

ANTI-SEXUAL HARASSMENT COMMITTEE MEETING

Minutes of the Meeting

The first meeting of Anti-sexual harassment committee for Odd Semester was held on November 12<sup>th</sup>, 2021 at 11.30 AM in Dr.RameswariNallusamyReddiar Hall at Cauvery college for Women(Autonomous), Annamalainagar, Trichy, under the Chairpersonship of Dr.V.Sujatha ,Principal and Chairperson of the Anti-sexual harassment Committee.

At the outset, the members of the committee were welcomed by the convener.

The principal and the chair-person initiated the meeting and facilitated the discussion. The agenda of the meeting was read during the meeting.

The agenda and the resolutions taken during meeting as follows.

**AGENDA**

- Welcome Address

**Discussion regarding**

- Re-constitution of Internal Complaints Committee (ICC).
- Display of board inside the campus along with the contact details of ICC members.
- Creation of webpage on Sexual Harassment of Women at Workplace on the institution website.
- Handbook on sexual harassment of women at workplace can be uploaded on the website.
- Email can be created for receiving complaints regarding sexual harassment if any.



- Review of cases on Sexual Harassment /Gender Disparity at Workplace if any.
- Awareness creation through a Legal Awareness programme on “ Gender Sensitive Laws” for the students .
- To inform the students about the code of conduct of the Anti-sexual Harassment committee through an awareness programme on “Women Safety”.
- Sensitization programme in collaboration with IQAC for the “Women Contingent Staff” on Sexual harassment issues.
- National level webinar was conducted on the topic “**Shadow Pandemic-Domestic Violence in the wake of COVID-19**” in September 2021.
- Display of Women Help Line numbers in side the Campus.
- To inform the students to report sexual harassment issues inside or outside campus to the ICC/counselling cell.

## RESOLUTIONS

- The committee decided to reconstitute Internal Complaints Committee -ICC
- The committee decided to create a webpage ,upload the Handbook on Sexual Harassment of Women at Workplace and also will create an email id for receiving complaints if any .
- The committee decided to display Women Helpline Numbers inside the Campus
- The committee decided to conduct an awareness programmes for students on “Women Safety.
- The committee will conduct programmes for Contingent Staff on Sexual harassment issues in collaboration with IQAC.
- The committee will conduct awareness creation through a Legal Awareness programme on “ Gender Sensitive Laws” for the students.
- Complaint boxes will be checked and will review of sexual harassment complaints if any ..



Further, the chairperson mentioned that it was the first meeting of the committee and welcomed suggestions from all members to make it effective.

The following members of Anti-sexual harassment committee attended the meeting: Dr. V.Sujatha, Principal and Chairperson of the committee, Dr. N. Ramalakshmi and Dr.S.Shameem , Vice Principals, Dr.G.Kanaga, Dean of Alumni Relations, Ms. V.Ramya, Dept. of FSM&D, Dr.G.MetildaBhuvanewari, Head, Dept of Socialwork, Dr.P .Kavitha,(Hostel overall student coordinator),Ms.PL.Rani and Dr.O.Aisha Manju.

The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet twice in a year.

Meeting ended with vote of thanks to the Chair. .



\* *V. Sujatha*  
Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018.  
Tamilnadu.

**ANTI-SEXUAL HARASSMENT COMMITTEE MEETING**

**Minutes of the Meeting**

The first meeting of Anti-sexual harassment committee for Even Semester was held on April 5<sup>th</sup>, 2022 at 11.00 AM in Dr.Rameswari Nallusamy Reddiar Hall at Cauvery college for Women(Autonomous),Annamalainagar,Trichy,under the Chairpersonship of Dr.V.Sujatha ,Principal and Chairperson of the Anti-sexual harassment Committee.

At the outset, the members of the committee were welcomed by the convener.

The principal and the chairperson initiated the meeting and facilitated the discussion. The agenda of the meeting was read during the meeting.

The agenda and the resolutions taken during meeting as follows.

**AGENDA**

- Welcome Address

Discussion regarding

- Training programme for Internal Complaints Committee members and Anti sexual Harassment committee was discussed.
- Display of board inside the campus along with the contact details of present ICC members has been done.
- Creation of webpage on Sexual Harassment of Women at Workplace on the institution website has been done.
- Uploaded Handbook on sexual harassment of women at workplace in the website.
- Email has been created for receiving complaints regarding sexual harassment if any.

- Review of cases on Sexual Harassment /Gender Disparity at Workplace if any.
- Awareness creation through a Legal Awareness programme on “Gender Sensitive Laws” for the students three programme were conducted .
- To inform the students about the code of conduct of the Anti-sexual Harassment committee through an awareness programme on “Women Safety”one programme was conducted on this topic.
- Display of Women Help Line numbers inside the Campus has been done.
- To inform the students to report sexual harassment issues inside or outside campus to the ICC/counselling cell.

## RESOLUTIONS

- The committee decided to provide training on POSH Act for Internal Complaints Committee members and Anti sexual Harassment committee members.
- The committee decided to update webpage on Sexual Harassment of Women at Workplace in the institution website.
- The committee decided to have regular checking of Email for receiving complaints regarding sexual harassment.
- Review of cases on Sexual Harassment /Gender Disparity at Workplace if any.
- The committee decided to conduct an awareness programmes for students on “Cyber Safety.

Further, the chairperson mentioned that it was the first meeting of the even semester and welcomed suggestions from all members to make it effective.

The following members of Anti-sexual harassment committee attended the meeting: Dr. V.Sujatha, Principal and Chairperson of the committee, Dr. N. Ramalakshmi and Dr.S.Shameem , Vice Principals, Dr.G.Kanaga, Dean of Alumni Relations,

Ms. V.Ramya, Dept. of FSM&D, Dr.G.MetildaBhuvaneswari, Head, Dept of Socialwork,  
Dr.P .Kavitha,(Hostel overall student coordinator),Ms.PL.Rani and Dr.O.Aisha Manju.

The Chairperson conveyed her thanks to the members for attending the meeting and the  
members agreed that the Committee will meet twice in a year.

Meeting ended with vote of thanks to the Chair.



*V. Ramya*  
Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018.  
Tamilnadu.