



CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)
Nationally Accredited (III cycle) with 'A' Grade by NAAC
ISO 9001:2015 Certified
TRICHY- 620018

RESEARCH ETHICS COMMITTEE

Circular No: 04

Date : 27.03.2024

To : The members of Research Ethics committee

Sub : Research Ethics Committee Meeting on 28.03.2024 at 12.00 p.m

This is to inform the Members of the **Research Ethics Committee** to be present in KRT Hall on 28th March 2024. The meeting will begin sharp at 12.00 p.m.



V. Vijathe
Chairman & The Principal

28-3-24
Principal
Cauvery College For Women
(Autonomous)
Annamalai Nagar,
Tiruchirappalli - 620 018.
Tamilnadu.

Agenda:

1. Confirmation of minutes of earlier meeting.
2. Monitoring Research Scholars Progress and Attendance
3. Review of Seed Money Report
4. Preparation of Utilization Certificate and Expenditure Statement for Research Project



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RESEARCH ETHICS COMMITTEE

Minutes of the Research Ethics Committee Meeting

The Research Ethics Committee Meeting, Cauvery College for Women (Autonomous), Tiruchirappalli was conducted on 28.03.2024 at 12.00 P.M in KRT Hall.

The following members were present:

1. Dr. V. Sujatha, Principal, CCW(A), Chair Person
2. Dr. K. Anbarasu, Professor and Head of Marine Biotechnology, BDU, Tiruchirappalli
3. Dr. E. George Dharma Prakash Raj, Professor of Computer Science, BDU, Tiruchirappalli
4. Dr.V.Sinthu Janita Prakash, Dean of Science& IQAC Coordinator, CCW(A)
5. Dr.N.Savithri, Dean of Science, Dept. of Commerce , CCW(A)
6. Dr.G.Janaki, Dept. of Mathematics , CCW(A)
7. Dr.G.Sivasankari, Dept of Chemistry , CCW(A)
8. Ms.Pommi, Librarian , CCW(A)
9. Dr.R.Gayathri, Member Secretary , CCW(A)

Agenda:

1. Confirmation of minutes of earlier meeting.
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The meeting began with Chairman of Research Ethics Committee Dr. Mrs. V. Sujatha, Principal extending a warm welcome to all the members.

The member Secretary Dr. R. Gayathri brought forth the items in the agenda and the members have discussed and the following resolutions were taken.



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Resolution 1: Confirmation of the Minutes of the Previous Meeting held on 09.09.2023 and the Review of the Action Taken Report of the Previous Meeting

Dr. R.Gayathri , Member Secretary, Research Ethics Committee ,CCW(A), presented the Minutes of the Meeting and the Action Taken Report of the meeting held on 09.09.2023 and was confirmed by the members present in the meeting.

Resolution 2: Monitoring Research Scholars Progress and Attendance

During the meeting regarding the scholar monitoring process, as per the updated regulations of Bharathidasan University, part-time scholars are required to attend a minimum of 30 days per year. Attendance must be maintained by the research supervisor and the department's convenor. The research supervisor should update the scholar's progress with the college registrar.

Resolution 3: Review of Seed Money Report

In the Meeting a discussion based on the prescribed formats for the seed money final report, utilization certificate, and expenditure statement. Additionally, the members discussed the timeline associated with completing and submitting these documents. The chairperson, Dr. V. Sujatha, Principal of CCW(A), instructed the faculty members to complete their seed money projects within the stipulated time.

Resolution 4 : Preparation of Utilization Certificate and Expenditure Statement for Research Project

During the meeting, the members deliberated on the standard formats required for the utilization certificate, ensuring clarity and consistency in documenting project expenses and fund allocation. Principal Investigators were particularly emphasized, being tasked with the responsibility to update and submit the utilization certificate to the college office.



V. Sujatha

Principal
Cauvery College For Women
(Autonomous)
Annemalai Nagar,
Tiruchirappalli - 620 011
Tamilnadu.



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RESEARCH ETHICS COMMITTEE

Date : 28.03.2024

Venue : KRT Hall

Category	No	Members	Signature
President	1	Dr. V.Sujatha Principal	V. Sujatha 28.3.24
External Members	1	Dr. K. Anbarasu Professor and Head Department of Marine Biotechnology Bharathidasan University, Tiruchirappalli	K. Anbarasu 28.3.24
	2	Dr. E. George Dharma Prakash Raj, Professor of Computer Science, Engineering and Applications Bharathidasan University, Tiruchirappalli	E. George Dharma Prakash Raj 28/03/24
Members	4	Dr.V.Sinthu Janita Prakash, Dean of Science & IQAC Coordinator Dept. of Computer Science	Sinthu Prakash 28/3/24
		Dr.N.Savithri, Dean of Arts, Dept. of Commerce	N Savithri 28/3/24
		Dr.G.Janaki, Dept. of Mathematics	G. Janaki 28/03/2024
		Dr.G.Siva Sankari, Dept of Chemistry	G. Siva Sankari 28/3/24
Librarian	1	Ms.Pommi	Pommi 28/3/2024
Member Secretary	1	Dr.R.Gayathri, Dept.of Physics	R. Gayathri 28/3/24