

2020 - 2021

Library Advisory Committee meeting on 11.06.2020  
Thursday

Date: 11.06.2020

Day: Thursday

Time: 10.30 am

Venue: Library - New Block, II Floor

Members Present: Principal, Vice-Principal,  
Dean of Arts, Dean of Science,  
Dean of Alumni, Heads of the  
Department and Library  
Committee Members

Agenda:

1. Budget allocation
2. Acquisition of Books (New Syllabus)
3. Acquisition of Journals
4. Increasing users of E-Resources
5. Increasing users (Faculty members)
6. Library Space Digital library  
Software - uploading documents on-library

Library Advisory Committee minutes of meeting members presented and discussion on 11.06.2020, 10.00am

7. Utkund anti plagiarism software checking for primary sources including students project also.
  8. Provide ILL - Library service
  9. Book Exhibition finished years of 2019.
  10. User orientation courses conducted by every academic year starting.
  11. All the data and report to be maintained the library register and files.
  12. What type of suggestions from expert?
- Discussion:
1. Library new syllabus pattern Books purchased Budget amount Increased.
  2. Purchased new printed journal through HOD's permission based lacking in the Department wise.
  3. E-Resources Usage level increased. Students and staff members publishing the updated information.
  4. Digital library software DSpace - data uploading such as, Questions papers, Thesis, project, CD, Images, Audio, video, E-Resources, Newspaper clipping and etc.
  5. Utkund Software checked by students and staff members. we are get back the feedback of our service go through the next level. projects, Thesis, and article publishing output content fully first hand material.
  6. Library provide the service Inter-library Loan services.

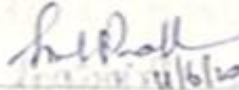

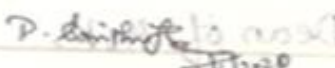
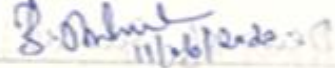
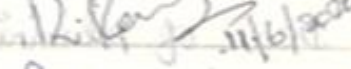
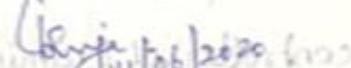

7. Newly started Book Exhibition work for this current year. Many vendors placed one places and we collect the books.
8. Upload plagiarism software report to be maintained by the Register.
9. All the files and Register maintained properly.
10. Library provide the information access the sources, Retrieval easy to search your documents.

Library Advisory committee meeting on 11/6/2020

| Members present Department | Name of the members             | Signature                     |
|----------------------------|---------------------------------|-------------------------------|
| Vice-Principal             | J. RAMALAKSHMI                  | J. Ramalaxmi 11/6/2020        |
| Vice-Principal             | V. SINTAV JAYRA                 | V. Sinta Jayra 11/6/2020      |
| Dean of Arts               | DR. N. SANTHA                   | N. Santhi 11/6/2020           |
| Dean of Science            | Dr. H. Abirama<br>Dr. G. KANAGA | H. Abirama 11/6/2020          |
| Dean of Alumni             | (G. Kanaga)                     | G. Kanaga 11/6/2020           |
| controller of Examinations | Dr. N. SIVAPRIYA                | N. Sivapriya 11/6/2020        |
| Depty. of Controller Exam. | V. Ranya                        | V. Ranya 11/6/2020            |
| Dept. of Tamil HOD         | J. Ramalaxmi                    | J. Ramalaxmi 11/6/2020        |
| English UG "               | Dr. S. JAYASREE AGARAL          | S. Jayasree Agaral 11/6/2020  |
| English PG "               | Dr. P. VANDHA                   | P. Vandha 11/6/2020           |
| Socialwork "               | Dr. G. METTELDA MURUGAN         | G. Mettelda Murugan 11/6/2020 |
| Commerce "                 | DR. N. SANTHA                   | N. Santhi 11/6/2020           |
| BBA "                      | Dr. J. TAMIL SELVI              | J. Tamil Selvi 11/6/2020      |
| Maths "                    | Dr. S. Premalatha               | S. Premalatha 11/6/2020       |
| Physics "                  | MS G. Maheswari                 | G. Maheswari 11/6/2020        |

Library Advisory Committee meeting on 11.06.2020, Thursday

10.00am

| Members present | Name of the members        | Signature   |
|-----------------|----------------------------|---|
| CA HOD          | Dr. V. SINTHA JANITA       |    |
| IT "            | Dr. M. PAVEEN              |    |
| Chemistry "     | P. PUNGAJEE ALIAS AMIRTHAN |    |
| Microbiology "  | Dr. B. SHAMILAKRISHNAN     |    |
| Bio-Tech "      | Dr. R. RAMESHWARI          |    |
| FSM & ND "      | B. SHANUJA                 |   |
| PD "            | Dr. B. BABY SHARIFA        |  |
| Library "       | Dr. S. SATHYANARAYANAN     | Dept. of Tamil  |
| Library "       | Dr. S. SATHYANARAYANAN     | English   |
| Library "       | Dr. S. SATHYANARAYANAN     | English   |
| Library "       | Dr. S. SATHYANARAYANAN     | Library   |

**Date:** 23.02.2021

**Day:** Tuesday

**Time:** 10.30 am

**Venue:**

**Member's Present:** Principal, Vice- Principal, Dean of Arts, Dean of Science, Dean of Alumni, Controller of Examination and all the Heads of the Department.

**Agenda**

1. Budget Allocation
2. Acquisition of Books (Autonomous)
3. Acquisition of Journals
4. Increasing user (Faculty Members)
5. Every year maintenance the Stock Verification
6. How to access the E- Resources – specific pandemic time
7. User Orientation courser conducted by every Academic year start
8. All the data and Report to be maintained the Library Register and Files

Library Advisory Committee meeting on 23.02.2021  
Tuesday, 10.30 am

Date : 23.02.2021

Day : Tuesday

Time : 10.30 am

Venue : E-Block, 1 Floor

Members Present

Principal, Vice-Principals,  
Deans of Arts, Science, Alumni,  
CoE, Heads of the Department,  
Library Committee Members.

Agenda:

Budget Allocation

Acquisition of Books (Autonomous)

Acquisition of Journals

Increasing User (Faculty Members)

Every year maintenance the stock  
verification

- How to access the E-Resources - specific pandemic time
- User orientation Courses conducted by every year
- Urkund - Anti Plagiarism Report/Maintenance
- Dspace - Furnish Data collection, Scanning and uploading data

All the data and report to be maintained the library Register and files.

Back Volumes Maintenance.

- Newly purchase the Naac Publishing Quality Management system in Higher Education Release by Shri B. L. Santhoshji

Rs. 1300

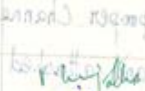
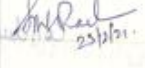
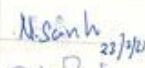
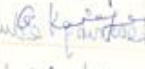
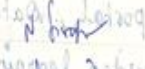
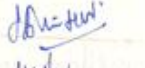
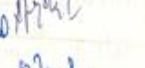

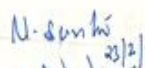
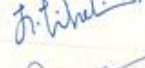

- Rare collection and Specific copy of the Book vtc - (Hand book) of National Education policy 2020-21 Encyclopedia (vols. 18) Set book Publishing Oxford Press - Purchase


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Conduct the Book Exhibition year of 2021.

Access E-Resources Through MHRD Learning educational requirements of graduate portal, Data base, Labs, E-learning, video learning and etc.

Library Advisory committee meeting on 23.12.2021, Tuesday. Time : 10.30 am

| Members present Department        | Name of the members         | Signature   |
|-----------------------------------|-----------------------------|---|
| Principal                         | Dr. V. Sujatha              |    |
| Vice-Principal                    | Dr. S. Ramalakshmi          |    |
| Vice-Principal                    | Dr. V. Sinthu Janita        |    |
| Dean of Arts                      | Dr. N. Savithri             |    |
| Dean of Science                   | Dr. H. Abirami              |    |
| Dean of Alumni                    | Dr. G. Kanaga               |    |
| Controller of Examinations        | Dr. N. Siva Priya           |    |
| Deputy Controller of Examinations | V. Ramya                    |    |
| Dept. of Tamil                    | Dr. S. Ramalakshmi          |    |
| English U1                        | Dr. S. Jayashree Aggarwal   |   |
| English PU                        | Dr. P. Umila                |  |
| Socialwork                        | Dr. G. Mettliar Abwara-swar |  |
| Commerce                          | Dr. N. Savithri             |  |
| BBA                               | Dr. J. Tamilselvi           |  |
| Maths                             | Dr. S. Premalatha           |  |
| Physics                           | Dr. G. Maheswari            |  |

| Members present the Department | Name of the members            | Signature   |
|--------------------------------|--------------------------------|---|
| CA HOD                         | Dr. R. Meslin Packiam          |  |
| CS                             | Dr. V. Sinthu Janita           |  |
| IT                             | Dr. M. Parveed                 |  |
| Chemistry                      | Dr. P. Pungayee Alias Amirtham |  |
| Microbiology                   | Dr. B. Tharamaraiseli          |  |
| Bio-Tech                       | Dr. R. Rameshwari              |  |
| FSM & ND                       | M. B. Thamija                  |  |
| PD                             | Dr. B. Baby Shatila            |  |