

**CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)
TRICHY-18**

ke
9.9.23
Principal

**Cauvery College For Women
(Autonomous)
Annamalai Nagar,
Tiruchirappalli - 620 018,
Tamilnadu.**

FIRST GRIEVANCE APPEAL COMMITTEE

MEETING



Date: 09.09.2023

CIRCULAR

Grievance Appeal Committee

The first Grievance Appeal committee meeting for the academic year 2023-2042 will be held on 09.09.2023 at 11.30 am at Dr.Rameswari Nallusamy Reddiar Hall .The presence of the members of the committee is solicited.

Members of Grievance Appeal Committee

Category	No	Members
Principal	1	Dr .V Sujatha, M.Com, M. Phil, Ph.D
Vice Principals	2	Dr. S Ramalakshmi Dr .S.Shameem
Physical Directress	1	Dr .Baby Shakila
Counsellors	2	Dr .G Kanaga Dr .Metilda Buvaneswari
Student Representatives	3	College Union President College Union Secretary College Union Treasurer

**CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)
TRICHY-18**

FIRST GRIEVANCE APPEAL COMMITTEE MEETING

Date: 09.09.2023

ATTENDANCE CERTIFICATE

Sl.no	Members	
1	Dr .V Sujatha, M.Com, M. Phil, Ph.D	V. Sujatha
2	Dr. S Ramalakshmi Dr .S.Shameem	S. Ramalakshmi
3	Dr .Baby Shakila	B. Baby Shakila
4	Dr .G Kanaga Dr .Metilda Buvaneswari	G. Kanaga M. Metilda Buvaneswari 09/09/2023
5	College Union President	G. Kanaga 09/09/2023
6	College Union Secretary	S. Sujatha 09/09/23
7	College Union Treasurer	C. V. Lakshmi 09.09.2023

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18

FIRST GRIEVANCE APPEAL COMMITTEE MEETING

Date : 09.09.2023

Time : 11.30 AM

Venue : Dr.Rameswari Nallusamy Hall

AGENDA

✓ **Welcome Address**

✓ **To have discussion on the following issues**

1. Grievances received from the students

2. Online management of Grievances.

- Industrial visit & NSS camp
- Outing along with staff members
- Grievance regarding Student-teacher relationship
- Request for Non-vegetarian food in the canteen
- Teachers' request for break between hours of value-added courses
- Students' request for break in the examination Time Table CIA and End Semester Exams



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FIRST GRIEVANCE APPEAL COMMITTEE MEETING

Date : 09.09.2023
Time : 11.30 AM
Venue : Dr.Rameswari Nallusamy Hall



Minutes of the Meeting

The first Grievance Appeal Committee meeting for the academic year 2023--2024 was convened on 09.09.2023 at 11.30 AM at Dr.Rameswari Nallusamy Hall. The members of the committee were welcomed by the convener and the agenda of the meeting was read during the meeting. The principal and the chair-person facilitated the discussion. The agenda of the meeting and the resolutions taken during the meeting as follows.

AGENDA

- ✓ Welcome Address was rendered by Dr.G.Mettilda Buvaneswari
- ✓ Had discussion on the following issues
 1. Grievances received from the students
 2. Online management of Grievances.
 - Industrial visit & NSS camp
 - Outing along with staff members
 - Grievance regarding Student-teacher relationship
 - Request for Non-vegetarian food in the canteen
 - Teachers' request for break between hours of value-added courses
 - Students' request for break in the examination Time Table CIA and End Semester Exams

RESOLUTIONS

Encourage the departments plan for Industrial visits and the NSS units in the college plan for NSS camp. Staff accompany students when they are taken to study Tours, rural camps, orientation visits, industrial visits and during students' participation in seminars, conferences and various competitions. The grievance regarding student-teacher relationship was communicated to the concerned department and steps have been taken by the Head of the Department to deal with the issue. Already the canteen provides eggs and for further provision of other forms of non-vegetarian has been communicated to the College secretary by the principal for his consideration. An online request from Staff was received for break between Value Added Courses which is conducted on Saturdays. It was taken to principal's notice and an immediate step was taken and the principal announced break for 15 minutes between 11 am - 11.15 am. A request from student for break between CIA and End Semester Examinations was received online. The request was communicated to principal and controller of Examinations and they agreed to consider the request during End semester examinations since students write exam on the full syllabus unlike CIA I & II. Further discussion was held on addressing grievances received online like canteen and the process involved in applying bank loans.



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**CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)
TRICHY-18**

SECOND GRIEVANCE APPEAL COMMITTEE MEETING

Date: 20.03.2024

CIRCULAR

Grievance Appeal Committee

The Second Grievance Appeal committee meeting for the academic year 2023-2024 will be held on 28.03.2024 at 2.30 pm at KRT Hall. The presence of the members of the committee is solicited.

Members of Grievance Appeal Committee

Category	No	Members
Principal	1	Dr .V Sujatha, M.Com, M. Phil, Ph.D
Vice Principals	2	Dr. S Ramalakshmi Dr .S.Shameem
Physical Directress	1	Dr .Baby Shakila
Counsellors	2	Dr .G. Kanaga Dr .Metilda Buvaneswari
Student Representatives	3	College Union President College Union Secretary College Union Treasurer



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SECOND GRIEVANCE APPEAL COMMITTEE MEETING

Date: 28.03.2024

ATTENDANCE CERTIFICATE

S.No	Members	
1	Dr .V Sujatha, M.Com, M. Phil, Ph.D	V. Sujatha
2	Dr. S Ramalakshmi Dr .S.Shameem	S. Shameem
3	Dr .Baby Shakila	B. Baby Shakila
4	Dr .G.Kanaga Dr .Metilda Buvaneswari	G. Kanaga M. Metilda
5	College Union President	G. Kanaga
6	College Union Secretary	S. Shameem
7	College Union Treasurer	C. V. Lakshmi



CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18

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28.7.24
Principal
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Tamilnadu.

SECOND GRIEVANCE APPEAL COMMITTEE MEETING

Date : 28.03.2024

Time : 2.30 PM

Venue : KRT Hall

AGENDA

✓ **Welcome Address**

✓ **To have discussion on the following issues**

1. Grievances received from the students

2. Online management of Grievances.

- Infrastructure facilities like working of fans in the classrooms, provision of dust bins in the restrooms and adequate water supply.
- Grievance regarding Student-teacher relationship
- Water facility and food issues in the hostel
- Any other grievances

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18

SECOND GRIEVANCE APPEAL COMMITTEE MEETING

Date : 28.03.2024

Time : 2.30 PM

Venue : KRT Hall

Minutes of the Meeting

The second Grievance Appeal Committee meeting for the even semester of the academic year 2023-2024 was convened on **28.03.2024** at 2.30 PM at **KRT Hall**. The members of the committee were welcomed by the convener and the agenda of the meeting was read during the meeting. The principal and the chair-person facilitated the discussion. The agenda of the meeting and the resolutions taken during the meeting as follows.

AGENDA

✓ **Welcome Address**

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1. Grievances received from the students
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 - Infrastructure facilities like working of fans in the classrooms, provision of dust bins in the restrooms and adequate water supply.
 - Grievance regarding Student-teacher relationship
 - Water facility and issues of menu in the hostel
 - Any other grievances.

RESOLUTIONS

1. To focus on proper completion of portion by the staff
2. To maintain proper infrastructure facility for the students in the college as well as in the hostel
3. To handle the problems faced by students in the library
4. To conduct survey among the students to know their problems and needs.



V. V. V.
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