

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18
CANTEEN COMMITTEE MEETING

CIRCULAR

Date : 10.10.2024

To : Members of Canteen Committee

Sub : Canteen Committee Meeting on 15.10.2024

This is to inform the Members of Canteen Committee to be present in the Rameshwari Nallusamy Hall on 15.10.2024 for the odd semester meeting. The meeting will begin sharp at 03.00 PM.

Category	No	Members
Principal	1	Dr.V.Sujatha
Vice-Principal	1	Dr.S.Ramalakshmi
Director of Physical Education	1	Dr.B.Baby Shakila
Senior Faculty Members	3	Dr.V.Kavitha, Dept of Tamil Ms.M.Irudhaya Pushpam, Dept of English Ms.J.Lalithambigai, Dept of Commerce
Students Representatives	5	College Union President College Union Secretary College Union Treasurer College Union Vice President College Union Joint Secretary
Canteen Operator	1	R.Bremkumar

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10.10.24

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18

CANTEEN COMMITTEE MEETING

2024 -2025

AGENDA

Date : 15 10.10.2024

To : Members of Canteen Committee

Sub : Canteen Committee Meeting on 15.10.2024

This is to inform the Members of Canteen Committee to be present in the Rameshwari Nallusamy Hall on 15.10.2024 for the odd semester meeting. The meeting will begin sharp at 03.00 PM.

Purpose of the meeting is to discuss about

1. Sustaining cleanliness in and around the canteen.
2. Quality of the food served.
3. Ensure hygienic eatables.
4. Ensure the cost of eatables.

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18
CANTEEN COMMITTEE MEETING

Date : 15.10.2024

Time: 03.00 P.M

MEMBERS PRESENT

S.no	Members	Designation	Signature
1.	Dr.V. Sujatha	Principal	V. Sujatha
2.	Dr.S.Ramalakshmi	Vice-Principal	J. Ramalakshmi 15/10/24
3.	Dr.B.Baby Shakila	Director of Physical Education	B. Baby Shakila 15/10/24
4.	Dr.V.Kavitha	Associate Prof of Tamil	V. Kavitha
5.	Ms.M.Irudhaya Pushpam	Assistant Prof of English	M. Irudhaya Pushpam
6.	Ms.J.Lalithambigai	Assistant Prof of Commerce	J. Lalithambigai
7.	K.Harini	College Union President	K. Harini
8.	T.Sree Harini	College Union Secretary	T. Sree Harini
9.	K.Karani	College Union Treasurer	K. Karani
10.	S. Shruthi	College Union Vice President	S. Shruthi
11.	S . Parkavi	College Union Joint Secretary	S. Parkavi
12.	R.Bremkumar	Canteen Operator	R. Bremkumar

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18

CANTEEN COMMITTEE MEETING

MINUTES OF THE MEETING

Date: 15.10.2024

Time: 03.00 P.M

Venue: Mrs. Rameshwari Nallusamy Meeting Hall

This is to inform that the Canteen Committee Meeting held on 15.10.2024 for the Odd Semester at 03.00 P.M. There were several points discussed in the meeting which I consolidated in the form of minutes.

Members present Dr. V. Sujatha, Dr. S. Ramalakshmi, Dr. B. Baby Shakila, Dr. V. Kavitha, Ms. M. Irudhaya Pushpam, Ms. J. Lalithambigai, College Union President, College Union Secretary, College Union Treasurer, College Union Vice President, College Union Joint Secretary and R. Bremkumar.

To maintain cleanliness in and around the canteen and in the wash area. The RO water used must be checked with the help of the Department of Microbiology. The insect repellent machine has to be installed to avoid insects and bees. The quality of the food served should be checked periodically. The cooking oil used must be checked. It was decided that the survey should be done in regular intervals which include the food, snacks available and the cost. It was reported that the cleanliness in and around the canteen area has been inconsistent. Trash bins are not emptied regularly, leading to a foul odor and attracting pests. It was discussed that the overall quality of food is satisfactory, but there have been some complaints about hygiene. A decision was made to instruct the canteen staff to maintain cleanliness standards more strictly. Regular hygiene inspections will be checked.

V. Sujatha

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18
CANTEEN COMMITTEE MEETING (2024-25)

CIRCULAR

Date : 24.03.2025

To : Members of Canteen Committee

Sub : Canteen Committee Meeting on 26.03.2025

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24.3.25

This is to inform the Members of Canteen Committee to be present in the Rameswari Nallusamy Hall on 26.03.2025 for the even semester meeting. The meeting will begin sharp at 03.00 PM.

Category	No	Members
Principal	1	Dr.V.Sujatha
Vice-Principal	1	Dr.S.Ramalakshmi
Director of Physical Education	1	Dr.B.Baby Shakila
Senior Faculty Members	3	Dr.V.Kavitha, Dept of Tamil Ms.M.Irudhaya Pushpam, Dept of English Ms.J.Lalithambigai, Dept of Commerce
Students Representatives	5	College Union President College Union Secretary College Union Treasurer College Union Vice President College Union Joint Secretary
Canteen Operator	1	R.Bremkumar

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18

CANTEEN COMMITTEE MEETING (2024-25)

AGENDA

Date : 26.03.2025

To : Members of Canteen Committee

Sub : Canteen Committee Meeting on 26.03.2025

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This is to inform the Members of Canteen Committee to be present in the Rameswari Nallusamy Hall on 26.03.2025 for the even semester meeting. The meeting will begin sharp at 03.00 PM.

Purpose of the meeting is to discuss about

1. Sustaining cleanliness in and around the canteen.
2. Quality of the food served.
3. Ensure hygienic eatables.
4. Ensure the cost of eatables.
5. Grievances

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18
CANTEEN COMMITTEE MEETING (2024-25)

Date : 26.03.2025

Time: 03.00 P.M

MEMBERS PRESENT

S.no	Members	Designation	Signature
1.	Dr.V. Sujatha	Principal	v. sujatha 26.3.25
2.	Dr.S.Ramalakshmi	Vice-Principal	J. Ramalakshmi 26/3/25
3.	Dr.B.Baby Shakila	Director of Physical Education	B. Baby Shakila 26/3/25
4.	Dr.V.Kavitha	Associate Prof of Tamil	For N. & S. N. & S.
5.	Ms.M.Irudhaya Pushpam	Associate Prof of English	M. Irudhaya Pushpam
6.	Ms.J.Lalithambigai	Associate Prof of Commerce	J. Lalithambigai
7.	K.Harini	College Union President	K. Harini
8.	T.Sree Harini	College Union Secretary	T. Sree Harini
9.	K.Karani	College Union Treasurer	K. Karani
10.	S. Shruthi	College Union Vice President	S. Shruthi
11.	S. Parkavi	College Union Joint Secretary	S. Parkavi
12.	R.Bremkumar	Canteen Operator	R. Bremkumar

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18
CANTEEN COMMITTEE MEETING (2024-25)

MINUTES OF THE MEETING

Date: 26.03.2025

Time: 03.00 P.M

Venue: Mrs. Rameswari Nallusamy Meeting Hall

This is to inform that the Canteen Committee Meeting held on **26.03.2025** for the Even Semester at 03.00 P.M. There were several points discussed in the meeting which I consolidated in the form of minutes.

Members present Dr. V. Sujatha, Dr. S. Ramalakshmi, Dr. B. Baby Shakila, Dr. V. Kavitha, Ms. M. Irudhaya Pushpam, Ms. J. Lalithambigai, College Union President, College Union Secretary, College Union Treasurer, College Union Vice President, College Union Joint Secretary and R. Bremkumar.

To maintain cleanliness in and around the canteen and in the wash area. The RO water used must be checked with the help of the Department of Microbiology. The insect repellent machine has to be installed to avoid insects and bees. The quality of the food served should be checked periodically. The cooking oil used must be checked. It was decided that the survey should be done in regular intervals which include the food, snacks available and the cost. It was reported that the cleanliness in and around the canteen area has been inconsistent. Trash bins are not emptied regularly, leading to a foul odor and attracting pests. It was discussed that the overall quality of food is satisfactory, but there have been some complaints about hygiene. A decision was made to instruct the canteen staff to Maintain cleanliness standards more strictly. Regular hygiene inspections will be checked and the grievances were addressed. The meeting came to an end.

V. Sujatha