

2019 - 2020

CAUVERY COLLEGE FOR WOMEN, TRICHY

CENTRAL LIBRARY

Date :04.07.2019

CIRCULAR

The Library Advisory Committee meets on today to discuss the library movement and developing the activities of the library. The members to be present are the Principal, and the members of the Library Advisory Committee.

- Date and Time : 17.07.2019 (Wednesday), 1.00pm
- Place and venue: Library PG- Periodical Section

Agenda :

1. Budget Allocation
2. Acquisition of Books for (Autonomous syllabus - First year Ug, Pg)
3. Increasing users faculty members, and Students Library Hours maintenance Report
4. Library Automation Software Nirmal Suite Update 2019.
5. Purchase Rare Collections and Update Digital library Software Dspace.
6. Access the Urkund Anti- Plagiarism Software

Library Advisory Committee Meeting on 17.07.2019

Date: 17.07.2019

Day: Wednesday

Time: 1.00 pm

Venue: Library Per-Periodical Section

Members Present: Principal, Vice-Principal, Dean of Arts, Dean of Science, Dean of Alumni, Examination cell members and All the Heads of the Department.

Agenda:

1. Budget Allocation
2. Acquisition of Books (New syllabus for first year (Uo, Per) Autonomous purpose).
3. Acquisition of Journals.

4. Increasing users of E-Resources.
5. Increasing users (Faculty Members)
6. Library Automator software Nirma Suite updation year of 2019.
7. Book Purchase The rare Tamil collection Books
8. Library Digital Library software (Space) update - All the data convert digital format easy to access the Intranet via. Such as, conference papers, Thesis, Article Publishing, Project, Rare Books collections with CD, Image, audio, video, back volume, Questions Bank and etc.
9. URUND - Anti-Plagiarism software now available in the library. So, Staff members will check your primary sources.
10. Every year library conducted User-Oriented program for all first year (Academic year starting).
11. We have maintained the data for Stock verification in the library sources and De-norms,

Library committee Meeting Members Present

Members Present	Name of the Members	Signature
Principal	Dr. V. SUJATHA	V. Sujatha
Vice-Principal	Dr. J. RAMALAKSHMI	J. Ramalakshmi
Vice-Principal	Dr. V. SINTU JANITA PRASAD	V. S. Janita Prasad
Dean of Arts	Dr. N. SATHISH	N. Sathish
Dean of Science	Dr. H. ABIRAM	H. Abiram
Dean of Alumni	Dr. S. KANAGA	S. Kanaga
Controller of Examinations	V. Ranga	V. Ranga
Dep. Controller of Exam	N. SIVAPRIYA	N. Sivapriya
Dept. of Tamil (HOD)	Dr. J. RAMALAKSHMI	J. Ramalakshmi
English Sec	Dr. S. Jayashree Agarnad	S. Jayashree
English PC	Dr. P. Venkatesh	P. Venkatesh
Socialwork	Dr. R. HASTHEEDA DUVANAM	R. Hastheeda
Commerce	Dr. N. SATHISH	N. Sathish
BBA	Dr. J. TAMILSELVI	J. Tamilselvi
Maths	Dr. S. PREMALATHA	S. Premalatha
Physics	G. MAHESWARI	G. Maheswari
CA	R. MERLIN PAKKIAM	R. Merlin Pakkiam
CSC	V. SINTU JANITA PRASAD	V. S. Janita Prasad
IT	Dr. M. PANDARAJAN	M. Pandarajan
Chemistry	P. PANDARAJAN ALLEN AMERIN	P. Pandarajan

17.07.2019 (Time: 1:00pm) Wednesday

Members Present	Name of the Member	Signature
Microbiology (HOD)	Dr. B. PANDARAJAN	B. Pandarajan
Bio-Tech	Dr. H. ANJANAM	H. Anjanam
Env & D	B. TRINAJA	B. Trinaja
PD	Dr. B. BABY SHARDA	B. Baby Sharda

Discussion:

1. Acquisition books for the autonomous syllabus all first year UOI and PC (Amount spent for 2018-19)
2. Increase the faculty members use the library sources and services (such as Delnet, N-list and Reference sources).
3. 24x7 - Use Inter library loan facility the library services.
4. Refer the library E-Resources (N-list, Delnet, Shodhganga, Uskund, Swayan and mooc), Online course, courseware materials collection, free online database. Journal subjectwise utilizes the service
5. Prepare your Thesis and article publishing. project making use the Anti-Plagiarism software purpose of avoiding duplication and error

Library committee Meeting we discussed about library all activities Dated : 17.07.2019.

V. Vignette
07.2019

6. Rare collection of books to be increased in our library
7. Digital library software (Dspace) update 2019.
8. Ready for the Report. Students using library Hows to be maintained and report by CGMS - Gate Entry Monitoring System, First year UG and PG students.
9. Conduct the Book Exhibition in the year 2019.
10. Staff members must publish your article by WoS and scopus minimum two by the semester wise.
1. Urkund plagiarism software Report to be maintained by the Registrar.
2. User Orientation Course conducted by every Academic year starting.
3. WoS- Scopus login Process link - Based service (Remote Access) arranging by the Department of Library, Bharathidasan University.
4. All the data and Report to be maintained by the

Members Present Dept,	Name of the Members	Signature
Vice - Principal	Dr. S. RAMALAKSHMI	<i>[Signature]</i> 17/7/19
Vice - Principal	Dr. V. SATHI JANITA	<i>[Signature]</i> 17/7/19
Dean of Arts	Dr. N. SATHI	<i>[Signature]</i> 17/7/19
Dean of Science	Dr. H. ANJANI	<i>[Signature]</i> 17/7/19
Dean of Alumni	Dr. G. KANAGA	<i>[Signature]</i> 17/7/19
Controller of Examinations	V. RAMY	<i>[Signature]</i> 17/7/19
Dept. of Controller Exam.	N. SIVAPRIYA	<i>[Signature]</i> 17/7/19
Dept. of Tamil (HOD)	Dr. S. RAMALAKSHMI	<i>[Signature]</i> 17/7/19
English UG "	Dr. S. Jayashree Anand	<i>[Signature]</i> 17/7/19
English PG "	Dr. P. Manika	<i>[Signature]</i> 17/7/19
Socialwork "	Dr. C. ANITHA Suman	<i>[Signature]</i> 17/7/19
Commerce "	Dr. N. SATHI	<i>[Signature]</i> 17/7/19
BBA "	Dr. TAMIL SELVI	<i>[Signature]</i> 17/7/19
Maths "	Dr. S. PREMALATHA	<i>[Signature]</i> 17/7/19
Physics "	Mr. G. Maheswari	<i>[Signature]</i> 17/7/19
CA "	R. Merlin Packiam	<i>[Signature]</i> 17/7/19
IT "	Dr. M. PARVEEN	<i>[Signature]</i> 17/7/19

CAUVERY COLLEGE FOR WOMEN, TRICHY -18.

CENTRAL LIBRARY

Date : 08.01.2020

CIRCULAR

The Library Advisory Committee meets today to discuss the library movement and developing the activities of the library. The members to be present are the Principal, Vice - Principals, Deans of Arts, Science, Alumni, Heads of Department and the members of the Library Advisory Committee.

- Date and Time : 09.01.2020 (Thurs day), 10.00am
- Place and venue : Library PG - Periodical Section

Agenda :

- Budget Allocation
- Acquisition of Journals
- Increasing users of E- Resources
- Upgrade the Library Automation Software - Nirmal Suite
- Purchase Rare Collections and Update Digital library Software Dspace
- DSpace - Furnish the Data Collection, Scanning and Uploading the data
- Urkund - Plagiarism Report Maintenance
- Article checking Data Base (Web of Science, Scopus)

Library Advisory Committee Meeting on 09.01.2020

Date : 09.01.2020

Day : Thursday

Time : 10.00 am

Venue : Library P1 - Periodical Section

Members Present : Principal, Vice-Principals

Dean of Arts, Dean of

Sciences, Dean of Alumni, COE

Heads of the Departments and

Library Committee Members.

Agenda

1. Library Budget Allocation
2. Acquisition of Journals
3. Increasing users of E-Resources.
4. Conduct the Book Exhibition in last year 2019 (Sec 19, 20)
5. Library follow by the Lunch Hour Reading

How calculate and measure by the library
Automation Software.

6. Condemned Books by various department wise, totally unhandled the Books for condemned
total number of Books : 1148, Amount: 76,761.70

7. Purchase the Rare Collection Books and missing Books.

8. Library Automation software Nirmal - Upgrade year of 2020. Fully web based service, platform make by LAMP version. (Linux, Apache, MySQL, PHP)

9. DREAMS - Digital library software. Library has collect the data (questions paper, project, Thesis, Newspaper cutting, Syllabus) convert the digital format, Ready to launch 2020.

10. Maintenance the Record of Urkund - Anti plagiarism Tool by MHRD. Last year Installed this tool for students and staff members using this Software

11. Library has purchase the DELNET and N-List service for students and staff members

12. Web of science, Scopus, Urc case list data base service library provide and checking the bibliography level of Information.

13. User Orientation course conducted by the every Academic year starting.

14. Staff members must be publish the article Caurey Research Journal.

15. We have maintained the data for stock verification Every year. (Including De Access Books, Out of syllabus Books, Missing Books also)

16. Back volume - library has maintained the Record of Back volume part 25 years above. Very Useful and Informative this service. Our library follow the service every year.

17. Increasing users of staff members.

18. Budget spent for 2019-2020 (all departments)
Books - 6,52,348 and Journals - 1,78,677.

Mention the amount for each departments for purchase 2020-2021 - Books 6,00,000 and Journals - 2,50,000

Library Advisory Committee Meeting Members Present 09.01.2020 (Thursday, Time: 10.00am)

Members Present	Name of the Members	Signature
Principal	Dr. V. Sushan	[Signature]
Vice-Principal	Dr. S. Srinivasan	[Signature]
Vice-Principal	Dr. V. Senthil Janya	[Signature]
Dean of Arts	Dr. N. Senthil	[Signature]
Dean of Science	Dr. H. Prabhakar	[Signature]
Dean of Alumni	Dr. G. KANAGA	[Signature]
Controller of Examinations	V. RAMESH	[Signature]
Dept. of Tamil HOD	Dr. S. Srinivasan	[Signature]
English HOD	Dr. S. Jayashree	[Signature]
English P.H.O.	Dr. S. Senthil	[Signature]
Socialwork	Dr. G. METTIAN	[Signature]
Commerce	Dr. N. Senthil	[Signature]
BBA	Dr. J. TAMASELVI	[Signature]
Maths	Dr. S. PREMALATHA	[Signature]
Physics	Dr. G. MAHESHWARI	[Signature]
CA	R. MERLIN PAKSHIAN	[Signature]
ESC	Dr. V. Senthil Janya	[Signature]
IT	Dr. M. Parveen	[Signature]

Members Present	Name of the members	Signature
Chemistry (HOD)	P. MANJEE ALIAS AMRITHAN	[Signature]
Microbiology	Dr. B. JAYALAKSHMI	[Signature]
Bio-Tech	Dr. H. ANANDAN	[Signature]
FSM	B. THARUN	[Signature]
P.D	Dr. B. BABY ANILA	[Signature]

- Discussion:
- Discussed acquisition of books for The De-Access, Missing Books, Rare Books collections.
 - Upgrade the Digital library software and NIRMAL Software (Automation) LAMP version. Fully based on web/Internet
 - Every year library will be conduct the Book Exhibition
 - Staff members must be publish your article Web of science, Scopus and Cauvery Research Journal.
 - We have to maintained the Record of Urkund Anti plagiarism Tool.

Library Advisory Committee Minutes of Meeting

6. User Orientation program for library facilities, services, and E-Resource conduct by the each & every department for the Faculty members.
7. Library provide the information "Access the sources, Retrieval easy to" search your documents.
8. Reduce the strength of lunch Hour Reading below 1000 per day 750 students to be permit by the lunch Hour Reading. Follow by the time table wise.
9. Strength by faculty members usage of library services & sources.
10. Staff & Students bring your project, Thesis, conference paper, Book Publishing, Journal, presentation, workshop and etc, with CD copy Easy to convert digital form & Reducing space for library.
11. First time library condemned books 1148 titles, various department wise.
12. Library has maintain by the all the data