hackathon/Urban\_Development.pdf</a>
- 2. http://wcr.unhabitat.org/wp-content/uploads/sites/16/2016/05/WCR-%20Full-Report-2016.pdf
- 3. http://smartcities.gov.in/upload/uploadfiles/files/SmartCityGuidelines(1).pdf
- 4. https://kingcenter.stanford.edu/sites/default/files/publications/231wp.pdf

**Pedagogy**: Chalk& Talk, Seminar, PPT Presentation, Group Discussion and Case Study.

Course Designer: Dr. G. Kanaga

SEMESTER III	Internal Marks:25	Ex	ternal Marks:75		
COURSE CODE	COURSE TITLE		CATEGORY	HOURS/WEEK	CREDITS
22PSW3CC3P	SOCIAL WORK PRACTICUM		Core Practicum III	6	5

- 1. To expose students to various fields of Social Work Practice.
- 2. To enable the students to apply theoretical knowledge.
- 3. To help the students to equip interventions skills in area of interest.

## Pre -requisites

The learner will get a Practical exposure in various fields of Social Work

#### **Course Outcome**

On the Successful completion of this course, the students will be able to

CO Number	CO Statement	Knowledge Level
CO1.	Develop knowledge regarding the Specialized Area	K3
CO2.	Survey the numerous problems of the Clients in the specialized	K4
	area.	
CO3.	Deduct the specific problems of the client group.	K5
CO4.	Recommend an area of a mini research study.	K6
CO5	Plan policies and programmes based on the findings of the	K6
	mini research study.	

# Mapping of CO with PSO and PO

CO/PO	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	3	3	3	3	2	2	2	2
CO2	3	3	3	3	3	2	2	2	2	2
CO3	3	3	3	3	3	2	3	3	3	3
CO4	3	3	3	3	3	2	2	2	3	2
CO5	3	3	3	3	3	3	3	3	3	3

"1" Slight (LOW) Correlation -"2" Moderate (Medium) Correlation "3"-Substantial (High) Correlation-"-" Indicates there is no correlation

#### **Syllabus**

- 1. Agency placement based on their specialisations
- 2. The placement will be for a minimum duration of 30 fieldwork days for two days per week/semester.
- 3. Importance to be given for the practice of social work methods.

Each student is expected to conduct case work with a minimum of three clients, group work with at least two groups, and organise one institutional/community-based programme (trainees of all specialisations).

# Guidelines for Medical and Psychiatric Social Work Specialisation

- 1. Practice of Social Case Work with at least five clients
- 2. Practice of Social Group Work with at least two groups
- 3. One Community based programme.

## **Guidelines for Family and Child Welfare Specialisation**

- 1. Exposure to family and child welfare programmes
- 2. Practice of social group work with at least two groups
- 3. One community based programme.

## **Guidelines for Human Resource Management Specialisation**

- 1. Exposure to welfare measures and programmes in industries.
- 2. Orientation to IR activities/Trade Union and case laws on labour legislations
- 3. Understanding of Organisation profile/Organisational Culture.
- 4. One Career Guidance Programme

## **Guidelines for Community Development Specialisation**

- 1. Exposure to DRDA/Panchayat Union and Panchayat administration
- 2. Orientation to community basedsurveys/PRA
- 3. Organise at least two need based communityprogrammes
- 4. Practice of Social Work methods in Community Settings(Rural/Tribalareas)
- 5. Knowledge of CD programmes.

#### **Evaluation**

#### Internal (40marks)

1.	Case Work Practice	:	10 marks
2.	Group Work	•	10 marks
3.	Awareness Programme	:	10marks
4.	Reporting	:	5 marks
<b>5.</b>	Attendance for fieldwork	:	5 marks

40 marks

#### External (60 marks)

Theoretical Knowledge : 20marks
 Practice Skills : 20marks
 Agency Evaluation : 10marks
 Communication and Presentation : 10marks

60 Marks

Pedagogy: Case Presentation, Individual conference, Group Conferences, Discussions, Supervision Course designer: Ms.S.Hema

mester III	Internal Marks:25	External Marks:75		
OURSE CODE	COURSE TITLE	CATEGORY	Hours/ Week	CREDITS
22PSW3CCC2B	LIFE SKILLS AND SOFT SKILLS FOR SOCIAL WORKERS	CORE CHOICE COURSE	5	4

- To learn to communicate effectively, vocally, in writing and in presentationformat.
- To develop skills in working with different groups.
- To gain knowledge of lifeskills.
- To develop a comprehensive understanding of inter personal influences on relationships in terms of power, persuasion and assertiveness.
- To enhance the coping skills in encountering challenges and difficult circumstances

## **Course Outcomes and Cognitive Level Mapping**

On the successful completion of the course, the students will be able to

CO NUMBER	CO STATEMENT	COGNITIVE LEVEL
CO1	Define and explain various life skills, soft Skills and Coping Strategies.	K1, K2
CO2	Identify the areas of employing appropriate life skill and soft skills.	К3
CO3	Compare different clientele groups and their needs in providing services	K4
CO4	Evaluate Skills and Strategies to work with the clientele system	K5
CO5	Elaborate on the skills required to build effective human relationships	K6

# Mapping of CO with PSO and PO

COs	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	3	3	3	3	3	3	3	3
CO2	3	3	3	3	3	3	3	3	3	3
CO3	3	3	3	3	3	3	3	3	3	3
CO4	3	3	3	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	3	3

"1"- Slight (Low) Correlation -"2" - Moderate (Medium) Correlation - "3" - Substantial (High) Correlation - "-" indicates there is no correlation.

# Syllabus

UNIT	CONTENT	HOURS	COs	COGNITIVE LEVEL
I	Presentation skills: listening centered message, knowing about the listeners messages, over coming anxiety, persuasive strategies, structuring the presentation, effective use of visual aids, verbal and non verbal communication. Basic forms of writing, styles and contents, formal correspondence.	15	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6
II	Life skills: Concept and Meaning of Life Skills; Definition and Interpretations of Life Skills by the UN and other Agencies; Generic, Problem Specific and Area Specific Life Skills. Self awareness, Self Esteem, Assertiveness, Coping with Anger, Fear, Anxiety, Stress, Hurt and Depression, Sensitivity, Empathy and Support, Critical and Creative thinking, Time Management, Problem Solving, Decision Making	15	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6
III	Coping and Application of Life Skills: Coping with Emotion and Stress; Application of Life Skills: Area Specific Skills; Problem Specific Skills; Understanding Defense mechanisms, Positive thinking, Enhancing capacity to love, be happy and enjoy everyday life.	15	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6
IV	<b>Soft- Skills</b> : Communication, commitment, conflict resolution, civic and traffic sense, emotional competence, listening skills, nonverbal communication, skills in dealing with selected groups.	15	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6
V	Building effective relationships: Building rapport, nurturing friendship. Personal communication skills: Self- disclosure, feedback. Conflict management skill: negotiating; resolving disagreement, Team work and synergy skills: creating groups energy in pursuing collective goals, Open-minded ideas, Team work contribution, influencing skills, making a positive difference, leadership skills, initiating and managing needed change, and innovation.	15	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6

#### **Text Book**

Anant Deshmukh. (2023), Life And Soft Skills Education For Social Worker

#### Reference Books

- 1. Baron, .A. Robert and Byrne Donn, (2003), (10th edition), Social Psychology, Printice Hall of India, New Delhi.
- 2. Bradbury, A., (2010) Successful presentation skills (4th ed.), Kogan Page.
- **3.** Cottrell, S.. (2008) The study skills handbook (3rd ed.), Palgrave Macmillan.
- 4. Delors, Jacques (1997), Learning: The Treasure Within, UNESCO, Paris.
- **5.** Go Taylor. E. Shelly. et.al. (2006), Social Psychology, (12th Edi), Sheel Print N Pack, New Delhi.
- **6.** UNESCO and Indian National Commission for Co-operation with UNESCO(2001): Life Skills in Non-formal Education: A review.
- 7. UNESCO(1997), Adult education: The Hamburg Declaration, UNESCO, Paris.
- **8.** Hargie, Saunders, C & Dickson, D.(1994). Social Skills in InterpersonalCommunication. London: Routledge.
- **9.** Lama, Dalai & Cutler, H.C.(1998). The Art of Happiness: A Handbook for Living. London: Coronet Books
- 10.McCarthy, Pasty & Hatcher, Caroline .(2002). Presentation Skills: The essential guide forstudents. New Delhi:SAGE Publications
- 11. Thompson, Neil .(1996). People Skills. London: Macmillan
- 12. Van Emden, J., Becker, L., (2010) Presentation skills for students (2nd ed), Palgrave Macmillan.
- 13.WHO(1999):Partners in Life Skills Education: Conclusions from a United Nations Inter-Agency Meeting, Geneva.

#### Web References

- 1. http://psydilab.univer.kharkov.ua/resources/ucheba/softskills/chapter%205.pdf
- 2. https://www.unodc.org/pdf/youthnet/action/message/escap peers 07.pdf
- 3. https://egyankosh.ac.in/bitstream/123456789/43390/1/Unit-1.pdf
- 4. UNESCO <a href="http://www.unesco.org/">http://www.unesco.org/</a>
- 5. UNFPA http://www.unfpa.org/
- 6. UNICEF http://www.unicef.org/
- 7. United Nations http://www.un.org/
- 8. WHO http://www.who.int/en/

Pedagogy: Lectures, Group discussion, PPT presentation, Case study and seminars. Course Designer: Dr.G.Mettilda Buvaneswari

SEMESTER III	Internal Marks:25	I	External Marks:75	
COURSE CODE	COURSE TITLE	CATEGORY	HOURS/WEEK	CREDITS
22PGCS3CCC2C	CORPORATE SOCIAL RESPONSIBILITY	CORE CHOICE COURSE	5	4

To understand the scope and complexity of corporate social responsibility (CSR).

To gain knowledge on the impact of CSR implementation on corporate culture, particularly as it relates to social issues

To acquire skills to frame CSR policies and practices appropriate to the Industries

## **Pre-requisties**

The learners need to understand about the basic concept of Corporate Social Responsibilities and its practices in industries.

## **Course Outcomes and Cognitive Level Mapping**

## On Successful completion of this course, the Students will be able to:

CO	CO Statement	KNOWLEDGE LEVEL
Number		
CO1.	Analyse the theoretical perspective of CSR	K1
CO2.	Explain about stakeholders involved in CSR and Various categories of CSR Activities in Industry	K2
CO3.	Formulate CSR policies and its model and Emergence of CSR in India	К3
CO4.	Analyse the planning, implement and developing CSR policy and its business benefits.	K4
CO5	Critique the current trends and opportunities of CSR	K5

#### Mapping of CO with PSO and PO

CO/PO	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	3	3	3	3	2	2	2	2
CO2	3	3	3	3	3	2	2	2	2	2
CO3	3	3	3	3	3	2	3	3	3	3
CO4	3	3	3	3	3	2	2	2	3	2
CO5	3	3	3	3	3	3	3	3	3	3

"1" Slight (LOW) Correlation -"2" Moderate (Medium) Correlation -"3"-Substantial (High) Correlation -"-" Indicates there is no correlation

#### **Syllabus**

UNIT	CONTENTS	HOURS	COs	COGNITI VE
				LEVEL
Ι	Corporate Social Responsibility: Meaning, Need and		CO1,CO2,	K1,K2,K2,
	Importance of Corporate Social Responsibility.	18	CO3,CO4,	K3,K4,K5
	Emergence of CSR in India		C05	
II	Stakeholders: Organization, Government, Society and		CO1,CO2,	K1,K2,K2,
	Regulatory Environments related to CSR – Models of	18	CO3,CO4,	K3,K4,K5
	CSR in India – Business benefits of CSR and CSR as		C05	
	Organizational Brand Building			
III	Planning and Implementing, Evaluating and		CO1,CO2,	K1,K2,K2,
	developing CSR Policy in industries, Categories of	18	CO3,CO4,	K3,K4,K5
	CSR activities challenges involved in implementing		C05	
	CSR Activities. Role of government in CSR			
IV	Corporate Governance, CSR and Sustainability-		CO1,CO2,	K1,K2,K2,
	global recognitions of CSR- ISO 14000 - SA 8000 -	18	CO3,CO4,	K3,K4,K5
	AA 1000 - codes formulated by UN global compact –		C05	
	UNDP.			
V	CSR in India: Current trends and opportunities in		CO1,CO2,	K1,K2,K2,
	CSR; an overview of Section 135 of companies Act,	18	CO3,CO4,	K3,K4,K5
	2013 – Role of social workers in CSR		C05	
VI	Self Study for Enrichment (Not to be included in			
	External Examination)			
	Evaluate the CSR Practices of Various Industries in			
	India			
	muia			

#### **Text Book**

- CA. Kamal Garg ,C A(2023),Corporate Social Responsibility, Bharat Law House PVT. LTD. **Reference Books**
- Anderson, Ray (1998), Mid-Course Correction: Toward a Sustainable Enterprise: The Interface Model, New Delh, Chelsea Green Publishing Company.
- ➤ Batstone, David (2003,) Saving the Corporate Soul, and Who Knows, Maybe your Own, San Francisso, California, United States, Jossey-Bass Publisher
- ➤ Benn & Bolton (2001), Key concepts in corporate social responsibility, Australia, Sage Publications Ltd
- ➤ Bradshaw, T. and D. Vogel (1981), Corporations and their critics: Issues and answers to the problems of corporate social responsibility, New York, McGraw Hill Book Company
- ➤ Brummer, J.J, 91991), Corporate Responsibility and Legitimacy: An interdisciplinary analysis, Unites States, Greenwood press.

#### Web Resources:

https://onlinecourses.nptel.ac.in/noc23\_mg94/preview https://www.csr.gov.in/content/csr/global/master/home/home.html

Pedagogy: Chalk& Talk, , Seminar, PPT Presentation, Group Discussion and Case

Study.

Course Designer: Ms.S.Hema

Semester III	Internal Marks:25		External M	arks:75
COURSE CODE	COURSE TITLE	CATEGORY	Hours/ Week	CREDITS
22PSW3DSE3A	SOCIAL WORK FOR COMPETITIVE EXAMINATIONS	Discipline Specific Elective III (DSE)	4	3

- 1. To train the learners on the nature and the basic concepts of Social Work.
- 2. To enlighten the learners on the process of Working with individuals and Groups.
- 3. To make the learners acquire comprehensive knowledge of the concepts of Sociology
- 4. To make learners understand the methods of Community Organization, Social Action and Social Work Research
- 5. To update the learners the concepts of Social Welfare Administration

# **Prerequisites**

The learner can prepare them for Competitive Examinations

## **Course Outcomes and Cognitive Level Mapping**

On the successful completion of the course, the students will be able to

CO NUMBER	CO STATEMENT	COGNITIVE LEVEL
CO1	Define and explain the methods of Social Work	K1, K2
CO2	Apply various methods of Social Work in different settings for practice,	К3
CO3	Compare the methods and approaches of Social Work.	K4
CO4	Examine different treatment techniques of methods of Social Work.	K5
CO5	Elaborate on the historical development of Social Work and various methods.	K6

## Mapping of CO with PSO and PO

Cos	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	3	3	2	3	2	1	1	1
CO2	3	3	3	3	3	2	3	1	1	2
CO3	3	2	3	3	2	3	3	3	1	3
CO4	1	1	1	1	1	3	2	2	1	1
CO5	3	3	3	3	3	3	3	3	3	3

"1"- Slight (Low) Correlation -"2" - Moderate (Medium) Correlation - "3" - Substantial (High) Correlation - "-" indicates there is no correlation.

Syllabus

UNIT	CONTENT	HOU RS	COs	COGNITIVE LEVEL
I	Nature and Development of Social Work: Definition, Scope, Principles, Nature and Goals; Historical Development; Social Work as a Profession; Basic concepts of Social Work	15	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6
II	Social Work with Individuals and Groups:  Basic Concepts of Social Case Work; Approaches and Process to Social Case Work Practice. Social Group Work: Definition, Characteristics, Functions and Group Structure, Classification of Groups; Social Group Work Process and Group Dynamics; Group Development.	15	CO1, CO2, CO3, CO4, CO5,	K1, K2, K3, K4, K5, K6
III	Sociological Concepts: Social Structure, Social Institutions and Social Groups, Socialization, Social Control and Social Change; Social System and Stratification; Type of Communities: Rural ,Urban, Tribal Communities and various Vulnerable Groups/ sections viz. Women, Child , Aged, Dalits etc; Caste and Class – Their Characteristics; Human Behavior; Theories of Personality; Social Psychology: Social Perception, Attitude Formation, Communication and Theories of Collective Behavior	15	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6
IV	Community Organization — Concept , Definition , Scope and Historical Perspective; Process and approaches to Community Organization; Social Action and Social Movements; Models of Social Action: Conscientisation model of Paulo Freire, Role of ideology, Saul Alinsky as a radical community organizer; Social Change. Basics of Social Research and Social Work Research; Steps in Social Research; Basic Statistical Concepts; Qualitative Research; Managing Qualitative Data; Mixed Method Research	15	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6

V	Social Welfare Administration: Meaning, History, Principles, Nature and Type of Organizations; Types of Administration; Components of Administration: Planning, Coordination, Staff Recruitment, Training and Development, Recording and Documentation, Budgeting, Monitoring and Evaluation, Networking and Maintaining Pubic Relations. Social Policy: Concept, Goals, Scope, Context and Models of Social Policy and applicability in Indian context. Application of methods of Social Work in various settings.	15	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6
VI	Self Study for Enrichment (Not to be included in External Examination)  Learners need to present the application of Social Work methods in various settings and the learners need to list the roles of social workers in various settings based on their fieldwork experiences.	-	CO1, CO2, CO3, CO4, CO5, CO6	K1, K2, K3, K4, K5, K6

#### **Text Books:**

 Misra,P.D.(1994).Social work philosophy & Methods. Inter India Publication.

#### **Reference Books:**

- Ahuja, Ram. (1999) Society in India: Concepts, Theories and Changing Trends,
   Jaipur:Rawat Publications
- Bottmore. T.B, 1980: Sociology: "A Guide to Problems and literature", New
- Delhi. McGraw Hill
- Kapadia, K.M., (1966) Marriage and Family in India, New Delhi: Oxford
- University Press
- Rao Shankar, (2006) Sociology of Indian Society, New Delhi: S Chand
- Srinivas, M.N., (1970) Social Change in Modern India, Madras: Allied Publishers

#### Web References

- 1.https://egyankosh.ac.in/bitstream/123456789/17108/1/Unit-1.pdf
- 2.https://egyankosh.ac.in/bitstream/123456789/17105/1/Unit-2.pdf
- 3. <a href="https://kkhsou.ac.in/eslm/E-SLM\_Main/5th%20Sem/Bachelor%20Degree/BSW/HPSW/HPSW-HPSW-">https://kkhsou.ac.in/eslm/E-SLM\_Main/5th%20Sem/Bachelor%20Degree/BSW/HPSW/HPSW-</a>
  - 3 with changes incorporated.pmd.pdf
- 4.http://www.ignou.ac.in/upload/bswe-02-block1-unit-6-small-size.pdf
- 5.http://www.sociologyguide.com/
- 6.http://www.importantindia.com/3910/essay-on-social-problems-in-india/
- 7. <a href="http://www.ignou.ac.in">http://www.ignou.ac.in</a>
- 8. https://www.researchgate.net
- 9. https://shodhganga.inflibnet.ac.in/

**Pedagogy**: Chalk& Talk, Seminar, PPT Presentation, Group Discussion, Blended Method, and Case Study.

Course Designer: Dr.G.Mettilda Buvaneswari

SEMESTER III	Internal Marks:25	External Marks :75		
COURSE CODE	COURSE TITLE	CATEGORY	HOURS/ WEEK	CREDITS
22PSW3DSE3B	COMPUTER SKILLS FOR SOCIAL WORKERS	Discipline Specific Elective Course – III (DEC)	4	3

## **Preamble**

To enlighten the students on the computer application for enhancing the computing skills in social work practice

# **Course Objectives**

- To teach the students about fundamentals of computer.
- To enhance the knowledge in MS-Word processing.
- To inform the students about statistical package for social work Research.
- To teach students to create a data file for analyzing the data.
- To enlighten the students in data analysis of social work research.

## **Course Outcome**

On successful completion of the course the students will be able to

CO		Knowledge		
	CO Statement	Level		
CO1	Explain, Recall and utilize the			
	knowledge of fundamental related to	K1,K2,K3		
	computer			
CO2	Explain and Evaluate MS-Word			
	processing in computer application	K2,K4,K5		
CO3	Experiment and Examine the	K3,K4		
	statistical package used in research			
CO4	Determine and Illustrate the	K2, K5		
	process of creating and encoding			
	data in SPSS			
CO5	Estimate and analyze the data	K4,K6		
	in research			

Mapping of CO with PSO and PO

CO/PO	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	2	2	3	3	3	2	2	2	2
CO2	3	2	2	2	3	2	2	2	2	2
CO3	3	2	2	2	3	2	3	3	3	3
CO4	3	3	2	2	3	2	2	2	3	2
CO5	3	3	3	3	3	3	3	3	3	3

"1" Slight (LOW) Correlation -"2" Moderate (Medium) Correlation -"3"-Substantial (High) Correlation -"-" Indicates there is no correlation

# Syllabus

UNIT	CONTENT	HOURS	Cos	COGNITIVE LEVEL
I	Microsoft Word: Understanding Word Processing: Word Processing Basics; Opening and Closing of documents; Text creation and Manipulation; Formatting of text, Editing of table and charts, exporting tables and charts in word document, Spell check, language setting and thesaurus; Printing of word document.	12	CO1,CO2,CO3,CO4 ,CO5	K1,K2,K3,K4,K5
II	Using Spread Sheet: Basics of Spreadsheet; Manipulation of cells; Formulas and Functions; Editing of Spread Sheet, printing of Spread Sheet	12	CO1,CO2,CO3,CO4 ,CO5	K1,K2,K3,K4,K5
III	Power Point Presentation: Basics of presentation software; Creating Presentation; Preparation and Presentation of Slides; Slide Show; and Using CANVA Software in Presentation	12	CO1,CO2,CO3,CO4 ,CO5	K1,K2,K3,K4,K5
IV	Introduction to Internet, WWW and Web Browsers: Basic of Computer networks; LAN, WAN; Concept of Internet; Applications of Internet; connecting to internet; What is ISP; Knowing the Internet; Basics of internet connectivity related troubleshooting, World Wide Web; Web Browsing softwares, Search Engines; Understanding URL; Domain name; IP Address; Using egovernance website	12	CO1,CO2,CO3,CO4 ,CO5	K1,K2,K3,K4,K5

V	Analysis of data: Single frequency, Bivariate Analysis, charts and diagrams Interpretation of data, Application of statistical calculation and test, measurement of central tendency, dispersion, 't' test, Chi-square test. Application of correlation, regression, ANOVA.	12	CO1,CO2,CO3,CO4 ,CO5	K1,K2,K3,K4,K5
VI	Self Study for Enrichment (Not to be included for End Semester Examination)  Practicals – creating frequency table, cross tables, charts		CO1,CO2,CO3,CO4 ,CO5	K1,K2,K3,K4,K5

#### **Reference Books**

- Barrett, Neil,(1997). 30 Minutes to master Internet, Kongan Page India pvt. Ltd. New Delhi
- Foster, J.J.(1997). The Compact Guide to Microsoft Office Professional. Sybex Computer Books Inc. USA
- Miles, M.B. and E.A. (1995). Weitzman Computer Literacy in Human Services, The Haworth Process. New York
- Saxena, Sanjay(1999). A First Course in Computers, Vikas Publishing House Pvt. Ltd. New Delhi.

#### **Web Resources**

https://nielit.gov.in/sites/default/files/syllabus\_of\_bcc\_1.pdf https://byjus.com/govt-exams/computer-fundamentals/

Semester III	Internal Marks :25	External Marks: 75		
COURSE CODE	COURSE TITLE	CATEGORY	Hours/Week	CREDITS
		Discipline Specific Course III (DSE)	4	3

- 1. To understand the concepts of Environment and issues in it.
- 2. To help students to understand environmental Movements & legislations protecting environment
- 3. To enable the professional social workers to understand the roles and responsibilities of to protect the Environment

## **Pre-requisites**

The learners need to have an understanding Environmental Issues.

#### **Course Outcomes and Cognitive Level Mapping**

On the successful completion of the course, the students will be

CO NUMBER	CO STATEMENT	COGNITIVE LEVEL
CO1	Define & Recall the environment & its dimensions.role of NGO's ,State & Central Government in Environmental issues	K1 &K2
CO2	Interpret & demonstrate the relationship between Man & Environment & Environmental Issues	К3
CO3	Categorise & Examine the Environmental movements in India & Abroad	K4
CO4	Collect & Revise legislations pertaining to	K5

	Environmental Protection	
CO5	Evaluate & Predict the role of Social Workers in environmental Protection	K6

COs	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	3	3	3	3	3	3	3	3
CO2	3	3	3	3	3	3	2	3	3	3
CO3	3	3	3	3	3	3	2	3	3	3
CO4	3	3	3	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	2	3	3	3

# Syllabus

UNIT	CONTENT	HOURS	cos	COGNITIVE LEVEL
I	ENVIRONMENT SOCIAL WORK:  Concept of Environment, Meaning, Dimensions of Environment. Natural Environmental Problems & Causes: Imbalance, Pollution (Air, Water, Land and Noise) Population growth, forest cutting & wild life - Role of central & state government NGO"s and social workers contribution to solve Environmental problems	15	CO1 CO2 CO3 CO4 CO5	K1,K2,K3,K4 ,K5,K6

ш	<b>HUMAN ECOLOGY:</b> Green Revolution, Impact of Population. Depletion of Natural resources. Food web and Ecological Balance.	15	CO1 CO2 CO3 CO4 CO5	K1,K2,K3,K4 ,K5,K6
III	ENVIRONMENTAL MOVEMENTS: Environmental Movements: International Conferences and Environmental Agreements, WTO and Indian Agriculture Challenges and opportunities, Grassroots Environmental Movements in India Chipko Movement, Save forests movement. Movements against big dams-Narmada and Tehri.	15	CO1 CO2 CO3 CO4 CO5	K1,K2,K3,K4 ,K5,K6
IV	ENVIRONMENT AND SOCIAL LEGISLATION IN INDIA: The Forest Rights Act (FRA)/the Scheduled Tribes and OtherTraditional Forest Dwellers (Recognition of Forest Rights) Act, 2006. The Environment Protection Act 1986, The Water (Prevention and Control of Pollution) Act of 1974 and Amendment, 1988, The Air (Prevention and Control of Pollution) Act of 1981 and amendment, 1987, The Forest Rights Act (FRA) or the Scheduled Tribes and OtherTraditional Forest Dwellers (Recognition of Forest Rights) Act, 2006. The National Green Tribunal Act, 2010.	15	CO1 , CO2 CO3 CO4 CO5	K1,K2,K3,K4 ,K5,K6
V	Role of Social Worker in Environment Protection and Preservation:  Eco farming - Natural farming efforts. Preservation of water bodies, Promotion of green technology, Green Housing, Wealth out of Waste, Application of alternative and renewable energies, Solid waste management, rain water harvesting, Refuse, Reduce, Reuse and Recycle (4 R's).  Role of Social Worker - Catalyst, Environmentalist, Activist, Advocacy, Negotiation, Networking	15	CO1, CO2 CO3 CO4 CO5	K1,K2,K3,K4 ,K5,K6

VI	Self Study for Enrichment (Not to be included for External Examination)  Learners will be given an assignment on role of Social Worker in Environmental Preservation & protection in India.Field visit to the Agencies working for Environmental Issues.	I I	CO1 CO2 CO3 CO4 CO5	K1,K2,K3,K4 ,K5 ,K6
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#### **Text Books:**

- 1. Anubha Kaushik (2018) Perspectives in Environmental Studies
- 2. Bilal M Bhat (2021) Environment and Ecology
- 3. Erach Barucha (2021) Text Book of Environmental Studies for Under Graduate
- 4. Kullar D R (2021) Environment and Disaster Management: Ecology, Climate Change and Biodiversity
- 5. Pranav Kumar (2021) Fundamentals of Ecology and Environment

#### **References:**

- 1.Asthana. D.K. 2001. Environmental Problems and solutions. S. Chand publishers. New Delhi. 2.Benny Joseph. 2005. Environmental studies. Tata McGraw Hill Publishers. New Delhi
- 3. Agarwal S.K. 1993. Environmental protection. Himalaya Publishers, New Delhi.
- 4. Dominelli Lena . 2018. The Routledge Handbook of Green Social Work. Imprint Routledge. London.
- 5. Mohan I. 2002. Environmental Problems in 21st Century. Anmol Publishers. New Delhi.
- 6. Purushotham Reddy. 2003. Environmental education. Neel Kamal Publishers, New Delhi
- 7. Trivedi P.R. 1992. Man and Environment. Akashdeep Publishers. New Delhi.
- 8. Tripathy S. 1999. Fundamentals of environmental studies. Vrinda Publishers. New Delhi

#### Web Resources:

- 1. https://www.youtube.com/watch?v=0AzzuQm-Uvs
- 2. <a href="https://www.vifindia.org/article/2012/july/26/man-and-environment-in-india-past-traditions-and-present-challenges">https://www.vifindia.org/article/2012/july/26/man-and-environment-in-india-past-traditions-and-present-challenges</a>
- 3. https://en.wikipedia.org/wiki/Human\_impact\_on\_the\_environment
- 4. https://www.slideshare.net/MohdAadil/environmental-laws-12216064
- 5. Environmental Management Role of Social Worker as a Change Agent (lkouniv.ac.in)

**Pedagogy:** Lectures, Case study, PPTs, Group Discussions, sSeminars

Course Designer:Ms.PL.Rani

SEMESTER III	Internal Marks:25	External Marks:75			
COURSE CODE	COURSE TITLE	CATEGORY	HOURS/WEEK	CREDITS	
22PSW3GEC1	INDIAN SOCIAL PROBLEMS	GENERIC ELECTIVE COURSE I	3	2	

- To inform the students about the basic concept of Social Problems
  - To generate awareness on different Social Problems with Causes and Consequences
  - To teach Students on ill effects of Social Problems
  - To make the students to aware of Governmental and non-governmental efforts to eradicate and to control Social Problems

#### **Pre-requisties**

The learners need to understand about the basic Social Issues and Social problems

#### **Course Outcomes and Cognitive Level Mapping**

On Successful completion of this course, the students will be able to:

CO	CO Statement	KNOWLEDGE
Number		LEVEL
CO1.	Extend thenature and conditions of Social Problems	K1
CO2.	Explain the Causes and Consequences of different Social Problems	K2
CO3.	Apply the knowledge on ill effects of Social Problems	K3
CO4.	Assess the various efforts of Non-Governmental Organizations on Social Problems	K4
CO5.	Develop the knowledge on Remedial Measures of the Government concerned with Social Problems	K5

#### Mapping of CO with PSO and PO

CO/PO	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	2	3	3	3	2	2	3	2
CO2	3	3	3	3	3	3	3	3	3	3
CO3	3	2	3	3	3	3	2	3	3	3
CO4	3	3	3	3	2	3	3	3	3	2
CO5	3	3	3	3	3	3	3	3	3	3

"1" Slight (LOW) Correlation -"2" Moderate (Medium)

Correlation –"3"-Substantial (High) Correlation–"-" Indicates there is no correlation

# Syllabus

	Syllabus			
UNIT	CONTENTS	HOURS	COs	COGNI TIVE LEVEL
I	SOCIETY & SOCIAL PROBLEMS  Society: Introduction Definition, Characteristics. Social Problems: Meaning, Characteristics, causes and Approaches to Social Problems, the Origin of Social Problem, Major Social Problems in India	12	CO1, CO2, CO3, CO4, CO5	K1,K2, K3,K4, K5,K6
II	POVERTY AND BEGGARY Definition, Absolute and Relative poverty, Extent of Poverty in India, causes of poverty, Poverty Alleviation Programmes Definition and classification of Beggars, Eradication of Beggary, Government measures to eradicate Beggary	12	CO1, CO2, CO3, CO4, CO5	K1,K2, K3,K4, K5,K6
III	POPULATION EXPLOSION Population explosion in India, Important Aspects of the Growth of Indian Population, Causes of Rapid growth of Population in India, Governmental efforts to control Population	12	CO1, CO2, CO3, CO4, C05	K1,K2, K3,K4, K5,K6
IV	JUVENILE DELINQUENCY Definition, Extent of Juvenile delinquency in India, causes of Juvenile Delinquency, Remedial Measure to control Juvenile Delinquency	12	CO1, CO2, CO3, CO4, CO5	K1,K2, K3,K4, K5,K6
V	ALCOHOLISM AND DRUG ADDICTION Causes of Drinking, Harmful Effects of Liquor, Causes of Drug Addiction, effects of Drug Addiction, Control Measures	12	CO1, CO2, CO3, CO4, CO5	K1,K2, K3,K4, K5,K6
VI	Self Study for Enrichment (Not to be included for End Semester Examination)  Crime, Terrorism, Casteism, Corruption and Sex Workers	12	CO1, CO2, CO3, CO4, CO5	K1,K2, K3,K4, K5,K6

#### **Text Book**

1. Ahuja Ram, 2000, Social Problems in India, Rawat publications, Jaipur

#### **Reference Books**

- 1.Deb, Sibnath, 2005. Contemporary Social Problems in India. Anmol Publications Private Limited.
- 2. Selwyn Stanley, 2004. Social Problems in India, allied Publishers, New Delhi
- 3. MadanG.R. 2009, Indian social Problems, Allied Publishers, New Delhi
- 4. Tripathi R.N 2011, Indian Social Problems, Pinnacle Technology, D.P.S Publication House, New Delhi
- 5. Ahuja Ram, 1993, Indian Social Systems, Rawat Publications, Jaipur

#### **Web Resources:**

https://ccsuniversity.ac.in/bridgelibrary/pdf/Social%2520Problems%2520Ram%2520Ahuja.pdf&ved=2ahUKEwi1icy kZj AhUsbmwGHUT3AjcQFnoECCwQAQ&usg=AOvVaw3GguhYzDAXHRSbLapWvJrV

https://www.kobo.com/us/en/ebook/indian-social

problems1&ved=2ahUKEwi1icy\_kZj\_AhUsbmwGHUT3AjcQFnoECEsQAQ&usg=AOvVaw1o6KuWS5etimqNnF3zOUkv

**Pedagogy**: Chalk& Talk, Seminar, PPT Presentation, Group Discussion and Case Study.

Course Designer: Dr. G. Kanaga



# CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18 PG & RESEARCH DEPARTMENT OF SOCIAL WORK MASTER OF SOCIAL WORK

## LEARNING OUTCOME BASED CURRICULUM FRAME WORK(CBCS-LOCF)

(For the Candidates admitted from the Academic year 2022-2023 onwards)

#### **SEMESTER-IV**

				week	S;		Ex	Exam		
Semester	Course	Course Title	Course Code	Inst. Hrs. / week	Credits	Hrs	Internal	Extern al	Total	
	Core Practicum-IV	Social Work	22PSW4CC4P		_		40		100	
	(CP)	Practicum (P)		6	5	3	40	60	100	
	Core Practicum -V (CP)	Block Placement (P)	22PSW4CC5P	6	5	3	40	60	100	
***		Specialization III	22PSW4CCC3A							
IV	Core Choice Course– III	Psychiatric social work								
	(CCC)	Welfare of the youth and	22PSW4CCC3B							
		Aged								
		Organisational Behaviour	22PSW4CCC3C	6	4	3	25	75	100	
		Development Planning, Policy and	22PSW4CCC3D							
		Practice								
	Generic Elective Course-	Women Development	22PSW4GEC2							
	II (GEC)			3	2	3	25	75	100	
	Research Project Research Project Work		22PSW4PW	9	5	3	1		100	

SEMESTER IV	Internal Marks:40		External	Marks:60
COURSE CODE	COURSE TITLE	CATEGORY	HOURS/WEEK	CREDITS
22PSW4CC4P	SOCIAL WORK	CORE	6	5
	PRACTICUM	PRACTICUM		
		IV		

- 1. To expose students to various fields of Social Work Practice.
- 2. To enable the students to apply theoretical knowledge.
- 3. To enable students to gain professional intervention skills and program/process implementation skills
- 4. To help the students to develop skills in documentation.
- 5. To equip students to develop personal and professional self.

## Pre -requisites

The learner will get a Practical exposure in various fields of Social Work

#### **Course Outcome**

On the Successful completion of this course, the students will be able to

CO	CO Statement	Knowledge
Number		Level
CO1.	Develop knowledge regarding the Specialized Area	К3
CO2.	Survey the numerous problems of the Clients in the specialized area.	K4
CO3.	Deduct the specific problems of the client group.	K5
CO4.	Recommend an area of a mini research study.	K6
CO5	Plan policies and programmes based on the findings of the mini research study.	K6

CO/PO	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	3	3	3	3	2	2	2	2
CO2	3	3	3	3	3	2	2	2	2	2
CO3	3	3	3	3	3	2	3	3	3	3
CO4	3	3	3	3	3	2	2	2	3	2
CO5	3	3	3	3	3	3	3	3	3	3

"1" Slight (LOW) Correlation -"2" Moderate (Medium) Correlation "3"-

Substantial (High) Correlation—"-" Indicates there is no correlation

#### **Syllabus**

- 1. Agency placement based on their specializations
- 2. The placement will be for a minimum duration of 21 fieldwork days for two days per week/semester.
- 3. Importance to be given for the practice of social work methods.

Each student is expected to conduct case work with a minimum of three clients, group work with at least two groups, and organise one institutional/community-based programme(trainees of all specialisations).

#### GuidelinesforMedicalandPsychiatricSocialWorkSpecialization

- 1. Practice of Social Case Work with at least five clients
- 2. Exposure to Medical and Psychiatric Settings
- 3. Practice of Social Group Work with at least two groups
- 4. One Community based programme.

#### Guidelines for Family and Child Welfare Specialization

- 1. Practice of Social Case Work with at least five clients
- 2. Exposure to family and child welfare programmes
- 3. Practice of social group work with at least two groups
- 4. One community based programme.

#### Guidelines for Human Resource Management Specialization

- 1. Exposure to welfare measures and programmes in industries.
- 2. Orientation to IR activities/Trade Union and case laws on labour legislations
- 3. Understanding of Organisation profile/Organisational Culture.
- 4. One Career Guidance Programme

#### Guidelines for Community Development Specialization

- 1. Exposure to DRDA/Panchayat Union and Panchayat administration
- 2. Orientation to community basedsurveys/PRA
- 3. Organise at least two need based communityprogrammes
- 4. Practice of Social Work methods in Community Settings(Rural/Tribalareas)
- 5. Knowledge of CD programmes.

#### **Evaluation Internal (40marks)**

1.	Case Work Practice	:	10 marks
2.	Group Work	:	10 marks
3.	Awareness Programme	:	10marks
4.	Reporting	:	5 marks
5.	Attendance for fieldwork	:	5 marks

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40 marks

#### External (60 marks)

1.	Theoretical Knowledge	:	20marks
2.	Practice Skills	:	20marks
3.	Agency Evaluation	:	10marks
4.	Communication and Presentation	:	10marks

60 Marks

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#### **Pedagogy**

Case Presentation, Individual conference, Group Conferences, Discussions, Supervision

Coursedesigner Ms.P.Meenakshi.

SEMESTER IV	Internal Marks:40		External	Marks:60
COURSE CODE	COURSE TITLE	CATEGORY	HOURS/WEEK	CREDITS
22PSW4CC5P	BLOCK PLACEMENT	CORE PRACTICUM V	6	5

- 1. To expose students to various fields of Social Work Practice.
- 2. To enable the students to apply theoretical knowledge in their respective field.
- 3. To enable students to gain professional intervention skills and program/process implementation skills
- 4. To help the students to develop skills in documentation.
- 5. To equip students to develop personal and professional self.

## Pre -requisites

The learner will get a Practical exposure in various fields of Social Work

#### **Course Outcome**

On the Successful completion of this course, the students will be able to

CO Number	CO Statement	Knowledge level
CO1	Categorize various client groups and their problems.	K4
CO2	Analyse practice skill and integrate learning.	K4
CO3.	Prioritize the immediate problems of the clients	K5
CO4.	Evaluate understanding of reality situations through involvement in day to day work.	К5
CO5.	Adapt to the role of a professional social worker.	K6

COs	PSO1	PSO2	PSO3	PSO4	PSO 5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	3	3	2	3	3	3	3	3
CO2	2	3	2	3	3	3	3	3	3	3
CO3	3	3	3	3	3	3	2	3	3	2
CO4	3	2	2	3	3	3	3	3	2	3
CO5	3	3	3	3	3	3	3	3	3	3

"1"- Slight (Low) Correlation –"2" – Moderate (Medium)

Correlation – "3" – Substantial (High) Correlation – "-" indicates there is no correlation.

#### **Syllabus**

- The internship must be for a minimum of 30 field work days in an organisation related to the candidate's specialization.
- Students can adopt integrated social work practice employing appropriate method to work with individuals, group and communities.. Students practice the methods of Social Work complying with the Policies of the agencies of their placement. Learn to write proposal for the projects related to their agencies.
- Students are guided by the agency supervisor regularly and by the staff in charge virtually.
- Students send their day to today reports to their respective staff in charges through electronic media for the effective monitoring of their progression.

#### **Evaluation**

#### 1. Internal

Application of Social Work Methods and Skills -20Marks

Reporting - 10Marks

Attendance to field work 10Marks

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40 marks

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#### 2. External

Agency Evaluation - 30 Marks

VIVA-VOCE - 30Marks

60 Marks

(**Note:** Common VIVA-VOCE for concurrent field work and Block placement at the end of IV semester)

# Pedagogy

Case Conference, Individual conference, Discussions

Course Designer: Dr.R.Anitha

Semester IV	Internal Marks :2	25	External M	arks : 75
COURSE CODE	COURSE TITLE	CATEGORY	HOURS/WEEK	CREDITS
22PSW4CCC3A	PSYCHIATRIC SOCIAL WORK	CORE CHOICE	6	4

## Pre requisites

Learners should have a basic knowledge about Mental Illness & its symptoms

## **Course Outcomes:**

On successful completion of the course the students will be able to

CO	CO Statement	KNOWLEDGE
Number		LEVEL
CO1.	Recall, Explain Outline the concepts of psychiatry Classify psychiatric illness and disorders	K1, K2
CO2.	Examine the origin & development of Psychiatric Social Workers & Skills & qualities of Psychiatric Social Workers.	К3
CO3.	Explain, Examine, Evaluate the therapeutic Interventions of psychiatric Disorders	K4
CO4.	Explain, analyse & apply the roles & functions of Psychiatric Social Worker.	K5
CO5	Application of Social Work methods in Psychiatric Settings.	К6

<sup>\*</sup>To introduce the concept of psychiatry& Psychiatric social work

<sup>\*</sup>To make aware of types of Psychiatric disorders, therapies used in treatment .

<sup>\*</sup> To teach role & functions of Psychiatric Social Workers in different fields.

COs	PSO 1	PSO 2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	3	3	2	3	2	2	3	2
CO2	3	2	3	3	2	3	3	3	3	3
CO3	3	3	3	3	2	3	2	2	3	3
CO4	3	2	3	3	3	3	3	3	2	3
CO5	3	2	3	2	3	3	3	3	3	3

"1"- Slight (Low) Correlation -"2" - Moderate (Medium) Correlation - "3" - Substantial (High) Correlation - "-" indicates there is no correlation.

Syllabus

UNIT	CONTENT	HOURS	COs	COGNITIVE
				LEVEL
	Psychiatry: concept and definition of Psychiatry, Historical		CO1,	
	development of Psychiatry, attitudes and beliefs pertaining to		CO2,	
	mental illness in ancient, medieval and modern times.	18	CO3,	K1, K2, K3,
I	Psychiatric Social Work: definition and concept, historical		CO4,	K4, K5, K6
1	development in India and abroad; current status as a field of		CO5	
	specialization, Scope of Psychiatric Social Work practice,			
	limitations and difficulties faced in psychiatric social work			
	practice			
	Concept of normality, abnormality and mental health;		CO1,	
	classification of mental illness: Diagnostic Statistical Manual		CO2,	
II	(DSM V); International classification of diseases ICD -	18	CO3,	K1, K2, K3,
	11) psychiatric assessment : interviewing ,case history taking,		CO4,	K4, K5, K6
	sources of intake, mental status examination; formulation of		CO5	
	psychosocial diagnosis.			

	Organic Disorders, Neurotic and Stress-related disorders :		CO1,	
	Causes, Signs, Symptoms, and Management of Organic		CO2,	
	Disorders-Delirium and Dementia; Alcohol and other Substance	18	CO3,	K1, K2, K3,
	Use Disorders; Neurotic- Generalized Anxiety Disorder, Panic		CO4,	K4, K5, K6
	Disorder, Phobic Anxiety Disorder, Obsessive- compulsive		CO5	
	disorder; Stress-related Disorders: Post-traumatic Stress			
III	Disorder, Adjustment disorder; Somatoform disorders –			
	Dissociative disorders, Hypochondriacal and Pain disorder.			
	Psychotic Disorders and Adult Psychiatry:			
	Clinical Signs, Symptoms, Causes and Management of			
	Schizophrenia, Mood/Affective Disorders (Bipolar,			
	Depression and Mania), Behavioural syndromes –			
	Personality disorders – Psychosexual Disorders and Deviation.			
	Disorders of Childhood and Adolescence Disorders of		CO1,	
	Psychological Development:		CO2,	
	Speech and language disorders, learning disorders, pervasive	18	CO3,	K1, K2, K3,
IV	developmental disorder-Autism, motor-related disorders, Mental		CO4,	K4, K5, K6
	Retardation, Cerebral palsy, Behavioral and Emotional disorders		CO5	
	of childhood and adolescence - Conduct disorders, Attention			
	Deficit Hyperactive Disorder, Eating disorder, Elimination			
	disorder, sleep disorders.			
	Therapeutic Interventions in Psychiatric Illness:		CO1,	
	Psycho education, cognitive therapy, group psychotherapy, family		CO2,	
	therapy, marital therapy: scope and types; behaviour therapy:	18	CO3,	K1, K2, K3,
	principles and techniques, ECT, chemotherapy, psychosurgery		CO4,	K4, K5, K6
$\mathbf{v}$	and mega vitamin therapy; occupational therapy (purpose and		CO5	
ľ	concept). Role and functions of a psychiatric social worker with			
	regards to the problems of patients and their families. community			
	Mental Health -Admission and discharge procedures in a			
	psychiatric Hospital.			

	Self study for Enrichment (Not for Examination)	CO1,	
VI	Discussion with the Field Experts from your field work experience & prepare a report on intervention techniques (Any two disorders)	CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6

#### References:

- 1. Beck Judith S. Cognitive Behavior Therapy, Basics and Beyond(2011), the Guilford Press New York
- Bhugra. D, Gopinath.K, Vikram Patel (2005), Hand Book of Psychiatry- A South Asian Perspective. Byword Viva Publishers Pvt Ltd., Mumbai
- 3. Carson, Robert C., James N. Butcher, and James C. Coleman.. Scott, (1988), Abnormal psychology and modern life Foresman & Co.
- 4. Daver, Bhargavi, (1999). Mental Health of Indian Women. New Delhi : Sage Publications
- 5. Daver, Bhargavi, (2001). Mental Health from a Gender Perspective. New Delhi : Sage Publications
- 6. Dhanda, Amita, (1999). Legal Order and Mental Disorder. New Delhi : Sage Publications
- 7. Denzin, Norman K. (1987) Treating alcoholism: An alcoholics anonymous approach. Vol. 46. Sage Publications, Inc,.
- 8. Dickerson, Martha Ufford. (1981) Social work practice with the mentally retarded. Free Press. Hudson, Barbara L., and Raghu N. Gaind. Current Themes in Psychiatry. Macmillan, (1978). John Wiley & Sons, .
- 9. Kaplan, (2005). Comprehensive Text Book of Psychotherapy. USA
- 10. Kapur, Malavika, (1997). Mental Health in Indian Schools. New Delhi : Sage Publications
- 11. Kraepelin, Emil. (1990) Psychiatry: A Textbook for Students and Physicians. GeneralPsychiatry.
  - Ed.Jacques M. Quen. Science History Publications,.
- 12. Paul, Gordon L., and Robert J. Lentz. (1977) Psychosocial treatment of chronic mental patients: Milieu versus social-learning programs. Harvard University Press,

- 13. Ryle Anthony and Kerr Ian B. (2002). Introducing Cognitive Analytic Therapy: Principles and Practice. John Wily & sons Ltd, Baffins Lane, chichester, England
- 14. Sadock, B., Kaplan, H. & Sadock, V. (2000). Comprehensive Textbook of Psychiatry. Hagerstwon: Lippincott Williams & Wilkins
- 15. Sekar, K., Parthasarathy, R., Muralidhar, D., Rao, M.C. (2007). Handbook of Psychiatric Social Work (Ed). Bangalore: NIMHANS.
- 16. Verma, Ratna. (1992) Psychiatric social work in India. SAGE Publications Pvt. Limited,.
- 17. Walrond-Skinner, Sue, ed. (1981). Developments in family therapy: Theories and applications since 1948. Routledge.
- 18. WHO, (1991) Innovative Approaches in Mental Health Care, Psychosocial Interventions and Care Management, Geneva

#### Web Resources:

Microsoft Word - bluebook.doc (who.int)

Psychiatric Social Work (PSW) | PDF (slideshare.net)

Psychiatric Disorders: Common Types and Symptoms (verywellmind.com)

Microsoft PowerPoint - Role of psyciatric social worker in in-patient setting (mgkvp.ac.in)

https://www.youtube.com/watch?v=K2sc\_ck5BZU

https://www.youtube.com/watch?v=5Dh87gXEs68

https://www.youtube.com/watch?v=Lk4qs8jGN4U

#### Pedagogy

Lectures, Group discussion, PPT presentation, Case study and seminars.

Course Designer: Ms.PL.Rani

Semester IV	Internal Marks : 25 External Marks : 75							
COURSE CODE	COURSE TITLE	CATEGORY	Hours/ Week	CREDITS				
22PSW4CCC3B	WELFARE OF THE YOUTH AND AGED	CORE CHOICE	6	4				

- 1. To make the students to understand the profile of youth in the contemporary Indian society
- 2. To help the students aware of youth movements.
- 3. To orient the students on the welfare services meant for youth in India.
- 4. To sensitize the students about the position of older persons in the Indian Society.
- 5. To facilitate students' understanding on the welfare measures meant for older persons in India.

## **Course Outcomes and Cognitive Level Mapping**

On the successful completion of the course, the students will be able to

CO	CO Statement	KNOWL
Number		EDGE
		LEVEL
CO1.	Define the concepts and problems of youth	K2
CO2.	Illustrate youth movement in India & youth welfare.	K2
CO3.	Identify the problems involving in the process of ageing.	К3
CO4.	Discuss the issues of aged	K4
CO5	Evaluate the programs and services for aged and analyse the new strategies and plans for Social Work with Aged	K5,K6

COs	PS01	PS02	PS03	PS04	PS05	PO1	PO2	PO3	PO4	PO5
CO1	3	3	2	3	3	3	3	3	3	3
CO2	3	3	3	3	3	3	3	3	3	3
CO3	3	3	3	3	3	3	3	3	3	3
CO4	3	3	3	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	3	3

<sup>&</sup>quot;1"- Slight (Low) Correlation -"2" - Moderate (Medium) Correlation - "3" -

Substantial (High) Correlation – "-" indicates there is no correlation.

## Syllabus

UNIT	CONTENT	HOURS	COs	COGNITIVE		
				LEVEL		
	Youth: Concept, demographic profile of rural					
	and urban youth; Youth bulge; process of					
	socialisation of Indian youth; Youth in New		CO1, CO2,			
I	Millennium: Challenges and Opportunities;	18	CO3, CO4,	K1, K2, K3,		
	Youth in the context of globalization: Youth					
	power, social capital; Education and Skill		CO5, CO6			
	Development and Entrepreneurship; social					
	media and digital divide; Youth not in					
	employment, education or training (NEET).					
	Youth Movement in India: YMCA, YWCA,					
	SFI, DYFI and other youth movements of		CO1, CO2,	171 170 170		
II	various political parties in India., Youth unrest.	18	CO3, CO4,	K1, K2, K3, K4, K5, K6		
	National Youth Policy (2014); Youth work:	Youth Policy (2014); Youth work:				
	concept, objectives, training programmes for					
	youth in tribal, rural and urban areas.					

III	Welfare Services for student youth:			
	education, physical education, sports,			
	recreation, vocational guidance, youth			
	services, Bharath Scouts and Guides, National		CO1, CO2,	K1, K2, K3,
	Services Scheme, National Cadet Corps, youth	18	CO3, CO4,	K4, K5, K6
	festivals and youth camp, student Counselling;		CO5, CO6	
	Needs and services for non-student youth:			
	Non-formal education for school drop outs;			
	NYK & VYK; Youth welfare programmes			
	under government and voluntary agencies.			
IV	Aged: Definition, types, Demographic profile			
	of aging population in rural and urban India.			
	Gerontology: Theories of aging; dimensions		CO1, CO2,	K1, K2, K3, K4,
	of aging; changing status of the aged in Indian	18	CO3, CO4,	K5, K6
	society; problems of the aged- health, family,		CO5, CO6	
	social relation and employment; perspective on			
	the population of aging in India; retirement as			
	a social and economic event.			
V	Services for the aged: Geriatric services in			
	India; family social work with the aged; social			
	welfare services for the aged; old age social		CO1, CO2,	K1, K2, K3, K4,
	security measures in India and other countries;	18	CO3, CO4,	K5, K6
	Rehabilitation and community linkage		CO5, CO6	
	programme; national and international			
	agencies for aged welfare & policies.			
VI	Self-study for Enrichment (Not to			
	be included for End Semester		CO1, CO2,	K1, K2, K3, K4,
	<b>Examinations</b> ) Visit a youth club and write	-	CO3, CO4,	K5, K6
	report on their activities. Conduct a mini		CO5, CO6	
	research study on quality of life among			
	Elderly.			

#### Text Book:

Nair, P. S et al. (1989). Indian Youth: A Profile. Mittal Publications

#### Reference Books

- 1. Buvaneswari, Mettilda.G.(2010). Social Gerontology-A training Manual, Agasthiar Publications.
- 2. Durgadutt, M.V. (1993). Youth Culture: A Comparative Study in the Indian Context. South Asia Books.
- 3. Jones Gill, (2009). Youth. Polity Press, UK
- 4. Kehily Jane Mary (Etd.) (2007). *Understanding Youth: Perspectives, Identities and Practices*. Sage Publication, London
- 5. Kumar, R.(1986). Problems, Planning and Development of Youth Health .Deep and Deep.
- 6. Muttagi, P. K.. (1997). Aging issues and old age care. Classical Publishing Company.
- 7. Peter Ronald D'Souza (2009). *Indian Youth in a transforming world*. SAGE Publication, New Delhi
- 8. Stephen Hamilton (2004). The Youth Development Handbook. SAGE Publication, New Delhi
- 9. Wood Jason and Hine Jean (2009). Theory and Policy for Practice. Sage Publications New Delhi.

#### Web References

https://mospi.gov.in/sites/default/files/publication\_reports/Youth\_in\_India\_2022.pdf
https://library.columbia.edu/content/dam/libraryweb/locations/burke/fa/mrl/ldpd\_9504325.pdf
https://mis.alagappauniversity.ac.in/siteAdmin/dde-admin/uploads/3/PG\_M.S.W. Socialogy\_34934D%20%20WELFARE%20OF%20THE%20YOUTH%20AND%20THE%20AGED.pdf

http://pop10.com/in/pdf/ageinginindia.pdf

https://bbau.ac.in/Docs/FoundationCourse/TM/MPDC405/Government%20Schemes%20for%20Senior%20Citizens.pdf

https://www.youtube.com/channel/UCYeBoQSDrN0xb\_QoibDsG\_A https://www.youtube.com/watch?v=fYBC-vc5T8I

#### **Pedagogy**

Lectures, Audios / Videos followed by discussion, PPT, and Student-led seminars.

#### Course Designer

Dr.G.Mettilda Buvaneswari

SEMESTER IV	INTERNALMARKS:25	EXTERNAL MARKS :75				
COURSE CODE	COURSE TITLE	CATEGORY	HOURS/ WEEK	CREDITS		
22PSW4CCC3C	ORGANISATIONAL BEHAVIOUR	CORE CHOICE COURSE	6	4		

- To know the basic concept of OrganisationalBehaviour
- > To understand the techniques of Organisational Development
- > To analyse the Modern Management Practices in Industry

#### **Pre-requisites**

The learners need to have a basic understanding on Organisationalbehaviour to handle the people's behaviour in the organisation.

## Course Outcomes and Cognitive Level Mapping

On the successful completion of the course, the students will be able to

СО	CO Statement	COGNITIVE
Number		LEVEL
CO1	Explain and apply the concept of organizational Behaviour and how the Individual Behaviour influenced by Personality, learning, attitude and Perception, Motivation and Leadership	K1, K2,K3
CO2	Interpret, Identify and Analyse the group behaviour in the organization and Conflict resolution Strategies	K2,K3,K4
CO3	Explain, Examine and Evaluate the dynamics of organization behaviour in the aspect of Culture, Climate and Conflicts and Organisational Development	K2, K4,K5,K6
CO4	Analyse and Assess the various techniques in practices of Organizational Development and trends in OB Practices	K4,K5
CO5	Explain and adapt to OB Practices	K5,K6

#### Mapping of CO with PSO and PO

Cos	PS01	PS02	PS03	PS04	PS05	PO1	PO2	PO3	PO4	PO5
CO1	2	3	3	3	3	3	3	3	3	3
CO2	3	3	3	3	2	3	3	3	3	3
CO3	3	3	3	3	3	3	3	3	3	3
CO4	3	3	3	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	3	3

"1"- Slight (Low) Correlation - "2" - Moderate (Medium) Correlation - "3" - Substantial (High)Correlation - "-" indicates there is no correlation

Cos	PS01	PS02	PS03	PS04	PS05	PO1	PO2	PO3	PO4	PO5
CO1	2	3	3	3	3	3	3	3	3	3
CO2	3	3	3	3	2	3	3	3	3	3
CO3	3	3	3	3	3	3	3	3	3	3
CO4	3	3	3	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	3	3

"1"- Slight (Low) Correlation - "2" - Moderate (Medium) Correlation - "3" - Substantial (High) Correlation - "-" indicates there is no correlation Syllabus

UNIT	CONTENT	HOURS	Cos	COGNITIVE LEVEL
I	Organizational Behaviour: Brief History-Evolution, Concept-Contributions of the Behavioural Sciences – Models. Personality–Types– Factors and theories; Learning: Learning process and Theories. Attitude: characteristics– components – formation; Perception: Importance – Factors influencing perception- Decision Making – Meaning and Techniques, Motivation– Meaning, Importance – Theories.	18	CO1, CO2, CO3, CO4,	K1, K2, K3, K4, K5, K6
П	Group Behaviour: Meaning and Nature of groups— Groups in Organisations – Stages of Team Development, Determinants of Group Behaviour, Leadership – Meaning – Importance – Leadership styles – Theories–Power and Politics, Stress, Organizational Conflict: Concepts, Causes and Types, Conflict-resolution strategies	18	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6

III	Dynamics of Organisational Behaviour: Concept of Organisational Culture and Organizational Climate – Factors affecting Organisational climate, Organisational Culture: Definition, Creating and Sustaining, Organisational Change: Definition, Change Resistance, Planned Changes and Approaches to Manage Change.	18	CO1, CO2, CO3, CO4,	K1, K2, K3, K4, K5, K6
IV	Organizational Development: Concept, Definition, Theory, Stages and Practice, OD Intervention Techniques: Sensitivity Training, Johari Window, SWOT, Transactional Analysis Grid Training, Survey Feedback, Third party Intervention, Management by Objective and Team management	18	CO1, CO2, CO3, CO4,	K1, K2, K3, K4, K5, K6
V	Current Trends in OB Practices: Just-in-Time(JIT)- 5S model-TPM-TQM-Kaizen-ISO-SEI. Computer Applications in OB practice: Concepts MIS, SAP and People soft.	18	CO1, CO2, CO3, CO4,	K1, K2, K3, K4, K5, K6
VI	Self-study for Enrichment (Not to be included for End Semester Examinations)  Organisational effectiveness — Perspectives and Application of Transactional Analysis and Johari Window, Kinesics.	-	CO1, CO2, CO3, CO4,	K1, K2, K3, K4, K5, K6

#### **Books for References**

- Aswathappa.K. (2010). Organisational Behaviour.Himalaya Publishing House PvtLtd.
- ➤ Baron, Robert A. and Greenberg Jerald. (2008) Behavior inorganizations. New Jersey: Pearson India Education Services PvtLtd.
- ➤ Robbins, Stephen P.and Tim.Judge (2019). Essentials of Organization Behaviour. PearsonIndia Education Services PvtLtd.
- ➤ Newstrom, J.W. (2014) Organizational Behaviour: Human Behavior at Work. McGraw-Hill Publications Ltd
- ➤ Khanka S. S. (2000). Organisational Behaviour.S.Chand Publications PvtLtd.
- Fred Luthans, (2000). Organizational Behaviour. Singapore: McGraw HillLtd.
- Prasad L.M. (2014). Organisational Behaviour .Sultan Chand & Sons Publications PvtLtd.
- ➤ Inder Jeet and Suman Solanki. (2017). Organisational Behaviour (CBCS). Taxmann Publication PvtLtd.

#### Online Resources

- https://www.youtube.com/watch?v=24V6Xl1xWKE
- https://www.youtube.com/watch?v=Y1kVN-m9y7U
- <a href="https://www.wallstreetmojo.com/kaizen/">https://www.wallstreetmojo.com/kaizen/</a>

#### **Pedagogy**

Chalk& Talk, lecture, Seminar, E Content, E Quiz, Group Discussion and Case Study.

#### **Course Designer**

#### Ms.S.Hema

SEMESTER IV	INTERNAL MARKS	EXTERNAL MARKS: 75		
COURSE CODE	COURSE TITLE	CATEGORY	HOURS/ WEEK	CREDITS
22PSW4CCC3D	DEVELOPMENT PLANNING, POLICY AND PRACTICE	CORE CHOICE	6	4

- > To know the concept of development
- > To analyze the applicability of policies
- > To know the importance of planning
- > To analyze the role of planning in development

## **Pre-requisites**

The learners need to have a basic understanding on development planning and policies

#### Course out come

On successful completion of the course the students will be able to:

CO	CO Statement	Knowledge
Number		Level
CO1	Describe the conceptual understanding of Development	K1
CO2	Discuss on needs of Policy Analyst, Planners and Practitioners in	K4
	understanding the intricacies and processes of policy making.	
CO3	Classify the need and importance of multi-level planning and	
	implementation	K4
CO4	Develop students with integrated policy making, planning and practice related skills.	K6
CO5	Evaluate experiences and contextualize the learning of India in a	17.5
	student perspective	K5

Cos	PS01	PS02	PS03	PS04	PS05	PO1	PO2	PO3	PO4	PO5
CO1	2	3	3	3	3	3	3	3	3	3
CO2	3	3	2	3	2	3	3	3	3	3
CO3	3	3	3	3	3	3	3	2	3	3
CO4	3	3	3	2	3	3	3	3	3	3
CO5	3	3	3	3	3	2	3	3	3	2

"1"- Slight (Low) Correlation - "2" - Moderate (Medium) Correlation - "3" - Substantial (High) Correlation - "-" indicates there is no correlation

## **Syllabus**

UNIT	CONTENT	HOURS	Cos  CO1, CO2, CO3, CO4, CO5  CO1, CO2, CO3,	COGNITIVE	
				LEVEL	
	FOUNDATIONS AND PERSPECTIVES OF				
	DEVELOPMENT  Development –Concept, Features, Theory, Approaches,		CO1,		
			CO2,	K1, K2, K3, K4,	
I	India's Development experience. Basic concepts:	18	CO3,	K1, K2, K3, K4, K5, K6	
	Political Economy, State, Democracy and Polity.		CO4,	113, 113	
	Decentralized Governance and Planning: Concept and		CO5		
	features.				
	DEVELOPMENT PLANNING		CO1,		
	Development Planning -Definitions of Town and		CO2,		
II	Country Planning, Concept& Features, Micro Level	18	CO3,	K1, K2, K3, K4,	
	planning at the Local, Town, City, and District.		CO4,	K5, K6	
	Sustainability and rationality in planning, components		CO5		
	of Sustainable urban and regional development.				
	Marginalization and Concepts of inclusive planning				
	Challenges & International Perspective of				
	Development Planning.				

01,
O2, K1, K2, K3, K4,
O3, K5, K6
04,
05
01,
O2,
K1, K2, K3, K4,
K5, K6
05
01,
02,
O3, K1, K2, K3, K4,
O4, K5, K6
05

advantages and disadvantages.
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#### **TEXTBOOK**

1. Saeed, K. (2016). Development Planning and Policy Design: A System Dynamics Approach (Kindle Edition)

#### **REFERENCES:**

- 1. Kulshrestha (2012).Urban and Regional Planning in India: A Handbook for Professional Practice, SAGE India; First edition
- 2. Nath, V (2010). Economic Development and Planning in India Hardcover. Concept Publishing & Co.
- 3. Dale, R. (2004). Development Planning: Concepts and Tools for Planners, Managers and Facilitators, ZED Publishers.
- 4. Sukhamoy,C (1998). Development Planning: The Indian Experience, OUP India Publisher.

#### **WEB SOURCES:**

- 1. <a href="https://www.orfonline.org/wp-content/uploads/2018/07/70\_Policies.pdf">https://www.orfonline.org/wp-content/uploads/2018/07/70\_Policies.pdf</a>
- 2. <a href="https://www.jnu.ac.in/sites/default/files/u63/12A%20Review%20of%20Urban%20%28Lalit%20">https://www.jnu.ac.in/sites/default/files/u63/12A%20Review%20of%20Urban%20%28Lalit%20</a> <a href="https://www.jnu.ac.in/sites/default/files/u63/12A%20Review%20of%20Urban%20%28Lalit%20</a> <a href="https://www.jnu.ac.in/sites/u63/12A%20Review%20of%20Urban%20%28Lalit%20</a> <a href="https://www.jnu.ac.in/sites/u63/12A%20Review%20of%20Urban%20%28Lalit%20</a> <a href="https://www.jnu.ac.in/sites/u63/12A%20Review%20of%20Urban%20%28Lalit%20</a> <a href="https://www.jnu.ac.in/sites/u63/12A%20Review%20of%20Urban%20%28Lalit%20</a> <a href="https://www.jnu.ac.in/sites/u63/12A%20Review%20Urban%20%20</a> <a href="https://www.jnu.ac.in/sites/u63/12A%20Review%20</a> <a href="https://www.jnu.ac.in/sites/u63/12A%20</a> <a href="https://www.jnu.ac.in/sites/u63/12A%20</a> <a href="https://www.jnu.ac.in/sites/u63/12A%20</a> <a href="https://www.jnu.ac.in/sites/u63/12A%20</a> <a href="https://www.jnu.ac.in/sites/u63/12A%20</a> <a href="https://www.jnu.ac.in/sites/u63/12A%20</a> <a href="http
- 3. <a href="http://www.economicsdiscussion.net/economic-policies/economic-policies-top10-economic-policies-followed-in-india/9914">http://www.economicsdiscussion.net/economic-policies/economic-policies-top10-economic-policies-followed-in-india/9914</a>
- 4. <a href="http://epgp.inflibnet.ac.in/epgpdata/uploads/epgp\_content/S000032SW/P001729/M02164">http://epgp.inflibnet.ac.in/epgpdata/uploads/epgp\_content/S000032SW/P001729/M02164</a> <a href="http://epgp.inflibnet.ac.in/epgpdata/uploads/epgp\_content/S000032SW/P001729/M02164">http://epgp.inflibnet.ac.in/epgpdata/uploads/epgp\_content/S000032SW/P001729/M02164</a> <a href="http://epgp.inflibnet.ac.in/epgpdata/uploads/epgp\_content/S000032SW/P001729/M02164">http://epgp.inflibnet.ac.in/epgpdata/uploads/epgp\_content/S000032SW/P001729/M02164</a> <a href="http://epgpdata/uploads/epgp\_content/S000032SW/P001729/M02164">http://epgp.inflibnet.ac.in/epgpdata/uploads/epgp\_content/S000032SW/P001729/M02164</a>

**Pedagogy**: Seminar, PPT Presentation, Brain storming, Group Discussion and Case Study.

Course Designers: Dr G.Kanaga

Semester IV	Internal Marks :25		Externa	l Marks: 75
Course Code	Course Title	Category	Hours/Week	Credits
22PSW4GEC2	Women Development	Generic Elective Course II (GEC)	3	2

- To know the development process among women
- To discussabout role of education in Women Development
- To learn the policies and programmes for women

#### **Pre-requisites**

The learners have a basic knowledge on Women

## **Course Outcomes and Cognitive Level Mapping**

On the successful completion of the course, the students will be able to

CO	CO Statement	COGNITIVE
Number		LEVEL
CO1	Define and explain about women development and women empowerment	K1,K2
CO2	Summarise the status of women and examine the national machineryfor Women development	K2,K3
CO3	Classify and analyse International Agencies for Women's Development	K3,K4
CO4	Examine therole of women development in decision making- Leadership,education,economic and political fields	K4
CO5	Judge the effectiveness of important laws for women	K5

## Mapping of CO with PSO and PO

COS	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	2	3	2	3	3	3	3	3	3
CO2	3	3	3	3	3	3	3	3	3	3
CO3	3	3	3	3	3	3	3	3	3	3
CO4	3	3	3	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	3	3

"1"- Slight (Low) Correlation -"2" - Moderate (Medium) Correlation - "3" - Substantial (High) Correlation - "-" indicates there is no correlation.

### **Syllabus**

UNIT	CONTENT	HOURS	COs	COGNITIVE LEVEL
I	Status of Women Concept of development with reference to women, Women in development, women and development, women empowerment: meaning, and characteristics of empowered women, Feminism and its types, Women's movements, The International Women's Year.	12	CO1,CO2, CO3,CO4, CO5	K1,K2,K3,K4, K5,K6
п	Role of Women in Development Women in developing countries with special reference to India, Women's Leadership, Political participation of women, Women in Labour force, Women's Education, Women and Sustainable development Goals.	12	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
Ш	Important laws for Women Development Dowry prohibition Act -1961, Domestic violence act-2005, The Prohibition of Child Marriage Act- 2006, The Pre-Conception & Pre-Natal Diagnostic Techniques (Regulation and Prevention of Misuse) Act- 1994, The Sexual Harassment of Women at Work Place (Prevention, Protection and) Act-2013.	12	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6
IV	National Machinery for Women's development Ministry of Women and Child Development, National Commission for Women, Central Social Welfare Board (CSWD) ,National Institute of Public Co-operation and Child Development (NIPCCD) , Rashtriya Mahila Kosh (RMK)	12	CO1,CO2,C O3,CO4,CO 5	K1,K2,K3,K4, K5,K6
V	International Agencies for Women's  Development  UNFPA, UNICEF, UNIFEM, FORD  Foundation, UNDP, UNWOMEN	12	CO1,CO2,C O3,CO4,CO 5	K1,K2,K3,K4, K5,K6
VI	Self- studyforEnrichment(NotincludedforEndSe mesterExaminations) Learners can prepare an e content on important laws related to women	12	CO1, CO2, CO3, CO4, CO5	K1, K2, K3, K4, K5, K6

# Text Book:

1.Das Gupta Monica & Krishnan T.N.( 1998). Women and Health. Delhi: Oxford.

2.Sittirak S. (1998). The Daughters of Development: Women and the Changing Environment, 261 pp. London: Zed Books.

#### **Reference Books**

- Agrawal, S.P (2001), Women's Education in India, Guwahati, Eastern Book House.
- ➤ Andal, N (2002), Women and Indian Society: Options and Constraints, Guwahati, DVS Publishers
- ➤ Bakshi, S.R. (2002), Empowerment of Women and Politics of Reservation, Guwahati, DVS Publishers
- ➤ Gupta Mukta (2000), Women and Educational Development, Guwahati, DVS Publishers.
- ➤ Reddy, P. R., and R. Sumangla. (1998). Women in development. New Delhi: Publishing Corporation.

#### **Web Resources**

https://www.developmenteducation.ie/media/documents/women\_gender\_dev.pdf

https://www.eolss.net/sample-chapters/c14/E1-37-04-03.pdf

**Pedagogy:** Lectures, Audios / Videos followed by group discussion, PPT, and Student-led seminars.

Course Designer: Dr.O.Aisha Manju

SEMESTER IV	Internal & External: Total Marks: 100				
COURSE CODE	COURSE TITLE	CATEGORY	HOURS/WEEK	CREDITS	
22PSW4PW	RESEARCH PROJECT WORK	Research Project	9	5	

- 1.To orient the students to field research.
- 2. To develop their skills in research problem formulation and research field / area identification.
- 3. To train them in developing tool of data collection.
- 4. To introduce and to provide hands on training to the students on the various sampling procedures.
- 5. To impart data collection skills.
- 6. To develop their ability to analyse the data they have collected.
- 7. To develop their scientific writing.
- 8. To enable them in preparing research reports.

#### Pre -requisites

The learner will get a Practical exposure in fields of Social Work research

#### **Course Outcome**

On the Successful completion of this course, the students will be able to

CO	CO Statement	Knowledge	
Number		Level	
CO1.	Summarize the social problems to be studied	K2	
CO2.	Interpret literature Pertaining to the study	K3	
CO3.	Examine Research Proposal	K4	
CO4.	Evaluate findings of the study	K5	
CO5	Formulate solutions and recommend for policy making.	K6	

CO/PO	PSO1	PSO2	PSO3	PSO4	PSO5	PO1	PO2	PO3	PO4	PO5
CO1	3	3	3	3	3	3	2	2	2	2
CO2	3	3	3	3	3	2	2	2	2	2
CO3	3	3	3	3	3	2	3	3	3	3
CO4	3	3	3	3	3	2	2	2	3	2
CO5	3	3	3	3	3	3	3	3	3	3

"1" Slight (LOW) Correlation -"2" Moderate (Medium) Correlation 3"-Substantial (High) Correlation-"-" Indicates there is no correlation

Every student in the IV Semester will complete a research project under the supervision and guidance of a faculty member on topics related to social issues and Social Work Practice. A minimum of 75 pages including Bibliography is mandatory and not exceeding 100 pages.

#### 1. PROJECT REPORT EVALUATION (Both Internal & External)

S.No	Particulars	Marks
1	Plan of the Project	20
	Selection and formulation of research problem, significance of the	
2	problem, Execution of the Plan, preparation of tools of data	45
	collection /Collection of Data/Organisation of Materials/Hypothesis	
	Testing etc and Presentation of the Report	
3	Research contribution	15
4	Viva Voce/Internal & External	20
	Total	100

**Pedagogy:** Discussions, assessment of questionnaires/Inventories etc.

Course Designer: Dr.G.Mettilda Buvaneswari