



CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)
Nationally Accredited (IV cycle) with 'A+' Grade by NAAC
TRICHY- 620018
CANTEEN COMMITTEE

Date : 09.10.2026
To : The Members of Canteen Committee
Sub : Canteen Committee Meeting on 10.10.2026 at 12.30 p.m

This is to inform the Members of the Canteen Committee to be present in KRT Hall on 10th October 2026. The meeting will begin sharp at 12.30 p.m.



Agenda:

1. Maintenance of cleanliness and hygiene in and around the canteen.
2. Quality and standard of food served in the canteen.
3. Ensuring the hygienic preparation and serving of eatables.
4. Any other matters related to the smooth functioning and maintenance of the canteen

[Signature]
Chairman & The Principal
Principal
Cauvery College for Women
(Autonomous)
Annappadi Nagar,
Tiruchirappalli - 620 018.
Tamilnadu.



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Date : 10.10.2026

Venue : KRT Hall

Minutes of the Canteen Committee Meeting

The Canteen Committee Meeting, Cauvery College for Women (Autonomous), Tiruchirappalli was conducted on 10.10.2026 at 12.30 P.M in KRT Hall.

Category	No.	Member
Principal	1	Dr. S. Ramalakshmi
Vice - Principal	1	Dr. N. Girubagari
Directress of Physical Education	1	Ms. T .Nithya, Asst. Physical Directress
Senior Faculty Member	3	Dr. R. Gayathri, Dept. of Physics Ms. S. Fathima, Dept. of Food Service Management & Dietetics Dr. J. Lalithambigai, Dept. of Commerce
Student Representatives	5	College Union President College Union Secretary College Union Treasurer College Union Vice President College Union Joint Secretary
Canteen Operator	1	Mr. Chinnappan

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The meeting began with the **Chairperson of the Canteen Committee, Dr. S. Ramalakshmi, Principal**, extending a warm welcome to all the members.

The members discussed the agenda items in detail, and the following resolutions were taken.

Resolution 1: Maintenance of Cleanliness and Hygiene in and Around the Canteen

The committee discussed maintaining cleanliness in and around the canteen. The canteen staff were instructed to keep the kitchen, dining area and surroundings clean and dispose of waste properly. The staff should wear gloves while handling and serving food and maintain personal hygiene.

Resolution 2: Quality and Standard of Food Served in the Canteen

The committee discussed the quality of food served in the canteen. It was decided that the quality and freshness of food items should be checked regularly. The quality of food purchased from outside should also be verified before serving to the students and staff.

Resolution 3: Ensuring the Hygienic Preparation and Serving of Eatables

The committee discussed the proper preparation, handling and serving of eatables. The canteen staff should use clean utensils, wear gloves while handling food and ensure that food is properly covered and protected from contamination.



[Signature]
10/10/26
Principal
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Resolution 4: Smooth Functioning and Maintenance of the Canteen

The members discussed the general functioning and maintenance of the canteen. The committee suggested ensuring the availability of good-quality food items, maintaining a clean environment and attending to the requirements and suggestions of students and staff.

S.No	Members	Designation	Signature
1	Dr. S. Ramalakshmi	Principal	<i>[Signature]</i> 10/10/22
2	Dr. N. Girubagari	Vice - Principal	<i>N. Girubagari</i> 10/10/22
3	Ms. T. Nithya	Asst. Physical Directress	<i>Nithya T</i>
4	Dr. R. Gayathri	Associate Professor of Physics	<i>[Signature]</i>
5	Ms. S. Fathima	Assistant Professor of Food Service Management & Dietetics	<i>[Signature]</i>
6	Dr. J. Lalithambigai	Associate Professor of Commerce	<i>[Signature]</i>
7	Student Representatives	College Union President	<i>[Signature]</i>
8		College Union Secretary	<i>[Signature]</i>
9		College Union Treasurer	<i>[Signature]</i>
10		College Union Vice President	<i>[Signature]</i>
11		College Union Joint Secretary	<i>[Signature]</i>
12	Canteen	Canteen Operator	<i>[Signature]</i>