



# Cauvery College for Women

## AUTONOMOUS

Annamalai Nagar, Tiruchirappalli - 620 018.

Calendar  
2023-2024

# **CAUVERY COLLEGE FOR WOMEN**

## **(AUTONOMOUS)**

Nationally Accredited (III Cycle) with "A" Grade with CGPA 3.41/4 by NAAC  
ISO 9001:2015 Certified

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## **2023 - 2024**

Recognised as per G.O.No.1298 dt. 1.10.1984 Tamilnadu  
Affiliated to Bharathidasan University, Trichy.



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## தமிழ்த்தாய் வாழ்த்து

நீராரூங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்  
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்  
தெக்கணமும் அதிர்சிறந்த திராவிடநல் திருநாடும்  
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!  
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!  
தமிழணங்கே!

உன் சீரிளமைத் திறம்வியந்து செயல்மறந்து  
வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!

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## காவேரி வாழ்த்து

வாழி! அவன்தன் வளநாடு  
மகவாய் வளர்க்கும் தாயாகி  
ஊழி உய்க்கும் பேர் உதவி  
ஒழியாய், வாழி! காவேரி  
  
ஊழி உய்க்கும் பேர் உதவி  
ஒழியாது ஒழுகல் உயிர் ஒழும்  
ஆழி ஆள்வான், பகல் வெய்யோன்  
அருளே, வாழி! காவேரி

... சிலப்பதிகாரம்

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### கடவுள் வாழ்த்து

எண்ணிய முடிதல் வேண்டும்  
நல்லவை எண்ணல் வேண்டும்  
திண்ணிய நெஞ்சம் வேண்டும்  
தெளிந்த நல்லறிவு வேண்டும்

பண்ணிய பாவ மெல்லாம்  
பரிதிமுன் பனியைப் போல  
நண்ணிய நின்முன் இங்கு  
நசித்திடல் வேண்டும் அன்னாய்

...பாரதியார்

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### நாட்டுப்பண்

ஜன கண மன அதிநாயக ஜய ஹே  
பாரத பாக்ய விதாதா  
பஞ்சாப ஸிந்து குஜராத் மராட்டா  
திராவிட உத்கல வங்கா  
விந்திய ஹரிமாசல யமுனா, காங்கா  
உச்சல ஜலதித ரங்கா  
தப சுப நாமே ஜாகே  
தப சுப ஆசிஷ மாகே  
காஹே தப ஜய காதா  
ஜன கண மங்கள தாயக ஜய ஹே  
பாரத பாக்கிய விதாதா  
ஜயஹே ஜயஹே ஜயஹே  
ஜய ஜய ஜய ஜயஹே

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## COAT OF ARMS



The college coat of arms heralds six symbols of ethnicity and pride.

1. At its heart, the coat of arms bears the image of the Rockfort, which symbolizes the geographical and cultural heritage of the city.
2. A full bloomed lotus with a book on its top symbolizes intellectual blossoming and sustaining the purity of mind in the midst of adversities. The college is christened after the perennial river Cauvery which symbolizes youth, freshness, vigour and fulfillment.
3. The legendary 'Rajagopuram' of the Srirangam Temple is the tallest gopuram in Asia and stands as a representation of lofty thoughts and deeds which the institution presents.
4. The five faced lamp - "kuthuvilakku" is a metaphoric representation of the light of knowledge dispelling the darkness of ignorance.
5. The college aims to provide academic excellence, employability and self reliance. This aim of the institution is represented by the image of a graduated scholar.
6. The motto of the college is "Karka", "Nirka", which is inscribed in classical tamil language. It is the essence of the famous Thirukkural couplet 391 written by the classical poet Thiruvalluvar. "Karka" means 'to acquire' (learning/knowledge) "Nirka" means 'to adopt, to apply' (the acquired learning).

Holistically, the coat of arms stands for the empowerment of girls, who bloom and blossom inspite of adversities, graduate and aglow with the power of the acquired knowledge and conduct themselves accordingly, there by bringing glory to the institution, to the society and to the nation at large.

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## REDDY EDUCATIONAL TRUST

Name and Phone Numbers of the Members

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### Patrons

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**COLLEGE WORKING HOURS : Class : 9am to 3pm**

**Office : 9am to 5pm**

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### **TEACHING STAFF**

**Principal : Prof. Dr. V. Sujatha**

**Vice Principals : (1) Dr. S. Ramalakshmi**  
Prof & Head, Dept. of Tamil

**(2) Dr. S. Shameem**  
Assoc. Professor, Dept. of Commerce

### **EXAMINATION CELL**

**Controller of Examinations : (3) Ms. V. Ramya**  
Asst. Professor, Dept. of FSM & D

**Deputy Controller of Examinations : (4) Dr. N. Sivapriya**  
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### **ACADEMIC DEANS**

**Dean of Arts : (5) Dr. N. Savithri**  
Prof & Head, Dept. of Commerce

**Dean of Science : (6) Dr. V. Sinthu Janita Prakash**  
IQAC Co-ordinator  
Prof & Head, Dept. of Computer Science

### **DEAN OF ALUMNAE RELATIONS**

**(7) Dr. G. Kanaga** Prof, Dept. of Social Work

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### **Department of Tamil**

<b>S.NO.</b>	<b>NAME</b>	<b>DESIGNATION</b>
8.	Dr. A. R. Gomathy, M.A., M.Phil., Ph.D.,	Assoc.Professor & Head in-charge
9.	Dr. A. Yasodha, M.A., M.Phil., B.Ed., Ph.D., SET	Assoc.Professor
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20.	Dr. P. Sasireha, M.A., B.Ed., M.Phil., Ph.D., NET	Asst.Professor
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23.	Dr. K. Akalya, M.A., M.Phil., Ph.D., NET	Asst.Professor
24.	Dr. R. Keerthana, M.A., DECE., Ph.D.,	Asst.Professor
25.	Dr. S. Punitha, M.A., B.Ed., M.Phil., NET., Ph.D.,	Asst.Professor
26.	Dr. D. Akila, MA., M.Phil., B.Ed., Ph.D., SET., NET(JRF),DIP.JOURNALISM	Asst.Professor
27.	Mrs. P. Abirami, M.A., M.Phil., B.Ed., NET	Asst.Professor

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35.	Dr. Cecilia Merlin Wilton, M.A., M.Phil., Ph.D.,	Assoc.Professor
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38.	Dr.J.Jenifer Nancy, M.A., M.Phil., B.Ed., Ph.D.,	Asst.Professor
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95.	Dr. S. Vidhya, M.Sc., M.Phil., SET., Ph.D.,	Asst.Professor
96.	Dr. C. Saranya, M.Sc., M.Phil., SET., Ph.D.,	Asst.Professor
97.	Dr. L. Mahalakshmi, M.Sc., M.Phil., Ph.D.,	Asst.Professor
98.	Dr. P. Geethanjali, M.Sc., M.Phil., B. Ed., Ph.D.,	Asst.Professor

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99.	Dr. R. Divya, M.Sc., M.Phil., Ph.D.,	Asst.Professor
100.	Dr. K. Kalaiarasi, M.Sc., M.Phil., Ph.D., SET	Asst.Professor
101.	Ms. P. Sangeetha, M.Sc., M.Phil., SET	Asst.Professor
102.	Ms. V. Manimozhi, M.Sc., M.Phil., SET	Asst.Professor
103.	Dr. P. Sudha, M.Sc., M.Phil., Ph.D.,	Asst.Professor
104.	Ms. R. Soundaria, M.Sc., M.Phil., SET	Asst.Professor
105.	Ms. A. GowriShankari, M.Sc., M.Phil., B.Ed., SET	Asst.Professor

### **Department of Physics**

<b>S.NO.</b>	<b>NAME</b>	<b>DESIGNATION</b>
106.	Dr. G. Maheswari, M.Sc., M.Phil., PGDHET, Ph.D.,	Professor & Head
107.	Dr. S. Gowri, M.Sc., M.Phil., B.Ed., Ph.D.,	Assoc.Professor
108.	Dr. R. Meenakshi, M.Sc., M.Phil., B.Ed., Ph.D.,	Assoc.Professor
109.	Dr. R. Gayathri, M.Sc., M.Phil., P.G.D.C.A., Ph.D.,	Assoc.Professor
110.	Dr. S. Priya, M.Sc., M.Phil., Ph.D.,	Asst.Professor
111.	Dr. D. Devi, M.Sc., M.Phil., Ph.D.,	Asst.Professor
112.	Ms. A. Mary Girija, M.Sc., M.Phil., B.Ed.	Asst.Professor
113.	Dr. K. Kannagi, M.Sc., M.Phil., M.A., B.Ed., Ph.D., SET	Asst.Professor
114.	Dr. N. Manopradha, M.Sc., M.Phil., Ph.D.,	Asst.Professor
115.	Dr.B.Anitha, M.Sc., M.Phil., B.Ed., Ph.D.,	Asst.Professor
116.	Dr. M. Kavimani, M.Sc., NET. M.Phil., Ph.D., PGDCA, HDCA	Asst.Professor
117.	Dr. T. Noorunnisha, M.Sc.,M. Phil.,Ph.D.,	Asst.Professor
118.	Dr. R. Mekala, M.Sc., Ph.D.,	Asst.Professor
119.	Ms.J.Aarthi, M.Sc., M.Phil.,	Project Assistant DST CURIE

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### **Department of Chemistry**

<b>S.NO.</b>	<b>NAME</b>	<b>DESIGNATION</b>
120.	Dr. P. Pungayee alias Amirtham, M.Sc., M.Phil., Ph.D.,	Assoc. Professor & Head
121.	Dr. G. Sivasankari, M.Sc., Ph.D.,	Asst.Professor
122.	Dr. A. Sharmila, M.Sc., M.Phil., B.Ed., Ph.D.,	Asst.Professor
123.	Dr. P. Thamizhini, M.Sc., M.Phil., B.Ed., Ph.D.,	Asst.Professor
124.	Dr. V. Sangu, M.Sc., M.Phil., Ph.D.,	Asst.Professor
125.	Dr. K. Shenbagam, M.Sc., M.Phil., B.Ed., Ph.D.,	Asst.Professor
126.	Dr. C. Rajarajeswari, M.Sc., Ph.D.,	Asst.Professor
127.	Dr. R. Subha, M.Sc., Ph.D.,	Asst.Professor
128.	Dr. K. UmaSivakami, M.Sc., Ph.D.,	Asst.Professor
129.	Dr. S. Devi, M.Sc., M.Phil., Ph.D.,	Asst.Professor

### **Department of Computer Science**

<b>S.NO.</b>	<b>NAME</b>	<b>DESIGNATION</b>
130.	Ms.N.Girubagari, MCA., M.Phil., SET	Assoc. Professor & Head In-charge
131.	Ms. A. Sahaya Jenitha, MCA., M.Phil	Assoc.Professor
132.	Ms.K.Pradeepa, M.Sc(IT)., M.Phil., SET	Assoc.Professor
133.	Dr.D.Radhika, MCA., M.Phil., SET, Ph.D.,	Assoc.Professor
134.	Dr.K.Reka, M.Sc(CS)., M.Phil., Ph.D., SET., NET	Assoc.Professor
135.	Ms.S.Udhaya Priya, MCA., M.Phil., SET	Asst.Professor
136.	Ms.P.Muthulakshmi, MCA., M.Phil., SET., NET	Asst.Professor

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137.	Ms. R. Rita Jenifer, M.Sc(IT)., M.Phil, NET	Asst.Professor
138.	Ms. V. Kavitha, M.Sc(IT)., M.Phil., NET	Asst.Professor
139.	Ms. R. Sangeetha, MCA., M.Phil., NET	Asst.Professor
140.	Ms. S. Saranya, M.Sc(CS)	Asst.Professor
141.	Ms. N. Agalya, MCA., M.Phil	Asst.Professor
142.	Ms.R.Ramya, MCA., M.Phil., SET., NET	Asst.Professor

### **Department of Computer Applications**

<b>S.NO.</b>	<b>NAME</b>	<b>DESIGNATION</b>
143.	Dr. R. Merlin Packiam, MCA., M.Phil., NET., Ph.D.,	Professor & Head
144.	Dr. H. Krishnaveni, MCA., M.Phil., SET., Ph.D.,	Assoc.Professor
145.	Dr. R. Brendha, MCA., M.Phil., SET., Ph.D.,	Assoc.Professor
146.	Dr. T. Juliemary, M.Sc(C.Sc)., M.Phil., PGDCA. Ph.D.,	Asst.Professor
147.	Ms. A. Anandhavalli, MCA., M.Phil., SET.	Assoc.Professor
148.	Dr. LakshnaArun, MCA., M.Phil., SET., Ph.D.,	Assoc.Professor
149.	Ms. R. Sridevi, M.Sc(IT)., M.Phil., B.Ed., SET.	Asst.Professor
150.	Dr. K. Akila, M.Sc(IT)., M.Phil., M.E. Ph.D.,	Assoc.Professor
151.	Ms. V. Yasodha, MCA, M.Phil., SET.	Asst.Professor
152.	Ms. V. Infine Sinduja, MCA., M.Phil., NET.	Asst.Professor
153.	Ms. M. Ellakkiya, M.Sc(IT)., M.Phil.	Asst.Professor
154.	Ms. A. Jabeen, M.Sc(C.Sc)., M.Phil., SET.	Asst.Professor

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### **Department of Information Technology**

<b>S.NO.</b>	<b>NAME</b>	<b>DESIGNATION</b>
155.	Dr. M. Parveen, M.C.A., M.Phil., Ph.D.,	Professor & Head
156.	Dr. A. R. Jasmine Begum, M.C.A., M.Phil., SET., Ph.D.,	Assoc.Professor
157.	Dr. J. Sangeetha, M.C.A., M.Phil., SET., Ph.D.,	Assoc.Professor
158.	Dr. M. Anandhi, M.C.A., M.Phil., Ph.D., SET	Assoc.Professor
159.	Dr. A. Bhuvaneswari, M.Sc., M.Phil., Ph.D.,	Assoc.Professor
160.	Dr. S. Latha, M.C.A., M.Phil., NET., Ph.D.,	Assoc.Professor
161.	Dr. S. Suguna Devi, M.C.A., M.Phil., SET, Ph.D.,	Assoc.Professor
162.	Dr. P. TamilSelvi, M.Sc., M.Phil., SET, Ph.D.,	Assoc.Professor
163.	Ms. M. Thangam, M.C.A., M.Phil., SET & NET	Assoc.Professor

### **Department of Microbiology**

<b>S.NO.</b>	<b>NAME</b>	<b>DESIGNATION</b>
164.	Dr. B.Thamilmaraiselvi, M.Sc., B.Ed., M.Phil., SLET, Ph.D.,	Professor & Head
165.	Dr. N. Pushpa, M.Sc., M.Phil., Ph.D., SET	Assoc. Professor
166.	Dr.S.Jeyabharathi, M.Sc., M.Phil., PGDBI., MLT., Ph.D., NET(ICAR)	Assoc. Professor
167.	Dr. N. Jeenathunisa, M.Sc., DMLT, M.Phil., Ph.D.,	Assoc. Professor
168.	Ms.S.Sathya, M.Sc., NET(ICAR)	Asst. Professor
169.	Dr. N. Sathammai Priya, M.Sc., Ph.D.,	Asst. Professor
170.	Dr.R.Nithyatharani, M.Sc., DMLT., M.Phil., Ph.D., NET(ICAR)	Asst. Professor
171.	Dr. P. F. Steffi, M.Sc., Ph.D.,	Asst. Professor
172.	Dr. S. Jenny, M.Sc., M.Phil., DMLT, PGDCA., SET, Ph.D.,	Asst. Professor
173.	Dr. E. Priya, M.Sc., M.Phil., Ph.D.,	Asst. Professor
174.	Dr. V. Aruna, M.Sc., M.Phil., PGDHT., Ph.D.,	Asst. Professor
175.	Dr. P. Bhuvaneswari, M.Sc., DMLT., M.Phil., Ph.D.,	Asst. Professor

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### **Department of Biotechnology**

<b>S.NO.</b>	<b>NAME</b>	<b>DESIGNATION</b>
176.	Dr. R. Rameshwari, M.Sc., M.Phil., Ph.D., SET	Assoc. Professor & Head
177.	Ms. P. Ilamathy, M.Sc., M.Phil.,	Asst.Professor
178.	Ms. R. Nevetha, M.Sc., M.Phil.,	Asst.Professor
179.	Dr. R. Uma Maheswari, M.Sc., M.Phil., PGDBI., Ph.D.,	Asst.Professor
180.	Ms. P. Jenifer, M.Sc., M.Phil., PGDB., SET	Asst.Professor
181.	Dr. M. Keerthiga, M.Sc., M.Phil., SET, Ph.D.,	Asst.Professor
182.	Dr. M.Azeera, M.Sc., M.Phil., B.Ed., Ph.D.,	Asst.Professor

### **Department of Food Service Management & Dietetics**

<b>S.NO.</b>	<b>NAME</b>	<b>DESIGNATION</b>
183.	Ms. B. Thanuja, M.Sc., M.Phil., SET	Assoc. Professor & Head
184.	Ms. S. Fathima, M.Sc., NET	Asst.Professor
185.	Ms. M. Vinothini, M.Sc., M.Phil., SET	Asst.Professor
186.	Ms. E. Agalya, M.Sc., M.Phil.,	Asst.Professor
187.	Ms. T. R. Revathi, M.Sc., NET	Asst.Professor
188.	Ms. N.Ganga Devi, M.Sc., M.Phil., SET	Asst.Professor
189.	Ms. C. Nivetha, M.Sc.,	Asst.Professor
190.	Ms. R.Arthy, M.Sc.,	Asst.Professor

### **Library & Learning Resource Center**

<b>S.NO.</b>	<b>NAME</b>	<b>DESIGNATION</b>
1.	Ms. S. Pommi, BCA, MLISc., MA., M.Phil (Lib. Science)	Librarian

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### **Department of Physical Education**

<b>S.NO.</b>	<b>NAME</b>	<b>DESIGNATION</b>
1.	Dr. B. Baby Shakila, B.A., M.P.Ed., M.Phil., Dip.in Yoga., Ph.D.,	Director of Physical Education

### **Cultural Coordinator**

<b>S.NO.</b>	<b>NAME</b>	<b>DESIGNATION</b>
1.	Mr. Guhan Raj, M.P.A	Cultural Coordinator

### **Technical Staff**

<b>S.NO.</b>	<b>NAME</b>	<b>DESIGNATION</b>
1.	Ms. S. Nagavalli, M.Com.,M.Sc IT.	Programmer
2.	Ms. T. Selvi, M.Sc., IT., PGDCA, B.Ed.	Programmer
3.	Ms. R. Dhurga Devi, MCA.	Programmer
4.	Ms. J. Karthika, MCA., M.Phil.	Programmer
5.	Ms. V. Vidhya, BCA.,M.Sc(CS).	Programmer
6.	Ms. T. Raashmi, M.Sc (IT).	Programmer
7.	Ms. P.T. Mahalakshmi, MCA.	Programmer
8.	Ms. A. Vaishnavi, MCA.	Programmer
9.	Ms. K. Sobana, M.Sc(CS)., M.Phil.	Programmer
10.	Ms. S. Preethi, MCA., M.Phil.	Programmer
11.	Ms. S. Sangeetha, M.Sc IT.	Programmer
12.	Ms. R. Ranjani, MCA.	Programmer

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13.	Ms. M. Kalaiyarasi, MCA.,M.Phil.	Programmer
14.	Ms. T. Naveena, MCA., B.Ed.,	Programmer
15.	Ms. J. Hema, M.com.,	Technical Asst.

**NON - TEACHING STAFF**  
**Library & Learning Resource Center**

S.NO.	NAME	DESIGNATION
1.	Ms. M. Theivanai, B.Sc., PGDCA., MA, M.LI.Sc. M.Phil (Tamil)., M.Phil (Lib.Sc).	Assistant Librarian
2.	Ms. P. Suthirtha, B.Com., M.LI.Sc.	Assistant Librarian
3.	Ms. N. Kasthuri, B.A., M.LI.Sc.	Library Assistant
4.	Ms. J. Rama, MBA., MLISc.	Library Assistant
5.	Ms. K. Ezhilarasi, BBA., MLIS.	Library Assistant
6.	Ms. S. Sindhuja, C.LI.SC.	Library Assistant

**Office**

S.NO.	NAME	DESIGNATION
1.	Mr. S. Amsamohanraj, BCA., DCT	Manager
2.	Ms. K. Gandhimathi, M.A.,M.Phil., B.Ed.	Jr.Asst.
3.	Ms. K. Chithra, M.A.	Jr.Asst.
4.	Ms. R. Sudha, M.Com.	Jr.Asst.
5.	Ms. K. Latha, M.A.	Jr.Asst.
6.	Ms. T. Gunasundari, M.Com, M.Phil., B.Ed.	Jr.Asst.
7.	Ms. S. Subashini, M.Com., MCS.	Jr.Asst.

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8.	Ms. A. Aruna, M.Com.	Jr.Asst.
9.	Ms. K. Geetha, M.Com., DCA.	Jr.Asst.
10.	Ms. R. Kalpana, B.Com., D.COP.	Jr.Asst.
11.	Ms. L. SagayaJancy, B.A., BLIS.,	Receptionist
12.	Mr. T. Jayabal	Electrician
13.	Mr. R. Dharmaraj	PA Electrician
14.	Mr. N.Saravanakumar, DEEE	System Administrator
15.	Mr. V. Natarajan	Off.Asst.
16.	Mr. S. Sathappan	Off.Asst.
17.	Mr. M. Muthurethinam	Off.Asst.
18.	Ms. J. Rohini	Off.Asst.

### **Office Automation**

S.NO.	NAME	DESIGNATION
1.	Ms. P. Krithika, M.Sc., C.Sc.,	Programmer
2.	Ms. S. Karunya, BCA.,	Programmer
3.	Ms. A. Mohaideen Fathima., M.Sc., C.Sc.,	Programmer

### **Data Entry Operators**

S.NO.	NAME	DESIGNATION
1.	Ms. S. Sindhuja, B.C.A., M.B.A.	Data Entry Operator
2.	Ms. T. Durka, M.Com., M.Phil.	Data Entry Operator
3.	Ms. K. Reka, B.Com.	Data Entry Operator
4.	Ms. S. Bhuvaneshwari, M.B.A.	Data Entry Operator

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**Office of the**  
**CONTROLLER OF EXAMINATIONS**

<b>S.NO.</b>	<b>NAME</b>	<b>DESIGNATION</b>
1.	Ms S. Sathya, BCA	Programmer
2.	Ms R. Manju, MCA	Programmer
4.	Ms G. Anusiya, MCA	Programmer
5.	Ms S. Ramadevi, B.E	Programmer
6.	Ms K. Brindhasree, M.Phil.,	Programmer
7.	Ms P. Keerthana, M.C.A, M.Phil.	Programmer
8.	Ms. S. Sagayamary, M.A.,	Office Asst.

**Lab Assistants**

<b>S.NO.</b>	<b>NAME</b>	<b>DESIGNATION</b>
1.	Ms. M. Arul Jebamalai Mary, ANM	Lab Asst
2.	Ms. P. J. Amali, B.Sc	Lab Asst
3.	Ms. V. Anbuselvi, BA	Lab Asst
4.	Ms. S. Packiam, ANM	Lab Asst
5.	Ms. K. Malini	Lab Asst
6.	Ms. K. Anjugam, B.Sc.,	Lab Asst
7.	Ms. R. Revathi	Lab Asst
8.	Ms. K. Mani	Lab Asst
9.	Ms. N. Chithra Devi	Lab Asst
10.	Ms. K. P. Kavery, B.Com.,	Lab Asst
11.	Ms. S. Parameswari,	Lab Asst

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## பொன்மொழிகள்

இந்திய மண் என் சொர்க்கம்

இந்தியாவின் நன்மை என் நன்மை

கல்வியின் நோக்கம்

கற்பவற்றில்

நம் முழு சக்தியைப் பயன்படுத்தி

விஞ்சி நின்றலும்,

முதன்மைத் தரத்தை எட்டலுமேயாகும்

உலகைக் காக்கும் கௌரி அன்னையே

என்னிடத்தில் மனிதத்தைக் கொடுத்துக் காப்பாற்று

என்னிடத்தில் இருக்கும் குறைகளை நீக்கி,

பலத்தைக் கொடுத்து,

என்னை முழு மனிதனாக்கு

- சுவாமி விவேகானந்தர்

**கற்க** கசடறக் கற்பவை கற்றபின்

**நிற்க** அதற்குத் தக

- திருவள்ளுவர்

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## **Vision, Mission & Objectives**

### **THE VISION**

Our vision is to promote Academic Excellence, inculcate qualities of Competence, Confidence and Excellence for Employability and develop into Self Reliant individuals.

### **THE MISSION**

- To impart higher education to women students from local and rural areas.
- To inculcate knowledge of higher order and to instill a scientific approach in the students about information technology.
- To make our wards aware of Entrepreneurial Development.
- To impart skills to the level of excellence and thus present a value system in the youth entrusted to us.

### **THE OBJECTIVES**

- To empower students to participate in social, cultural and economic spheres and contribute positively to the upliftment of the society.
- To promote academic excellence by adopting customized learner focused / centred methodologies.
- To develop to be self-reliant and competent women by tapping and nurturing their potential through curricular and extracurricular activities.
- To provide skilled manpower by imparting an in-depth knowledge and keeping abreast with changing trends in technology.
- To inculcate the spirit of nationalism, uprightness and self-confidence enabling them to become responsible members of the society and useful citizens of the nation

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## **COLLEGE HISTORY**

Cauvery College for Women, one of the premier self-financing colleges in the State of Tamil Nadu, started in the year 1984, is run by the Reddy Educational Trust. The college is recognized under 2 (f) and 12 (B) under UGC Act, 1956. The college is moving ahead with thirty-seven years of academic service by imparting education to women students and by moulding them to take up crucial roles in the society. Our Institution has been conferred with Autonomous status from the academic year 2019-2020.

The Trust comprises 48 members who have a philanthropic outlook with noble and progressive ideals. This prestigious college aims for excellence in education wherein we have opened the portals to many first-generation learners and students from rural areas to varied branches of study. The primary aim of the college is to nurture Professional Competency, Self-confidence, Managerial abilities and Entrepreneurial Development among students.

The college has been recognized by the University Grants Commission under Sec.2(f) and 12(B) of UGC Act 1956 in its Lr.No.F.8-111/2003(CPP-I) dated 11.12.2003.

Autonomous Status was conferred by UGC on 14.03.2019.

The NAAC has awarded “A” Grade to our college consecutively in all the three cycles as shown below.

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NAAC Accreditation I Cycle : A Grade 2004 – 2009  
(85.90 out of 100)

NAAC Accreditation II Cycle : A Grade 2010 – 2015  
(CGPA 3.37 out of 4)

NAAC Accreditation III Cycle : A Grade 2017 – 2024  
(CGPA 3.41 out of 4)

- AISHE Code is C-35783 and we are in 150-200 Rank band in the NIRF- IR 2018, IR - 2019 & IR 2020.
- Institution Innovation council, Ministry of education to promote innovative ecosystem among students and faculties and we are in 4 star rating for IIC 3.0 and IIC 4.0 from 2020 onwards.
- We have received Band Performer under Non Technical general category in ARIIA ranking for academic year 2020 - 2021.
- Recognized by NAAC as a Mentor Institution to identify the non-accredited colleges in our vicinity and motivate them for NAAC Accreditation.
- Identified by UGC as a potential “**Mentor Institution**” to help the NAAC aspiring institutions under “Paramarsh Scheme”
- Institution registered under Academic Bank of Credits – DigiLocker NAD, A Digital Repository for Academic Institutions in the year 2022. The NAD ID is NAD017415.

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The college is offering 16 Under Graduate Programmes, 10 Post Graduate Programmes and 8 Research Programmes with a total student strength of 4076. We have a dedicated band of 197 members of teaching and 158 non-teaching members. Academic achievements of our staff include the following:

125 Ph.D degree from various departments and 81 staff members with NET/ SET qualified. Many of our staff members have been appointed as Members of Board of Studies and render professional services to various Universities, NGOs and Government Organizations and are also recipients of various awards.

The students secured 1752 University Ranks with 155 University First Ranks from 1986 to April 2022. This humble temple of learning is christened Cauvery College for Women after the perennial river Cauvery which symbolises youth, freshness, vigour and fulfilment and therefore the college have a three fold thrust for the taught. Our chief aims are

**ACADEMIC EXCELLENCE**

**EMPLOYABILITY**

**SELF RELIANCE**

We are sure that we will follow knowledge like a shining star beyond the utmost bounds of human thought which is

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## COURSES OFFERED

### UG

B.A. Tamil  
B.A. English  
B.S.W.  
B.B.A.  
B.Com.  
B.Com. C.A.  
B.Sc. Mathematics  
B.Sc. Physics  
B.Sc. Chemistry  
B.Sc. Computer Science  
B.C.A. (Bachelor of  
Computer Applications)  
B.Sc. Information Technology  
B.Sc. Microbiology  
B.Sc. Biotechnology  
B.Sc. Nutrition & Dietetics  
B.Sc. C.Sc. with Cognitive Systems

### PG

M.A. Tamil  
M.A. English  
M.S.W.  
M.Com.  
M.Sc. Mathematics  
M.Sc. Physics  
M.Sc. Chemistry  
M.Sc. Computer Science  
M.Sc. Microbiology  
M.Sc. Food Service  
Management & Dietetics

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## Research

Ph.D. - Social Work  
Ph.D. - Computer Science  
Ph.D. - Commerce  
Ph.D. - Tamil

Ph.D. - Mathematics  
Ph.D. - Management  
Ph.D. - Microbiology  
Ph.D. - Physics

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### Components of Continuous Internal Assessment (CIA)

Components	Under Graduate	Post Graduate
Assignments	05 Marks	2.5 Marks
CIA Test	2 x 5 Marks = 10 Marks	2 x 5 Marks = 10 Marks
Seminar	-----	2.5 Marks
Library	05 Marks	05 Marks
Attendance	05 Marks	05 Marks
Total	25 Marks	25 Marks

**The Components of the Continuous Internal Assessment in the practical (for both UG & PG) are as follow:**

	For Degree Programmes that does not have field work	For Degree Programmes that have field work
Observation Note	10 Marks	05 Marks
Record Note / Report	15 Marks	10 Marks
Attendance	05 Marks	05 Marks
Model Test	10 Marks	05 Marks
Total	40 Marks	25 Marks



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## FEE REGULATIONS

1. The academic year is divided into 2 semesters as Odd & Even semester
2. Every student must pay the semester fee due, even if she discontinues in the middle of the semester. If a student leaves the college during the semester, she will not have the right to claim remissions of any portion of the fee.
3.
  - a) The semester fee shall be paid before the 10<sup>th</sup> working day of each semester.
  - b) The semester fee paid after the 10<sup>th</sup> working day is to be paid with a fine of Rs.100/-
  - c) If the semester fee is not paid within 20<sup>th</sup> working day of each semester prescribed, then the student will not be permitted to attend class either online (or) offline.
4. The semester fee shall be paid by every new student, before she is enrolled. Even if the enrolment is done in between a term, the entire semester fee should be paid.
5. Receipt will be issued with full particulars of the fee and the class.
6. Holders of scholarships are bound by all the foregoing rules.
7. Unless all their arrears of fee are paid, Students will neither be allowed to appear for examination, nor will their certificates be issued.
8. It is the duty and responsibility of the students to inform their parents about the last date for the payment of fee.
9. If fee is paid by demand draft, it must be drawn in favour of, **Cauvery College for Women,** and payable at Trichy. Cheques will not be accepted.

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## SCHOLARSHIPS

1. Fee concessions according to the Government regulations may be applied and the application should be accompanied by the latest income certificate. Students from SC/ST must submit a community certificate from a Revenue Officer, not below the rank of Deputy Tahsildar.
2. Grant of scholarship from Government of India and State Government is admissible to the students, only when sanction orders are issued by the appropriate revenue authorities. The college is not responsible for the grant or non-grant of Government scholarship. All students are expected to pay their dues to the college until sanction orders are issued by the Government.
3. The scholarship money will be returned to the students on receipt of money from the Government to the Principal.
4. All money due to the college will be recovered from the scholarship amount at the time of disbursement. Intimations will be sent to parents and only the balance amount, if any, will be disbursed. All such refunds will be done through NET BANKING only.

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**The following Government Scholarships are available for the students:**

1. SC / ST Scholarship
2. Post Matric Scholarship for Minority Community.
3. PG Indira Gandhi Scholarship for single girl child.
4. PG Scholarship for University Rank Holders.
5. Central Sector Scheme of Scholarships for Colleges and Universities.
6. Award Scholarship.
7. Ph.D Scholarship.
8. Ministry of Labour and Employment Scholarship.
9. Chief Ministers Uzhavar Pathukappu Thittam.
10. Tamilnadu Labour Welfare Board Scholarship.
11. Redington Scholarship

**Other Scholarships instituted for the benefit of students are,**

1. Management Scholarship.
2. Merit cum Means Scholarship.
3. Cauvery College Alumna Association Scholarship.

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## **ATTENDANCE**

1. Punctual and regular attendance for classes is required.
2. No student will be allowed to absent herself from college without prior information, for which she must apply in advance, stating explicit reasons for her absence.
3. The leave application should be submitted to the Principal in proper form, stating clearly the reason for absence. The leave application must contain the name, class and roll number of the absentee and must be countersigned by the parent or guardian or hostel warden and the Head of the Department.
4. In case, of unavoidable circumstances, an application of leave should be submitted without delay on the first day of return to the college.
5. A student absent without permission during any hour of the day will be marked absent for the entire day. Leave of absence for a particular hour may be obtained from the Principal through the Lecturer-in-Charge.
6. Leave will not be granted during working hours for the purpose of meeting parents, guardians, relatives or friends.
7. A student entering late to the college after the assembly will present herself to the office where she will receive a late chit. The office will keep a record of late comers and late comers will be fined.
8. The annual certificate of attendance required for the End Semester Examination will in no case be granted unless,
  - a) the Principal is satisfied with the student's progress and finds the conduct to be satisfactory.
  - b) the student has attended 75% working days in each semester.

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## **CODE OF CONDUCT AND ETHICS**

### **Good Manners and Behaviour**

Protocol is to be observed at all times in the following order - Management, Faculty, Senior Students. Students should always be respectful towards their superiors and be polite and courteous to all.

Students should greet the members of the Management, Principal and the other Superiors as well as the Members of the Faculty when they meet them for the first time during the day, and should step aside to let them pass by.

When faculty members or visitors enter the class room all students should stand and greet them; they must not sit down unless asked to do so. Likewise, students should stand when the visitor leaves the class room.

When attending a class or a meeting of the College Association, students are expected to maintain decorum. Modesty shall be the hallmark of the student's manner of dressing within the campus. Students should wear clean, decent clothes that conform to the rule of modesty.

Cleanliness of the college building and surroundings should be the personal responsibility of every student. Therefore no marks should be made on the walls or desks, no paper or ink should be thrown on the floor / walls. The campus is a plastic free zone and littering is strictly prohibited.

Students are required to spend their leisure hours in the reading room or in the library or in the fitness room. They should not hang around anywhere in the college campus or disturb other classes.

Students are expected to convey an exemplary example of themselves, even outside the college campus so as to safeguard the good reputation of the college.

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## Notice Board

Students are expected to see notice boards and the official college website regularly.

## General Remarks

Private collections of funds, Circulation of notices among students are strictly banned. On becoming a member of the college, a student accepts the obligation to obey the rules and regulations of the institution and to respect and support its discipline.

## ACADEMIC ASSOCIATIONS

Associations under each department give the students an opportunity to share more advanced knowledge in their field.

Department	Name of the Association
Tamil	Bharathi Tamil Mandram
English	Aurora Club
Commerce	Busybee Club
Social Work	Amity Club
Business Administration	Synergy Club
Mathematics	Bomac Club
Physics	Hale Bopp Club
Chemistry	Chemstar Club
Computer Science	Comphaven Club
Computer Applications	Abacus Club
Information Technology	Innova Club
Microbiology	Jenner's Club
Biotechnology	Bolivar's Club
Food Service Management & Dietetics	Hospitality Club

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## **Cauvery College for Women offers its students every opportunity for participation in Extra-Curricular Activities**

1. **The Athletic Association** co-ordinates all the sports and games activities of the college, Intramural and InterCollegiate Competitions.
2. **The National Service Scheme** directs the service oriented efforts of the students towards National Development and their Personality Development.
3. **Wings Club** offers excellent opportunities for the artistically talented students which leads to self-expression and development.
4. **Rotaract Club and Leo Club** are sponsored by the respective parent clubs such as Rotary Club of Tiruchirappalli Mid Town, Lions Club of Tiruchirappalli Rock City and Junior Chamber of Tiruchirappalli Town.
5. **Ideation Club** is initiated in order to develop entrepreneurial instincts that benefits the sustainable goals.
6. **Innovation Club** is initiated to develop and encourage innovative practices in the ideated themes.
7. **Startup Club** is initiated to develop startup ecosystem that benefits Students, faculty to experience novelty of their created Innovative ideas.
8. **IPR Cell** provides a basic knowledge of IPR, patent concepts and procedure of filing the patents at National & International level.
9. **Technology Transfer Office (TTO)** is initiated to develop the ideated ventures in different technology readiness level (0-9) to build startup culture.
10. **Rural Entrepreneurship Development Cell (REDC)** provides skill based training for rural people to enhance women empowerment.
11. **ExNoRa Club**
12. **Blood Donor's Club**
13. **Gender Club**
14. **Red Ribbon Club**
15. **N.C.C.**
16. **Junior JCI**

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## **COLLEGE HOSTEL**

### **Rules and Regulations**

The On Campus resident experience helps students from diverse backgrounds to acquaint themselves with each other and imbibe themselves with new ideas and values. Hostel residents are expected to adhere to the rules and regulations and also respect the cultural values, customs and traditions of other hostel mates. The On Campus residence facility is available only for the students of the College, who are enrolled for the year of study.

#### **Admission & Allotment:**

1. A student seeking admission to the hostel shall submit her application to the Principal / Warden countersigned by her parent or guardian. The Management / Principal reserve the right to refuse admission to a student into the college hostel.
2. Current students studying at Cauvery College for Women alone are eligible to be admitted into the Hostel. Admissions to the Hostel will be made every year. However, senior students who have resided previously in the hostel will be given preference.
3. Application forms can be received from the College Hostel Office.
4. After scrutiny and sanction for admission, the students have to pay the Hostel deposit and fees prescribed by the Management before admission.
5. The second Sunday of every month will be the visitor's day. Visiting the ward is not allowed on other days.
6. Allotment of room shall be made by the Warden at the beginning of each year and inmates shall not change their rooms.
7. Warden may re-allot the rooms at any time without assigning reasons.



- 
8. No member shall be allowed to withdraw from the hostel before the end of the year except with the approval of the Warden / Management.
  9. Details of payment of boarding charges are as follows:
    - (i) Pay before 15<sup>th</sup> of every month without fine
    - (ii) A fine of Rs.5/- per day in addition to the mess bill will be collected till 20<sup>th</sup> of every month i.e.(16-20)
    - (iii) A fine of Rs.10/- per day in addition to the mess bill will be collected thereafter till the payment is made.
    - (iv) Boarding charges should be paid not later than the last day of the month; otherwise the student will be removed from the hostel.
  10. Leave of absence from the hostel should be obtained invariably from the Warden through the House Keepers concerned. No reduction will be made in mess charges for absence of 5 days and less. If the student is absent for more than 5 days consecutively in the same month a reduction will be made for each day in excess. The application for such leave is to be given to the Warden before 25<sup>th</sup> of every month through the House Keeper. Students who are sick should stay only in the room provided for this purpose.
  11. If a student is absent continuously for more than 15 days in any of the particular month with the permission of the Warden, her boarding charges will be calculated for the actual number of days she has dined in the hostel, during the month. Benefit of this rule cannot be claimed by members whose continuous absence extends from that month to the succeeding month.
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## **Hostel Rules :**

Strict adherence to the rules specified below is compulsory on the part of every resident student. Disobedience of the rules or any misconduct will result in the removal of the students from the Hostel.

1. The duties and responsibilities, if any, given to them are to be executed in good faith and sincerity.
2. Any grievance or complaint should be brought to the notice of Warden or Deputy Warden through House Keepers immediately.
3. The residents are not permitted to interact directly with the hostel staff.
4. Students are not permitted to wear costly materials, jewels etc, and they should not have large amount of cash with them. It is the responsibility of the individuals to keep their articles safely.
5. The students are not permitted to use tape recorders, transistors, heaters, fans, iron boxes etc., Violators of the rule, will be expelled from the Hostel and College.
6. Use of any electronic gadgets to take photos, selfies and taking videos in the hostel is strictly prohibited. Disciplinary and legal action will be initiated against such students.
7. Inmates are not permitted to entertain day-scholars, friends and others inside the rooms. Inmates must not invite guests to dine / have food in the hostel mess.
8. Newspapers, Magazines, Play materials and other articles should not be taken out of the common reading room cum recreation hall.
9. Residents feeling sick should immediately report the matter to the Warden and should not take any medicine on their own.

- 
10. Residents shall not enter the kitchen. They shall sit in the dining hall in the order in which they enter in. They are supposed to adopt a considerate attitude towards the cook and other hostel staff.
  11. No Resident shall disfigure the walls and doors or cause any damage to any hostel property. Any such damage shall be reported to the Warden at once and the expenditure will be recovered from the concerned residents.
  12. No notice or printed images and electronic media shall be displayed or circulated in the hostel premises.
  13. If rooms are found locked or empty with lights on, all the inmates of the rooms will be held jointly responsible and a fine of Rs.5/- per day will be charged.
  14. Outsiders should not be invited to any function in the Hostel.
  15. Residents shall not remove or exchange furniture allotted to them.
  16. Violent discussion and disputes should strictly be avoided. No Resident shall ever participate in any political, communal or anti-social activities. They shall not organise, convene or hold meeting in or outside the hostel premises without previous permission of the Warden.
  17. Arrangements are made for the despatch of letters and the incoming messages through the Warden. Inmates may use the service of the Dobhi for washing clothes at a nominal cost. The management will not entertain any complaint of loss or damage to the clothes.

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18. Routine schedule (Day - Wise)

5.30 am	-		Rising Bell
6.00 am	-		Coffee
6.15 am	-		Study Hour
7.30 am	-	8.30 am	- Breakfast
10.00 am	-	12.00 pm	- Silence Hour (Holidays only)
12.00 pm	-	1.00 pm	- Lunch
4.00 pm			- Evening Tiffin & Coffee
4.30 pm	-	5.30 pm	- Games
6.00 pm	-		Evening Prayer
6.30 pm	-	7.30 pm	- Study Hour
7.30 pm	-	8.45 pm	- Dinner
9.00 pm	-		Night Roll Call
9.00 pm	-	10.15 pm	- Study Hour
10.30 pm	-		Lights Off

19. In case of emergency, only with prior permission of the hostel warden, **the Parents or recognized guardians / Local guardian** with **identity card alone** can meet the student concerned at the visitors lounge.
20. Residents shall be permitted to avail “the Holidays at Home,” only for the holidays as mentioned in the College Calendar. The parents or local guardians should come in-person to pick the students up from the college hostel, to take them home.

JUNE - 2023			
MONDAY	TUESDAY	WEDNESDAY	THURSDAY
IMPORTANT EVENTS OF THIS MONTH:			1
5	6	7	8
12	13	14 Commencement of II & III UG & II PG Classes	15
19	20	21	22
26	27	28	29 Bakrid Holiday

ACADEMIC YEAR 2023-2024																																																					
FRIDAY			SATURDAY			SUNDAY																																															
2			3			4			<div>MAY 2023</div> <table border="1"> <tr> <td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td> </tr> <tr> <td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td> </tr> <tr> <td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td> </tr> <tr> <td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td> </tr> <tr> <td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td> </tr> <tr> <td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td> </tr> </table>			S	M	T	W	T	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			
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16	Commencement of I Year Classes Fresher's Day		17			18			<div>GOALS FOR THIS MONTH</div>																																												
23			24			25			<div>REMINDERS</div>																																												
30																																																					
									NO. OF WORKING DAYS - 14																																												

MONDAY	TUESDAY	WEDNESDAY	THURSDAY
31	IMPORTANT EVENTS OF THIS MONTH:		
3	4	5	6
10	11	12	13
17	18	19	20
24	25	26	27

FRIDAY	SATURDAY	SUNDAY
	1	2
7	8	9
14	15	16
21	22	23
28	29	30
	Moharam Restricted Holiday	

JUNE2023

SMTWTFSS

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252627282930

AUGUST2023

SMTWTFSS

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13141516171819

20212223242526

2728293031

GOALS FOR THIS MONTH

REMINDE

NO. OF WORKING DAYS - 40

AUGUST - 2023							
MONDAY		TUESDAY		WEDNESDAY		THURSDAY	
		1		2	Holidays at home College 9 am to 12 pm	3	Adi Perukku Holiday
7	College re-opens after holidays	8		9		10	
14		15	Independence Day Holiday	16		17	
21	CIA I	22	CIA I	23	CIA I	24	CIA I
28	CIA I	29	CIA I / Onam	30		31	

[illegible]

# SEPTEMBER - 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY
IMPORTANT EVENTS OF THIS MONTH:			
4	5 Teacher's Day	6 Krishna Jayanthi Restricted Holiday	7
11	12	13	14
18 College re-opens after holidays	19	20	21
25	26	27	28 Milad-Un-Nabi Restricted Holiday

# ACADEMIC YEAR 2022-2023

FRIDAY	SATURDAY	SUNDAY
1	2	3
8	9	10
15 Holidays at home College 9 am. to 12 pm	16	17 Vinayagar Chathurthi
22	23	24
29	30	

AUGUST 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

OCTOBER 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

GOALS FOR THIS MONTH

REMINDERS

NO. OF WORKING DAYS - 88



OCTOBER - 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY
30	31	IMPORTANT EVENTS OF THIS MONTH:	
2 Gandhi Jayanthi Holiday	3	4	5
9 CIA II	10 CIA II	11 CIA II	12 CIA II
16 CIA II	17 College Foundation Day	18 CIA II	19 Last Working Day for Odd Semester
23 Saraswathi Pooja	24 Vijayadhasami	25	26

ACADEMIC YEAR 2023-2024

FRIDAY	SATURDAY	SUNDAY
		1
6	7	8
13 CIA II	14 CIA II	15
20 Study Holidays Begin	21	22
27	28	29

SEPTEMBER 2023

S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

NOVEMBER 2023

S	M	T	W	T	F	S
						1 2 3 4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

GOALS FOR THIS MONTH

REMINDE RS

NO. OF WORKING DAYS - 103

NOVEMBER - 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY
		1	2 End Semester  Examination be- gins for UG & PG
6	7	8	9
13	14	15	16 College Reopens for Even Semester.
20	21	22	23
27	28	29	30

ACADEMIC YEAR 2023-2024

FRIDAY	SATURDAY	SUNDAY
3	4	5
10	11	12 Deepavali
17	18	19
24	25	26 Karthigai Deepam
IMPORTANT EVENTS OF THIS MONTH:		

OCTOBER 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

DECEMBER 2023

S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

GOALS FOR THIS MONTH

REMINDERS

NO. OF WORKING DAYS - 13

DECEMBER - 2023			
MONDAY	TUESDAY	WEDNESDAY	THURSDAY
IMPORTANT EVENTS OF THIS MONTH:			
4	5	6	7
11	12	13	14
18	19	20	21
25	26	27	28

[illegible]

JANUARY - 2024							
MONDAY		TUESDAY		WEDNESDAY		THURSDAY	
1	New Year	2	College reopens after Holidays	3		4	
8		9		10		11	
15	Pongal	16	Mattu Pongal	17	Thiruvalluvar Day	18	College reopens after Holidays
22		23		24		25	Thaipusam Restricted Holiday
29		30		31			

[illegible]

FEBRUARY - 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY
IMPORTANT EVENTS OF THIS MONTH:			1
5	6	7	8
12	13	14	15 CIA I
19 CIA I	20 CIA I	21 CIA I	22 CIA I
26	27	28	29

ACADEMIC YEAR 2023-2024

FRIDAY	SATURDAY	SUNDAY
2	3	4
9	10 Sports Day	11
16 CIA I	17 CIA I	18
23 CIA I	24	25
IMPORTANT EVENTS OF THIS MONTH:		

JANUARY 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MARCH 2024

S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

GOALS FOR THIS MONTH

REMINDERS

NO. OF WORKING DAYS - 80

MONDAY	TUESDAY	WEDNESDAY	THURSDAY
IMPORTANT EVENTS OF THIS MONTH:			
4	5	6	7
11	12	13	14
18	19	20	21
25	26	27	28
Holi		CIA II	CIA II

FRIDAY	SATURDAY	SUNDAY
1	2	3
8	9	10
International Women's Day	Hostel Day Holiday	
15	16	17
	College Day	
22	23	24
29	30	31
Good Friday Holiday	CIA II	Easter

FEBRUARY 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

APRIL 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

GOALS FOR THIS MONTH

REMINERS

NO. OF WORKING DAYS - 104

APRIL - 2024							
MONDAY		TUESDAY		WEDNESDAY		THURSDAY	
1	CIA II	2	CIA II	3	CIA II	4	CIA II
8		9	Telugu New Year	10		11	CIA II
15		16		17		18	End Semester Examination begins for UG & PG
22		23		24		25	
29		30					

[illegible]

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**CALENDAR - 2023 - 2024**  
**ABSTRACT**

<b>WORKING DAYS</b>
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Month	No. of Working Days
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**Odd Semester : I Term**

June	2023	-	14
July	2023	-	26
August	2023	-	23
September	2023	-	25
October	2023	-	15
Total			103 Days

**Even Semester : II Term**

November	2023	-	13
December	2023	-	20
January	2024	-	22
February	2024	-	25
March	2024	-	24
April	2024	-	06
Total			110 Days



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## TIME MANAGEMENT

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### URGENCY

High  
Priority

**IMPORTANCE**

Low  
Priority

**1**

Urgent  
**and** Important  
**Do it now**

**2**

Important but  
**NOT** Urgent  
Choose when  
to **Do** it

**3**

Urgent but  
**NOT** Important  
**Delegate it**

**4**

**NOT** Important  
**Not** Urgent  
**Delete it**

- 
- |                                 |   |
|---------------------------------|---|
| • Keep a to-do list             | • Set personal goals                                    |
| • Prioritize                    | • Take initiative                                       |
| • Take breaks                   | • Overcome procrastination                              |
| • Create a daily plan           | • Use a calendar  |
| • Use an organizer              | • Know your deadline                                    |
| • Learn to say “NO”             | • Target to be early                                    |
| • Have a clock visibly          | • Set reminders 15 minutes before                       |
| • Be ok to delegate             | • Batch/Group similar tasks together                    |
| • Have buffer time              | • Be punctual   |
| • Be aware of your time wasters | • Ask frequently “Is this the best use of my time now?” |
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## Notes

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## Notes

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## Notes

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## Notes

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## Notes